



AGENDA
COUNTY OF NORTHERN LIGHTS
REGULAR COUNCIL MEETING HELD IN COUNTY CHAMBERS
ON TUESDAY, SEPTEMBER 8, 2026, at 9:00 A.M.
COUNTY BUILDING, MANNING, ALBERTA

Members of the public are welcome to attend the County of Northern Lights Council meetings virtually using the Zoom Link below.
<https://us02web.zoom.us/j/82917977799?pwd=nlg0vg2QCmaK0br70gir3wvNGkb9B8.1>

01.0 Call to Order

01.1.1 Land Acknowledgement

02.0 Adoption of the Agenda

03.0 Adoption of the Minutes of the Previous Regular or Special Meeting(s)

04.0 Delegations

- A. Battle River Pioneer Museum
- B. RCMP Quarterly update from Sgt. Gavin Ool

05.0 Policies/ Bylaws

- A. Covid-19 Policy
- B. Nepotism Policy
- C. Beaver Policy
- D. Bereavement and Illness Policy
- E. Off-Duty Misconduct and Social Media Policy
- F. Council Advocacy Policy
- G. Coaching & Enforcement Policy
- H. ASB Rental Equipment Policy

06.0 Municipal/CAO & Departmental Reports/Business

06.1 Government Services

06.1.1 Council/Legislative

- A. Peace Library System 40th Anniversary Invitation
- B. Town of Peace River - World Suicide Prevention Day Gathering Invitation
- C. LUPUS Canada – Request for Donation
- D. Fairview Regional Campus Society – Funding Request (verbal)
- E. Food for Thought – Manning Aurora Composite School (MACS)
- F. September and October Calendars

06.1.2 Administration

- A. CAO Report

06.1.3 Assessment

06.1.4 Taxation

06.1.5 Finance

- A. Director of Finance Update
- B. August 2026 Payment Registers
- C. YTD Budget Variance Report

- 06.1.6 Equipment/Supplies
- 06.1.7 Buildings/Properties
- 06.1.8 Personnel/Human Resources

06.2 Protective Services

- 06.2.1 Policing
- 06.2.3 Fire protection
A. Northern H.E.A.T Conference and Trade Show Breeding Notes

06.2.4 Emergency Measures & Disaster Services

06.2.5 Ambulance/First Aid

06.2.6 By-law Enforcement

06.3 Transportation/Drainage/Public Works

- 06.3.1 Public Works
A. Director of Public Works Report (verbal)

06.3.2 Roads

06.3.3 Airport

06.3.7 Drainage Ditches

06.4 Utilities/Public Works

06.4.1 Water

06.4.2 Sewage

06.4.3 Solid Waste

06.6 Environmental Development

- 06.6.1 Development [Planning/Zoning/Subdivisions]
A. Subdivision Report 26NL09

06.6.2 Community Services / Economic Development

06.6.3 Agriculture Services

06.6.5 Natural Resources

06.6.6 Housing / Seniors

06.6.9 Tourism

07.0 Ward and/or Committee Reports

08.0 Info Items

A. Tuesday, September 8, 2026, Info Package

09.0 Open Mic

10.0 In Camera Items

- A. Active workplace complaint – ATIA s.25*
- B. Intergovernmental Matter – ATIA s.26*
- C. Employee Matter – ATIA s.20 and 24*

11.0 Adjournment



MINUTES
COUNTY OF NORTHERN LIGHTS
REGULAR COUNCIL MEETING HELD IN COUNTY CHAMBERS
ON TUESDAY, AUGUST 11, 2026, at 9:00 A.M.
COUNTY BUILDING, MANNING, ALBERTA

PRESENT:

Gary These	Ward One	Weberville/Stewart
Kayln Schug	Ward Two	Warrensville/Lac Cardinal
Brent Reese	Ward Four	Deadwood/Sunny Valley
Gloria Dechant	Ward Five	North Star/Breaking Point
Terry Ungarian	Ward Six	Hotchkiss/Hawk Hills
Linda Halabisky	Ward Seven	Keg River/Carcajou

IN ATTENDANCE:

Gerhard Stickling	Chief Administrative Officer
Josh Hunter	Director of Finance
Charles Schwab	Director of Public Works
Jessica Gummesen	Executive Assistant/ Recorder
Dan Archer	Mile Zero Banner Post Reporter
Pearl Luken	Planning and Development Clerk

REGRETS:

Brenda Yasinski	Ward Three	Dixonville/Chinook Valley
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01.0 Call to Order

01.1.1 Land Acknowledgement

Reeve Ungarian called Tuesday, August 11, 2026, Council Meeting to order at 9:00 a.m.

02.0 Adoption of the Agenda

376/11/08/26 MOVED BY Councilor Halabisky to acknowledge receipt of Tuesday, August 11, 2026, Council Meeting Agenda and adopt it with the following additions:

N. Peace Regional Intermunicipal Collaboration Framework
O. Peace Regional Subdivision and Development Appeal Board (PRSDAB) Appointment
P. Unsightly properties in the Hamlet of North Star
Q. Condolences – Passing of the Wife of Former Manning Mayor Greg Rycroft
CARRIED UNANIMOUSLY

03.0 Adoption of the Minutes of the Previous Regular or Special Meeting(s)

A. Tuesday, July 14, 2026, Council Meeting Minutes

377/11/08/26 MOVED BY Councilor Dechant to acknowledge receipt of Tuesday, July 14, 2026, Council Meeting Minutes and adopt them with the following changes:

1. Correct time of meeting from 1:00 a.m. to 1:00 p.m.
2. Correct location from "Held in County Chambers" to "Held in Keg River"

CARRIED UNANIMOUSLY

B. Thursday, July 23, 2026, Special Council Meeting Minutes

378/11/08/26 **MOVED BY** Councilor These to acknowledge receipt of Thursday, July 23, 2026, Special Council Meeting Minutes and adopt them presented
CARRIED UNANIMOUSLY

Michael Walker (Associated Engineering (Sask.) LTD) joined the meeting via zoom at 9:00 a.m.
Sean Nicoll (Associated Engineering (GP) LTD) joined the meeting via zoom at 9:00 a.m.

A. Grant Writing Presentation with Michael Walker (Associated Engineering (Sask.) Ltd)

Michael Walker (Associated Engineering (Sask.) LTD) left the meeting via zoom at 9:44 a.m.
Sean Nicoll (Associated Engineering (GP) LTD) left the meeting via zoom at 9:44 a.m.

06.0 Municipal/CAO & Departmental Reports/Business

06.1 Government Services

06.1.1 Council/Legislative

A. Alberta Municipalities Strength in Members – ABMUNIS Convention & Trade Show

379/11/08/26 **MOVED BY** Councilor Dechant to acknowledge receipt of the Alberta Municipalities Strength in Members – ABmunis Convention & Trade Show invitation and confirm registration of councilor Deputy Reeve Schug has been completed to take advantage of the early-bird pricing
CARRIED UNANIMOUSLY

B. RhPAP Conference Swag Bag Request

380/11/08/26 **MOVED BY** Councilor These to acknowledge receipt of the RhPAP (Rural Health Professions Action Plan) Conference Swag Bag Request and direct administration to order 200 First Aid kits for donations to the conference
CARRIED UNANIMOUSLY

C. 2027 Calendars

381/11/08/26 **MOVED BY** Councilor Halabisky to acknowledge receipt of the 2027 Calendars, approved list of events and direct administration to cancel Council Meeting on December 28, 2027, due to office closure
CARRIED UNANIMOUSLY

D. Shared Outlook Calendars and Monthly Calendars (verbal)

382/11/08/26 **MOVED BY** Councilor Schug to acknowledge receipt of the Shared Outlook Calendars and Monthly Calendars (verbal) request, accept it for information and implement the sharing of Outlook calendars for councillors, These, Yasinski, Dechant, Halabisky, Reese and Reeve Ungarian with Executive Assistant
CARRIED UNANIMOUSLY

E. RMA Zone Resolutions

383/11/08/26 **MOVED BY** Councilor Dechant to acknowledge receipt of the RMA Zone four Resolutions, and accept it for information
CARRIED UNANIMOUSLY

F. 2026 Student Bursary Recipients

384/11/08/26 **MOVED BY** Councilor Halabisky to acknowledge receipt of the 2026 Student Bursary Recipients report and accept it for information
CARRIED UNANIMOUSLY

G. Student Bursary Program (verbal)

385/11/08/26 **MOVED BY** Councilor These to acknowledge receipt of the Student Bursary Program (verbal) request and direct Administration to prepare a policy outlining the criteria and process, and bring the draft policy to the next Ordinance Committee meeting for Council to review
CARRIED UNANIMOUSLY

*Reeve Ungarian Recessed the Meeting at 10:25 a.m.
Reeve Ungarian Reconvened the Meeting at 10: 37 a.m.*

H. Call to Action: Strengthening Public Safety in Alberta

386/11/08/26 **MOVED BY** Councilor Schug to acknowledge receipt of the Call to Action: Strengthening Public Safety in Alberta request and direct administration to prepare a formal response on behalf of Council
CARRIED UNANIMOUSLY

I. Dixonville Charter School Grand Opening and Ribbon-Cutting Celebration Invitation

387/11/08/26 **MOVED BY** Councillor Reese to acknowledge receipt of the invitation to the Dixonville Charter School Grand Opening and Ribbon-Cutting Celebration, direct Administration to register the following Council members to attend the event: Yasinski, Dechant, These, and Reeve Ungarian ; and confirmed that Reeve Ungarian will participate in the speaking portion of the event
CARRIED UNANIMOUSLY

J. The Loyal Edmonton Regiment, from the 49th Battalion: Honour Roll

388/11/08/26 **MOVED BY** Councillor Dechant to acknowledge receipt of the Loyal Edmonton Regiment, from the 49th Battalion: Honour Roll report and accept it for information
CARRIED UNANIMOUSLY

K. PREA Committee

389/11/08/26 **MOVED BY** Councillor Reese to acknowledge receipt of the Report on the PREA Committee and suspend participation in the PREA Committee
DEFEATED

04.0 Delegations

04.1 Public Hearing

B. Public Hearing for Bylaw No. 26-61-511

390/11/08/26 **MOVED BY** Councillor Halabisky to commence the Public Hearing for Bylaw No. 26-61-511 at 11:03 a.m.
CARRIED UNANIMOUSLY

Chair Terry Ungarian declared the Public Hearing for Land Use Amendment Bylaw No. 26-61-511 open at 11:03 a.m.

Chair Ungarian welcomed all participants

Chair Ungarian requested that the nature of the proposed bylaw be read into the record. Pearl Luken, Planning and Development Clerk, read the following into the record:

In accordance with County Policy, Land Use Amendment Bylaw No. 26-61-511 received First Reading on Tuesday, July 14, 2026, Council meeting.

The purpose of today's Public Hearing is to provide an opportunity for members of the public to make comments and submissions regarding the proposed matter under consideration

Chair Ungarian requested confirmation that all required public notification procedures, including newspaper advertisements, public announcements, and applicable notification timeframes, had been completed in accordance with legislative requirements

Bylaw 26-61-511 was posted in the Mile Zero Banner Post on July 15, 2026, and July 22, 2026, on the County's website and County Facebook page

Chair Ungarian called for the PRESENTATION

Pearl Luken (Planning and Development Clerk) read the Proposed Land Use Bylaw No. 26-61-511

BYLAW NO. 26-61-511

COUNTY OF NORTHERN LIGHTS

PROVINCE OF ALBERTA

BEING A BYLAW FOR THE PURPOSE OF AMENDING THE COUNTY OF NORTHERN LIGHTS LAND USE BYLAW NO. 12-61-290

WHEREAS the Council of the County of Northern Lights, Province of Alberta, has adopted a Land Use Bylaw; and **WHEREAS** the Council has the authority under the provisions of the Municipal Government Act, R.S.A. 2000 as amended to amend the Land Use Bylaw; and

WHEREAS the Council of the County of Northern Lights deems it desirable to amend Land Use Bylaw No. 12-61-290; now

THEREFORE the Council of the County of Northern Lights, duly assembled, hereby enacts the following:

(1) THAT Schedule 2 ("Land Use Bylaw Maps"), be amended to include the following:

That the land use classification for a portion of Northwest (NW) of section Thirty-Six (36), Township Eighty-Four (84), Range Twenty-Two (22), West of the Fifth Meridian (W5M) be amended from a split zoned parcel in which the North is Zoned Agricultural Restricted (AR) and the South is zoned General Industrial (M1) to the entire parcel being zoned Agriculture Restricted (AR) District as illustrated in Schedule "A" attached hereto

(2) THAT this bylaw shall come into effect upon the date of the final passage thereof.

READ for a First time this 14th day of July 2026.

Chair Ungarian called for any WRITTEN SUBMISSIONS in support of the proposed bylaw

To date, no written submissions in support were received

Chair Ungarian called for any WRITTEN SUBMISSIONS opposed to the proposed bylaw

To date, no objections have been received or expressed

Chair Ungarian called for any VERBAL SUBMISSIONS in support of the proposed bylaw

No verbal submissions of support for the amendment were expressed

Chair Ungarian called for any VERBAL SUBMISSIONS opposed to the proposed bylaw

No verbal submission opposed to the amendment was expressed

Chair Ungarian calls for any RECOMMENDATION

Pearl Luken (Planning and Development Clerk) responded:

It is recommended that Council approve Proposed Land Use Bylaw No. 26-61-511 to rezone the parcel in its entirety to the Agricultural Restricted (AR) District

Chair Ungarian asked if there were any questions from Council

Councillor Halabisky asked whether the entire property would be zoned as Agricultural Restricted (AR). Pearl Luken confirmed that it would

Chair Ungarian adjourned the Public Hearing for Bylaw No. 26-61-511 at 11:08 p.m.

*Reeve Ungarian Recessed the Meeting at 11:08 a.m.
Reeve Ungarian Reconvened the Meeting at 11:09 a.m.*

05.0 Policies/ Bylaws

A. Proposed Bylaw Amendment No. 26-61-511

391/11/08/26 **MOVED BY** Councillor These to give SECOND READING to Land Use Amendment Bylaw No. 26-61-511
CARRIED UNANIMOUSLY

392/11/08/26 **MOVED BY** Councillor Reese to give THIRD AND FINAL READING to Land Use Amendment Bylaw No. 26-61-511
CARRIED UNANIMOUSLY

06.6 Environmental Development

06.6.1 Development [Planning/Zoning/Subdivisions]

A. Administrative Planning and Development Update

393/11/08/26 **MOVED BY** Councilor These to acknowledge receipt of the Administrative Planning and Development Update and accept it for information
CARRIED UNANIMOUSLY

L. Peace River Royal Canadian Legion Branch No. 62 Invitation

394/11/08/26 **MOVED BY** Councillor Reese to acknowledge receipt of the Peace River Royal Canadian Legion Branch No. 62 Invitation and direct Administration to register councillor These for the event
CARRIED UNANIMOUSLY

M. Meeting request with PrairiesCan's Minister, Eleanor Olszewski

395/11/08/26 **MOVED BY** Councillor Halabisky to acknowledge receipt of the Meeting request with PrairiesCan's Minister, Eleanor Olszewski, and Direct Administration to respond to the email confirming that Gerhard Stickling (CAO), Reeve Ungarian and Councillor These are available to attend event
CARRIED UNANIMOUSLY

N. Peace Regional Intermunicipal Collaboration Framework

396/11/08/26 **MOVED BY** Councillor These to acknowledge receipt of the Peace Regional Intermunicipal Collaboration Framework report and direct administration to send letter of support for the Alberta Community Partnership (ACP) grant application
CARRIED UNANIMOUSLY

O. Peace Regional Subdivision and Development Appeal Board (PRSDAB) Appointment

397/11/08/26 **MOVED BY** Councillor Dechant to acknowledge receipt of the Peace Regional Subdivision and Development Appeal Board (PRSDAB) Appointment request, and appoint the following individuals as temporary Members of the Peace Regional Subdivision and Development Appeal Board for the sole purpose of hearing Appeal Files No. 26PRSDAB001-A to 26PRSDAB001-E, effective August 11, 2026, with the appointments terminating upon the Board issuing its written decision in those appeals

MEMBER	MUNICIPALITY (representing)
John Croken	MD 136
Lynne Coulter	Town of Fairview

CARRIED UNANIMOUSLY

398/11/08/26 **MOVED BY** Councillor Halabisky to acknowledge receipt of the Peace Regional Subdivision and Development Appeal Board (PRSDAB) Appointment request, and approve the appointment of the following individual as a Member of the Peace Regional Subdivision and Development Appeal Board for a three-year term, effective August 11, 2026:

MEMBER	MUNICIPALITY (representing)
Mercedes Doiron	Town of Fairview

CARRIED UNANIMOUSLY

P. Unsightly properties in the Hamlet of North Star

399/11/08/26 **MOVED BY** Councillor Dechant to acknowledge receipt of the Unsightly Properties in the Hamlet of North Star report and direct Administration to notify the property owner of the unsightly concerns in accordance with Section 546 of the Municipal Government Act (MGA), and add discussion of the Unsightly Properties Bylaw to a future Ordinance meeting
CARRIED UNANIMOUSLY

Q. Condolences – Passing of the Wife of Former Town of Manning Mayor Greg Rycroft

400/11/08/26 **MOVED BY** Councillor Dechant to acknowledge receipt of the Condolences – Passing of the Wife of Former Town of Manning Mayor Greg Rycroft and direct Administration to order flowers in the amount of \$50.00
CARRIED UNANIMOUSLY

06.1.2 Administration
A. CAO Report

401/11/08/26 **MOVED BY** Councilor These to acknowledge receipt of the CAO Report, and accept it for information
CARRIED UNANIMOUSLY

*Reeve Ungarian Recessed the Meeting at 11:51 p.m.
Reeve Ungarian Reconvened the Meeting at 1:00 p.m.*

06.1.3 Assessment

06.1.4 Taxation

06.1.5 Finance
A. Director of Finance Update

402/11/08/26 **MOVED BY** Councilor Halabisky to acknowledge receipt of the Director of Finance Update Report and accept it for information and direct administrative to continue with the Rural Renewal Stream Community program
CARRIED UNANIMOUSLY

B. YTD Budget Variance Report

403/11/08/26 **MOVED BY** Councilor These to acknowledge receipt of the YTD Budget Variance Report and accept it for information
CARRIED UNANIMOUSLY

C. July 2026 Payment Registers

404/11/08/26 **MOVED BY** Councilor Reese to acknowledge receipt of the July 2026 Payment Registers Report and accept it for information
CARRIED UNANIMOUSLY

06.1.6 Equipment/Supplies

06.1.7 Buildings/Properties

06.1.8 Personnel/Human Resources

06.2 Protective Services

06.2.1 Policing

06.2.3 Fire protection

06.2.4 Emergency Measures & Disaster Services

06.2.5 Ambulance/First Aid

06.2.6 By-law Enforcement

06.3 Transportation/Drainage/Public Works

06.3.1 Public Works

A. Director of Public Works Report

405/11/08/26 **MOVED BY** Councilor Reese to acknowledge receipt of the Director of Public Works Report and accept it for information
CARRIED UNANIMOUSLY

B. Request for Decision: Sims Subdivision Internal Road - Update

406/11/08/26 **MOVED BY** Councilor Schug to acknowledge receipt of the Request for Decision: Sims Subdivision Internal Road - Update report for information and direct administration to cease maintenance on the SIMS Subdivision Internal Road part of SE-22-84-22-W5m and send correspondence to residents and the developer regarding council's decision
CARRIED UNANIMOUSLY

06.3.2 Roads

06.3.3 Airport

06.3.7 Drainage Ditches

06.4 Utilities/Public Works

06.4.1 Water

06.4.2 Sewage

06.4.3 Solid Waste

06.6 Environmental Development

06.6.2 Community Services / Economic Development

06.6.3 Agriculture Services

A. Appointment of Summer Weed/Pest Inspectors

407/11/08/26 **MOVED BY** Councilor Dechant to appoint Ava Petkus as the Weed and Pest Inspector for the County of Northern Lights, pursuant to Section 9 of the Agricultural Pests Act and Section 5 of the Weed Control Act, for the summer of 2026
CARRIED UNANIMOUSLY

06.6.5 Natural Resources

06.6.6 Housing / Seniors

06.6.9 Tourism

07.0 Ward and/or Committee Reports

408/11/08/26 **MOVED BY** Councilor These to accept the Ward Reports for information
CARRIED UNANIMOUSLY

08.0 Info Items

A. Tuesday, August 11, 2026, Info Package

409/11/08/26 **MOVED BY** Councilor Reese to accept Tuesday, August 11 , 2026 Info Package for information
CARRIED UNANIMOUSLY

09.0 Open Mic

410/11/08/26 **MOVED BY** Councillor Schug to direct Administration to follow up with Michael Walker of Associated Engineering Ltd. regarding a more in-depth presentation on the grant-writing application on August 18, 2026

10.0 In Camera Items

411/11/08/26 **MOVED BY** Councillor Halabisky to move the meeting to in camera at 2:10 p.m., pursuant to Section 197 of the Municipal Government Act, to discuss the following matters:

1. Rural Crime Watch Sign Procurement — pursuant to Section 19 of the Access to Information Act (ATIA); and
2. Bill 28 – Intergovernmental Negotiations — pursuant to Section 26 of the Access to Information Act (ATIA).

With Councillors, Schug, These, Dechant, Reeve Ungarian, Halabisky, Reese, Gerhard Stickling (CAO), Josh Hunter (DOF), Charles Schwab (DPW) and Pearl Luken (Planning and Development Clerk)

The public, Jessica Gummesen (EA) and Dan Archer exited the meeting at 2:10 p.m.

Pearl Luken (Planning and Development Clerk) exited the meeting at 2:39 p.m.

Charles Schwab (DPW) exited the meeting at 2:44 p.m.

412/11/08/26 **MOVED BY** Councilor Reese to have the council meeting come out of in camera at 2:54 p.m.
CARRIED UNANIMOUSLY

Jessica Gummesen (EA), Charles Schwab (DPW) returned to the meeting at 2:54 p.m.

11.0 Adjournment

Reeve Ungarian adjourned Tuesday, August 11 , 2026, meeting at 2:54 p.m.

Chief Elected Official
Terry Ungarian

Chief Administrative Officer
Gerhard Stickling



SCHEDULE E

REQUEST TO COUNCIL FOR FUNDING

Application Form

Incorporated (Legal) Name of Organization (must match provincial incorporation name):

Battle River Pioneer Museum Association

Common Name of Organization (if different from the incorporated name):

Manning Battle River Pioneer Museum

Mailing Address of Applicant Organization: Box 574

(All correspondence and cheques will be mailed to this address).

City: Manning

Province: AB

Postal Code: T0H 2M0

Position: Sec-Treas

Phone Number: [REDACTED]

Email: [REDACTED]

PROJECT OVERVIEW

Activity / Event Type (please check one)

- ☐ Hosting a Regional, Provincial, National or International Event
- ☐ Travel to a Regional, Provincial, National or International Event
- ☐ Organization/Group Start-up Costs
- ☐ Community Event or Program

☒ Other: Specify long term operational funding

Project Name: Operational Funding **Amount Requested:** \$ _____

Description of request: (use separate sheet if more space is required)

long-term operational funding - utilities, repairs + maintenance
insurance, inspection costs. steamer inspections + training
artifact repairs + maintenance.

Funding Criteria - see Definitions in the *Recreation Funding Policy* for more details. (Check any that apply)



General Exposure &
Profile



Economic Benefit



Promote Civic Pride &
Sense of Place

This Funding Request is for - (Check one)



Operational Funding



Capital Funding



Event/Program Funding

How will you acknowledge support from the County of Northern Lights? (Donor wall, thank you ad, etc.)

Facebook, acknowledgement at our events Thank-you ad.

Number of County of Northern Lights Residents currently participating in programs or utilizing the facility, or estimated number once the program or facility is completed:

500



Actual



Estimated

PROJECT PROMOTION AND MARKETING

Once complete, to whom will you be promoting your event or program? (Local community, region, province.)

local area, Province, Country & the world.
We have visitors from all over the world!

How will you be promoting your event or program? (Social media account, website, radio, etc.)

Social media, posters, website. mighty Peace Tourism,
Spirit of the Peace museum network Heritage Boiler Assoc.

Would you like assistance from the County of Northern Lights in marketing and promoting your organization, event, services, or programs?



Yes



No

APPLICATION PROPOSED BUDGET

see attached

(Applicants may use a separate sheet or a copy of their own proposed budget if needed)

Revenue		Expenses	
Requested Amount	\$	Transportation	\$
Applicant Contributions	\$	Accommodations	\$
Applicant Fundraising	\$	Contracted Services	\$
In-Kind Contributions	\$	Food	\$
Ticket Sales/Memberships	\$	Administration	\$
Registrations	\$	Supplies/Materials	\$
Other (please specify)	\$	Other (please specify)	\$
	\$		\$
	\$		\$
Total Revenue	\$	Total Expenses	\$

Did you approach the North or South Recreation Board for funding?

☐ Yes*

☒ No

*If yes, did you receive funding from them for this project, event, or activity?

☐ Yes

☐ No

*Note: Applicants **cannot** apply to or receive funds from both Recreation Boards or a Recreation Board and Council. Applicants must apply to the Recreation Board serving the Recreation District they operate, as outlined under Section 3, Recreation Boards.*

Please submit applications (single-sided, no staples) to:

County of Northern Lights
600 – 7th Ave NW, Box 10
Manning, AB T0H 2M0
cao@countyofnorthernlights.com

The personal information on this form is being collected for the purpose of determining the eligibility of an applicant to receive recreation funding. This information is collected under the authority of Section 33 (c) of the Freedom of Information and Protection of Privacy Act and may become public information once it is submitted to the municipal Council and may be published in a Council meeting agenda. Detailed information on financial statements will not be submitted for public information; however, financial statement summaries will. Questions regarding the collection of this information can be directed to the FOIP Coordinator at the County of Northern Lights office.

BATTLE RIVER PIONEER MUSEUM ASSOCIATION
Box 574 Manning, Alberta T0H 2M0

Financial Statement April 1, 2025 to March 31, 2026

Revenue:

Donations	11,569.85
Donations of Materials	16,362.87
Caps \$23.00, Pins \$28.00, Books \$368.00, Postcards \$5.00	424.00
History Books	1,500.00
Interest	9,809.24
Vision Credit Union - profit share	709.90
Vision Credit Union - Helping Hands Grant (mower)	5,000.00
TOTAL REVENUE	45,375.86

Expenditures:

Power	2,441.18
Phone & Internet	1,238.30
Gas & Water	1,174.13
Office \$536.71, Membership \$460 (SOTP, Mighty Peace Tourism, AMA)	996.71
Insurance	6,338.00
Renew Material \$1617.86 Display \$941.89	2,559.75
Building & Other Repairs \$24.98 pump sewer \$225	249.98
Sea Can	11,000.00
Heritage Day expenses and supplies	904.79
Levelling blade	1,510.45
Workers' Compensation	220.00
GST	1,114.10
Wages \$12496.35 & Revenue Canada \$3681.86	16,178.21
Cleaning \$24.76 & Misc \$348.35 (incl flowers \$61.88, microwave \$84.99)	519.98
signs	132.61
Casino woker expense hotels \$1276.88, volunteers \$450.00	1,726.88
TOTAL EXPENDITURES	48,305.07

President - Doug Jaeger

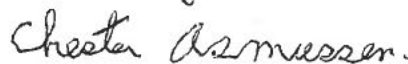


June 4, 2026

Secretary-Treasurer - Mary Kamieniecki



Director - Chester Asmussen



Audited by: Sally Dillman - External Audit



Artifacts

antique
+ 1612 - vehicles 2026

BATTLE RIVER PIONEER MUSEUM ASSOCIATION
Box 574 Manning, Alberta T0H 2M0

Financial Statement April 1, 2024 to March 31, 2025

Revenue:

Donations	16,522.45
Donations of Materials	10,290.00
Caps \$161.00, Pins \$32.00, Books \$407.00, Postcards \$20.00	620.00
History Books	400.00
Interest	13,053.18
Vision Credit Union - profit share	480.62
County Northern Lights Rec Board - grant (mower)	10,000.00
TOTAL REVENUE	51,366.25

Expenditures:

Power	2,446.31
Phone & Internet	1,102.19
Gas & Water	1,370.48
Office \$478.34, Membership \$635 (2 yrs Mighty Peace Tourism)	1,113.34
Insurance	5,512.00
Artifacts Renew Material \$304.18 Display \$206.02	510.20
Building & Other Repairs	899.71
2008 Toro Commercial Mower \$26,000.00 repairs \$3905.57	29,905.57
Heritage Day expenses and supplies	809.90
Wagon	1,165.59
Workers' Compensation	200.00
GST	1,972.56
Wages \$13050.05 & Revenue Canada \$3682.51	16,732.56
Cleaning \$122.21 & Misc \$1080.12 (includes flowers \$132.28, freight \$269.20, tow ropes \$330.70, fire lockbox \$190.00)	1,202.83
TOTAL EXPENDITURES	64,943.24

President - Doug Jaeger

May 19, 2025

Secretary-Treasurer - Mary Kamieniecki

Mary Kamieniecki

Director - Chester Asmussen

Chester Asmussen

Audited by: Patrick Ek

Patrick Ek - external audit

BATTLE RIVER PIONEER MUSEUM ASSOCIATION
Box 574 Manning, Alberta T0H 2M0

Financial Statement April 1, 2023 to March 31, 2024

Revenue:

Donations	8,279.25
Donations of Materials	5,239.23
Caps \$, Pins \$12.00, Books \$549.00, Postcards \$18.00	579.00
History Books	1,200.00
Interest	9,396.83
GST Rebate (2019-2023)	1,249.31
TOTAL REVENUE	25,943.62

Expenditures:

Power	2,321.99
Phone & Internet	1,101.59
Gas & Water	1,249.58
Office \$425.93, Membership \$165	590.93
Insurance	4,520.00
Artifacts Renew Material \$248.37 Display \$514.71	763.08
Building & Other Repairs	787.40
Threshing machine placement supplies and signs on highway	1,878.63
Misc \$356.64 (incl. flowers \$174.10, Ewach \$100.00) & cleaning \$43.97	400.61
Laptop \$800.79, laptop setup, data transfer, programs \$457.00	1,257.79
Workers' Compensation	200.00
GST	492.01
Wages \$12980.51 & Revenue Canada \$4135.18	17,115.69
Héritage Day expenses and supplies	703.07
TOTAL EXPENDITURES	33,382.37

President - Bernard Graw

Bernard Graw

May 8, 2024

Secretary-Treasurer - Mary Kamieniecki

Mary Kamieniecki

Director - Chester Asmussen

Chester Asmussen

Audited by: Patrick Ek

Patrick Ek

COVID-19 Policy

Subject: Personal Conduct

Ref: Staff

Code: 18

Date Approved: March 8, 2022

Motion No: 125/08/03/22 Replaced: 007/11/01/22

The County of Northern Lights is committed to
keeping our employees,
their families, and the community safe.

The County of Northern Lights
proposes to do this by taking the attached steps,
in accordance with Occupational Health & Safety,
and Alberta Health Services to ensure safe day to day operations.

Signed: _____

Chief Elected Official

Signed: _____

Chief Administrative Officer

The County of Northern Lights recognizes that Alberta Health Services (AHS) is the regulatory body responsible for setting and modifying restrictions, symptoms, and other factors related to COVID-19.

Information will change periodically and can be viewed at www.alberta.ca/covid. In addition to the information presented by AHS, the County of Northern Lights will enforce the following in its efforts to provide and promote a healthy and safe workplace.

The County of Northern Lights requires all employees to continue to follow all guidelines provided by AHS. It continues to be recommended that social distance of 2 meters (6 feet) be maintained when possible, and stay home should you present with the below outlined core symptoms of COVID-19:

- Cough
- Fever
- Shortness of breath
- Runny nose
- Sore throat
- Loss of taste or smell

Employees showing core COVID-19 symptoms, or employees that have tested positive for COVID-19 are required to stay home and self-isolate for the period recommended by Alberta Health Services from the start of symptoms, or until symptoms resolve, whichever takes longer. Employees must be symptom free for 24 hours before they can return to work.

Employees showing other COVID-19 related symptoms are required to stay home and may only return to work after a period of 24 hours symptom free. Symptoms may include but are not limited to:

- Stuffy nose
- Painful swallowing

- Chills
- Headache
- Muscle or joint aches
- Feeling unwell or fatigue
- Nausea, vomiting, diarrhea
- Conjunctivitis, also known as pink eye

Should an employee regularly experience any of the above, other COVID 19 related symptoms due to allergies, chronic illness etc., the County of Northern Lights requires a doctor's note detailing the specifics of said Condition. The note shall be given to the C.A.O. or designate. Failure to do so will consequently, have the employee exhibiting such symptoms being sent home.

Testing is recommended for all symptoms related to COVID-19.

Vaccinations are recommended according to Alberta Health Services Guidelines.

Employees are reminded to follow normal accepted practices of regular hand washing and staying home when you have any symptoms of illness.

NEPOTISM POLICY

FILE CODE: GENERAL GOVERNMENT SERVICES

DEPARTMENT CODE: PERSONNEL/ HUMAN RESOURCES No. 18

DATE APPROVED: SEPTEMBER 22, 2026

MOTION NO.:

REPLACED: 499/08/11/11



PHILOSOPHY

The County of Northern Lights is committed to maintaining a fair, transparent, and professional work environment based on merit, equal opportunity, and respect. The County recognizes that personal or familial relationships between employees, elected officials, and employees may create actual, potential, or perceived conflicts of interest or concerns regarding favoritism.

PURPOSE

The purpose of this policy is to establish clear guidelines for managing employment relationships where such relationships exist or may develop, while ensuring that employment, recruitment, promotion, supervision, and other employment decisions are made objectively and in the best interests of the County.

The County promotes a workplace in which all employees are treated fairly and equitably, and where personal or familial relationships do not improperly influence employment decisions or the administration of County business.

PROCEDURE:

1. The spouse or any other relative of an employee may work in the **County** system, provided that there is not an opportunity to exercise favoritism or there is no conflict of interest present for the employees involved.
2. Spouses or family member of County employees who are considered in supervisory positions, may work in the system in areas over which the supervising employee bears no influence, responsibility, authority, or accountability.
3. An employee is prohibited from being in direct supervision of his or her spouse or other relative. For purposes of this regulation, direct supervision shall include those jobs that by their definition require the following:
 - performance evaluations
 - assignment of duties
 - approving time sheets or leave of absence
 - approval of requisitions
 - determination of salary or wages
 - decisions about promotion/ retention/ transfer/ termination

4. When an individual who is involved in the selection process is a relative of an applicant, he/she is automatically disqualified from working on the particular competition. The chairperson of that selection committee, shall designate an alternative member to sit upon the selection committee.
5. If a selection committee determines that the appointment of the candidate of its choice would, as defined by this policy, result in a situation of potential conflict of interest, the committee shall advise the Council of the situation, and the Council shall be charged with the responsibility of making the final decision about employing an applicant.
6. When through hiring, transfer or promotion, a conflict of interest or favoritism situation is considered by the Council to exist, an alternative place of work in the **County** system (as soon as one is available), shall be determined normally, for the non-supervising employee.
7. If it can be anticipated in advance, that the hiring, promotion or transfer of an employee would result in a conflict of interest or favoritism potential for another employee he/she would supervise, the "supervised" employee shall be advised of the necessity for him/her to assume another position in the system, such that would eliminate the conflict of interest or favoritism situation.
8. When an employee marries or co-habits with another employee and a conflict of interest or favoritism situation is obvious, an alternative place of work within the County should be sought for one of the employees. In such cases the wishes of the employee should be taken into account as to who shall be placed in other employment, but normally, the employee occupying the supervisory position will remain in his/her position.
9. When alternative employment cannot be offered, one of the employees will be required to resign, and here again, this should normally be the employee who is not in a position to apply favoritism or who is not exercising supervision over the spouse, cohabitee or other relative.

REFERENCES

Legal Authorities	Municipal Government Act
Other	

REVISION HISTORY

706/17/10/06	
499/08/11/11	

DOCUMENT CLASSIFICATION UNDER ATIA AND POPA

Classification 1. A	Public Information
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Chief Elected Official

Chief Administrative Officer

Beaver Control Policy

FILE CODE: ENVIRONMENTAL DEVELOPMENT SERVICES

DEPARTMENT CODE: AGRICULTURE SERVICES No. 63

DATE APPROVED: September 8, 2026

MOTION NO.:

REPLACED: 048/26/01/21



PHILOSOPHY

The County of Northern Lights classifies beavers as a nuisance species and will encourage control measures to manage populations and the ensuing damage they cause. The County will provide the necessary control measures and budget to protect County infrastructure.

PURPOSE

- 1.1 To administer, direct and protect County infrastructure caused by beaver activity and flooding.
- 1.2 To reduce beaver population numbers in areas where damage occurs, if necessary

AGRICULTURE SERVICE BOARD RESPONSIBILITIES

- 2.1 Will provide direction, supervision and resources to the Agricultural Fieldman for carrying out this policy.
- 2.2 Will remove dams and mitigate flooding only to reduce or eliminate damage to County infrastructure.

AGRICULTURE FIELDMAN RESPONSIBILITIES

- 3.1 Is the Nuisance Inspector for the County and will administer the program and tracking of beaver infestations.
- 3.2 Will supervise, direct and be responsible for other Council appointed municipal Nuisance Inspectors.
- 3.3 Will prevent damage to County infrastructure through the monitoring of beaver activity within the County and arrange necessary control measures including, but not limited to:
 - 3.3.1 Dam removal
 - 3.3.2 Beaver removal
 - 3.3.3 Area trapping
- 3.4 Will provide information for ratepayers for control measure options on private land.

PUBLIC RESPONSIBILITIES

- 4.1 An individual will be responsible for all beaver control measures on private property, unless the incident directly impacts County infrastructure. Ratepayers will not impede the County's ability to remove dams and reduce flooding in order to protect County infrastructure.
- 4.2 An incident involving any two ratepayers on private land will be disputed between the two ratepayers and not mediate through the County.

ATTACHMENTS/SCHEDULES/APPENDIX

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REFERENCES

Legal Authorities	Municipal Government Act Agricultural Service Board Act Agricultural Pests Act and Regulations
Related Policies	Agriculture Pest Policy
Other	

REVISION HISTORY

January 26, 2021	New policy adopted by council
September 8, 2026	Updated to new formatting.

DOCUMENT CLASSIFICATION UNDER ATIA AND POPA

Classification 1. A	Public Information
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Chief Elected Official

Chief Administrative Officer

BEREAVEMENT AND ILLNESS POLICY

FILE CODE: GENERAL GOVERNMENT SERVICES

DEPARTMENT CODE: PERSONNEL AND HUMAN RECOURCES No. 18

DATE APPROVED: SEPTEMBER 8, 2026

MOTION NO.:

REPLACED: 03/25/01/11



PHILOSOPHY

The County of Northern Lights believes in providing compassionate support to current and former Councillors and members of Administration, as well as their immediate families, during times of significant, unforeseen, or crisis situations

The County of Northern Lights proposes to demonstrate this support through appropriate gestures of sympathy, recognition, and support

PURPOSE

The purpose of this policy is to establish a consistent and respectful approach for the County of Northern Lights to recognize and provide support to current and former Councillors and members of staff, as well as their immediate and extended families, during significant life events, periods of illness, bereavement, or other unforeseen circumstances

This policy provides guidance on appropriate gestures of support, including floral arrangements, fruit baskets, suitable gifts, or donations made in memory of an individual

PROCEDURE

1. Bereavement – Current Councillors and Staff

In the event of the death of a current Councillor, staff member, or a member of their immediate or extended family, the County shall acknowledge the loss by sending a card accompanied by a fruit basket, plant, floral arrangement, or suitable gift, or by making a donation in memory of the individual, to a maximum value of **\$100.00**

For the purpose of this policy:

- **Immediate family** includes a father, mother, spouse, common-law spouse, child, stepchild, foster child, stepfather, or stepmother
- **Extended family** includes a sibling, father-in-law, mother-in-law, grandmother, grandfather, grandchild, aunt, or uncle

2. Severe Illness or Accident – Current Councillors and Staff

In the event of a severe illness or serious accident involving a current Councillor, staff member, or member of their immediate and extended family, the County shall acknowledge the circumstance by sending a card accompanied by a fruit basket, plant, floral arrangement, or suitable gift, to a maximum value of **\$100.00**

3. Death of a Former Councillor or Long-Term Councillor of a Neighboring Municipality

In the event of the death of a former Councillor of the County of Northern Lights or a long-serving Councillor of a neighboring municipality, the County may honor the individual by:

- observing a moment of silence at the next regular Council meeting;
- sending a card accompanied by a fruit basket, plant, floral arrangement, or suitable gift to the next of kin or family; or
- making a donation in memory of the individual

4. Discretion of the Chief Administrative Officer

It is recognized that this policy cannot address every circumstance. The Chief Administrative Officer shall have discretion to determine the appropriate acknowledgement and gesture of support based on the circumstances of the situation and the intent of this policy.

REFERENCES

AUPE Collective Agreement	Section 18.03
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REVISION HISTORY

699/17/10/06	
345/27/04/04	
699/14/10/03	

DOCUMENT CLASSIFICATION UNDER ATIA AND POPA

Classification 1. A	Public Information
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Chief Elected Official

Chief Administrative Officer



COUNTY OF NORTHERN LIGHTS

POLICY

OFF -DUTY MISCONDUCT & SOCIAL MEDIA

CREATED: 3/23/2026

REVISED: 09/08/2026

TOTAL PAGES: 1

The County of Northern Lights is committed to upholding a professional and valued reputation and is dedicated to the health and safety of employees while on and off duty; These actions are recognized through the education, investigation and disciplinary action of Off-Duty Misconduct.

Defining Off-Duty Misconduct

Off-Duty Misconduct occurs when an employee's actions outside of work negatively affect the employer's business interests, reputation, or workplace safety, potentially justifying discipline or termination. Examples include social media misuse, criminal activity, and harassment, particularly when a link to the workplace is established.

Special Consideration- Social Media

~~Social media activity is an important factor for consideration. The following social media activity can contribute to the result of disciplinary action or termination:~~

- ~~• Damage to business (direct or indirect)~~
- ~~• Damage to workplace~~
- ~~• Threatening nature~~
- ~~• Frequency and duration~~
- ~~• Refusal to remove~~
- ~~• Dishonesty~~
- ~~• Lack of remorse~~
- ~~• Lack of provocation~~

Social media activity is an important factor to consider when determining whether disciplinary action, up to and including termination of employment, is warranted. In assessing the nature and severity of the conduct, consideration may be given to whether the activity causes direct or indirect harm to the organization or workplace, is threatening in nature, the frequency and duration of the activity, whether the individual refuses to remove or address the content, and whether the conduct involves dishonesty, a lack of remorse, or an absence of provocation

Investigating

Off-Duty Misconduct will be investigated by management immediately, including fact finding, obtaining proof, and acquiring any witness statements. Remember, the burden of proof lies with the employer. In relation to determining the potential for disciplinary action, note that the Test is objective- what would a reasonable and fair-minded person think if apprised of all the relevant facts?

Disciplinary Action for Off-Duty Misconduct

Generally, discipline for off-duty misconduct is not required, unless the misconduct has:

1. A *real* and *material* connection to the workplace; and
2. Seriously prejudiced the
 - a. employer's reputation; or
 - b. legitimate business interests.

The Test for Disciplinary Action

Off-duty misconduct must either:

1. Negatively impact the employer's reputation
2. Cause the employee to be unable to discharge employment obligations properly;
3. Cause the other employees to refuse to work with the individual; OR
4. Adversely affect the employer's ability to direct or efficiently manage the production process.

The Test for Termination



COUNTY OF NORTHERN LIGHTS

POLICY

OFF -DUTY MISCONDUCT & ~~SOCIAL MEDIA~~

CREATED: 3/23/2026

REVISED: 09/08/2026

TOTAL PAGES: 1

The test for termination or cause is the same as the disciplinary action test, and the threshold is high.

Determining the Appropriate Actions

Upon the investigation identifying that there was/is/likely Off-Duty Misconduct, The County of Northern Lights will seek experienced legal advice as appropriate action will vary based on specific facts and context.

Chief Elected Official

Chief Administrative Officer

COUNCIL ADVOCACY POLICY

FILE CODE: GENERAL GOVERNMENT SERVICES

DEPARTMENT CODE: LEGISLATIVE OR COUNCIL No. 11

DATE APPROVED: SEPTEMBER 8, 2026

MOTION NO.:

REPLACED: 275/27/05/23



PHILOSOPHY

The County believes that effective, coordinated advocacy is an essential part of municipal leadership. By identifying shared priorities, working collaboratively with regional partners, and engaging provincial and federal governments with a unified Council voice, the County can improve its financial sustainability, economic prosperity, environmental stewardship, and overall ability to serve its residents

PURPOSE

The County recognizes that political advocacy and lobbying at many levels may have mutually beneficial advantages for more than one order of government at the same time. This holds true for the region, the province, and federally. It is through this advocacy that the County stands the chance to benefit in a variety of ways

POLICY SCOPE

This policy applies to the lobbying of all orders of government and may change from time to time depending on the circumstances that face the County. Focus shall be the Region, the Province and the Federal government, usually in that order.

There may be additional advocacy support or leadership needed by the County to assist other elected bodies such as the School Boards or other municipalities and such advocacy measures may need to be included in the plan from time to time.

POLICY OBJECTIVE

To ensure Council has a united voice and to outline how Administration is to support Council achieving its advocacy objectives.

GENERAL POLICY GUIDELINES

1. Administration shall bring this policy forward to Council annually at their Strategic Planning session to gather input plus redraft the plan for council's consideration for approval.
2. If an emergent matter is necessary (such as a disaster), the matter may be considered separately, and this policy updated as necessary.
3. Upon approval, this policy shall be posted on the County website.

4. If a confidential matter is to be considered as an advocacy matter, a separate non-public plan may be prepared if appropriate and not be made public.

POLICY RENEWAL

This policy shall be reviewed annually and updated as required prior to the Spring and Fall RMA Conventions.

REFERENCES

Legal Authorities	Municipal Government Act
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REVISION HISTORY

275/27/05/23	
447/22/11/22	

DOCUMENT CLASSIFICATION UNDER ATIA AND POPA

Classification 1. A	Public Information
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Chief Elected Official

Chief Administrative Officer



COUNTY OF NORTHERN LIGHTS

POLICY

COACHING & ENFORCEMENT

CREATED: 2/9/2025

REVISED: 10/10/2025,
08/28/2026

TOTAL PAGES: 3

INTRODUCTION

At County of Northern Lights, we have established a coaching and enforcement process to effectively address and rectify undesirable behaviors and performance issues among employees. This process is intended to be corrective rather than punitive, aiming to foster improvement and prevent the recurrence of such issues. Management has the discretion to adapt this process, including the ability to combine or skip steps, based on the specifics of each case and the severity of the offense following the AUPE Collective Agreement and this Policy's Procedure.

Determining the severity of the violation will help determine the best course of action for each violation. For the purpose of this policy, refer to the definitions below:

Minor violation means a violation that may not in and of itself cause injury that could result in first aid or minor damage (\$1000+).

Moderate violation means that Medical Aid, lost time, and/or moderate damage (\$5,000+) could or did occur, or that a minor violation has repeated 3 times though verbal warnings have been issued.

Serious violation means that a fatality, major injury/disability, catastrophic loss, serious damage (\$10,000+), or serious business impact could or did occur. A serious and major severity issue the same outcome within this policy.

Severity/Consequences Rating

The potential outcome or impact of an incident is assessed using the following scale:

SEVERITY / CONSEQUENCE					
Score	Injury	Health Loss	Damage	Business Impact	Environmental Impact
1	None	None	None	None	None
2	First Aid	Minor	\$100+	\$5000+	Minor Damage Internal \$1000+
3	Medical Aid	Regular Interruptions	\$5000+	10,000+	Moderate Damage Internal \$5000+
4	Lost Time	Regular Interruptions	\$10,000+	Moderate	Serious Damage \$10,000+
5	Disability	Serious Impact	\$20,000+	Serious	External or Internal \$25,000+
6	Fatality	Catastrophic	\$30,000+	Major	External or Internal \$50,000+

PROCEDURE

It is the duty of supervisory personnel to ensure that employees are both aware of and adhere to the company's safety regulations and procedures. Any breach of these safety guidelines or substandard work performance is a signal of a breakdown in our operational system. Supervisors are obligated to immediately address these issues to prevent them from becoming normalized and affecting the workplace adversely. ~~Employees are not to coach or discipline employees unless authorized to do so by their direct supervisor or management; employees are encouraged to address any concerns or offer suggestions to supervisors or management.~~



COUNTY OF NORTHERN LIGHTS

POLICY

COACHING & ENFORCEMENT

CREATED: 2/9/2025

REVISED: 10/10/2025,
08/28/2026

TOTAL PAGES: 3

Employees are encouraged to communicate any concerns, observations, or suggestions to their direct supervisor or appropriate member of management.

It is recommended that all coaching be documented, it is required that all enforcement be documented. All complaints/incidents will be investigated prior to disciplinary action. *“Unsatisfactory conduct and/ or performance by an Employee may be grounds for discipline, up to and including immediate dismissal for just cause. No employee shall be disciplined or dismissed, without just cause”*, as per the AUPE Collective Agreement (Article 30, 30.01).

The Employer must notify the Employee of any interview or meeting that is of disciplinary nature or may lead to disciplinary action and indicate that the Employee has the right to be accompanied by a Union Representative or a Union Steward. The Employer shall disclose the nature of the allegation(s) to the Employee 24 hours in advance of the interview or meeting.

Employees will receive copies of all coaching and enforcement documentation. They will be required to sign these documents to acknowledge their understanding of the corrective actions being implemented. These documents will also be filed in the employee's official personnel file.

The following stages outline the non-compliance actions to be taken in case of safety violations or poor performance:

Coaching and Enforcement – This initial stage is particularly for new employees or those undertaking a task for the first time. Coaching, as a part of the standard learning curve, should be documented for future reference.

Verbal Warning – A verbal warning, recorded in writing, will be issued if an employee fails to adhere to established safety measures. These violations are generally minor to moderate in severity. A verbal warning, recorded in writing, may be issued when an employee fails to adhere to established workplace policies, procedures, standards, or expectations, including but not limited to safety measures. These instances of non-compliance are generally minor to moderate in severity.

Written Warning – Unsatisfactory conduct and/ or performance by an Employee, which is not considered by the Employer to be serious enough to warrant suspension or dismissal, may result in a written warning to the Employee, as per the AUPE Collective Agreement. To result in a written warning, the violation would be considered severe non-compliance: causing or that could cause immediate harm including injury or damage or repeated failures to comply with safety measures, however, not considered serious enough to warrant suspension or termination. A copy of the written warning will be signed by both parties and is to be kept by the Department Director, by the Employee involved as well as placed in the Employee's personnel file. Copies of written warnings shall be forwarded to the Union Representative within 5 days of the issuance. An investigation must be conducted. Supervisors may recommend a written warning given to the Employee, to Management and/or the Chief Administrative Officer. Management and the CAO has the authority to issue a written warning to an Employee within their department as per the conditions set out in this policy. Unsatisfactory conduct and/or performance by an Employee that is not considered by the Employer to be serious enough to warrant suspension or dismissal may result in a written warning to the Employee, in accordance with the AUPE Collective Agreement.

A written warning may be issued where there is significant non-compliance with established workplace policies, procedures, standards, or expectations, including but not limited to safety measures; where conduct or performance has caused, or could reasonably cause, immediate harm, including injury or damage; or where there have been repeated instances of failing to meet established workplace requirements. Such circumstances must not be considered serious enough to warrant suspension or termination.

An investigation must be conducted prior to the issuance of a written warning. Supervisors may recommend that a written warning be issued to an Employee by Management and/or the Chief Administrative Officer (CAO). Management and the CAO have the authority to issue a written warning to an Employee within their respective departments, subject to the conditions set out in this policy and the applicable AUPE Collective Agreement.

The written warning will be signed by both the Employee and the Employer and will be retained by the CAO, provided to the Employee, and placed in the Employee's personnel file. A copy of the written warning shall be



COUNTY OF NORTHERN LIGHTS

POLICY

COACHING & ENFORCEMENT

CREATED: 2/9/2025

REVISED: 10/10/2025,
08/28/2026

TOTAL PAGES: 3

forwarded to the Union Representative within five (5) days of issuance, in accordance with the applicable AUPE Collective Agreement.

Suspension– Suspensions will be considered for serious violations, severe non-compliance that could have or did result in a major/serious injury, loss or damage, endangering a life, threats, psychological abuse, physical abuse, violence, harassment or repeated non-compliance with safety protocols. An employee may be suspended immediately, with pay, pending an investigation, or dismissal for just cause. Suspensions may be recommended by Supervisors, to Management or to the CAO. Management has the authority to suspend an Employee within their department as per the conditions set out in this policy. The CAO has the authority to suspend a Department Head, or any other Employee as per the conditions set out in this policy, the AUPE Collective Agreement, and the Alberta Employment Standards Code. The County Council has the authority to suspend only the CAO as per section 206 of the Municipal Government Act.

In the event of an incident that could potentially be considered criminal in nature, the Department Heads/Supervisors shall notify the Chief Administrative Officer immediately of such violations along with the proof of the offence if any. The CAO shall immediately suspend, with pay, the employee until the matter has been investigated. Further action will be conducted upon receiving legal advice.

In the event of proven alcohol or substance abuse in which the Employee failed to disclose to the Supervisor or Management prior to reporting for work, the Department Head/Supervisor shall notify the CAO immediately. The CAO shall immediately suspend, without pay, the Employee. Further action will be taken upon receiving legal advice.

~~Termination– Employment may be terminated in cases of persistent non-compliance with safety measures. Employment may be terminated immediately for just cause.~~ Employment may be terminated in cases of persistent non-compliance with established workplace policies, procedures, standards, or expectations including but not limited to safety measures. In instances where an employee's actions pose an immediate or serious threat to the health and safety of others, the environment, equipment, or the public, management reserves the right to enact immediate termination. The severity of the offense will dictate whether a major infraction leads directly to job dismissal. Each incident will be assessed on an individual basis by supervisors and Management. Serious violations are likely to be just cause for termination; however, it is recommended that legal advice be sought prior to dismissal. Supervisors and Department Heads have the authority to recommend dismissal; The authority to dismiss shall be delegated to the CAO who has the authority to dismiss Department Heads and all Employees as per the conditions set out in this policy, the AUPE Collective Agreement, and the Alberta Employment Standards Code.

Additional Courses of Action

In addition to the initial training, verbal warning, written warning, suspension and termination, the Chief Administrative Officer and Manager may issue the following actions to be taken:

- An apology
- Counselling
- Conflict Resolution including Mediation;
- Education and training
- Transfer

Appeal Procedure

Appeals related to discipline shall be dealt with as per Article 33 of the AUPE Collective Agreement- "*Grievance and Arbitration*".

Appeals by Management shall be dealt with according to the terms of Employment Contracts, if any.



COUNTY OF NORTHERN LIGHTS
POLICY
COACHING & ENFORCEMENT

CREATED: 2/9/2025

REVISED: 10/10/2025,
08/28/2026

TOTAL PAGES: 3

Chief Elected Official

Chief Administrative Officer

RENTAL EQUIPMENT POLICY

FILE CODE: ENVIRONMENTAL DEVELOPMENT SERVICES

DEPARTMENT CODE: AGRICULTURE SERVICES No. 63

DATE APPROVED: March 24, 2026 ?

MOTION NO.:

REPLACED: 097/28/02/17



PHILOSOPHY

The County of Northern Lights believes in providing and maintaining rental equipment deemed necessary for the use of the ratepayers within the boundaries of the County of Northern Lights.

PURPOSE

- 1.1 To administer and maintain a fleet of equipment that may be used by all resident ratepayers.
- 1.2 To have equipment that could aid in certain emergency situations.

AGRICULTURE SERVICE BOARD RESPONSIBILITIES

- 2.1 Provide direction, supervision and resources to the Agricultural Fieldman for maintaining and operating a fleet of rental equipment.
- 2.2 Review equipment list and determine whether equipment is necessary or unnecessary at any time, based on usage.
- 2.3 Act as an appeal board for disputes on rental charges, if needed.

AGRICULTURE FIELDMAN RESPONSIBILITIES

- 3.1 Maintain a list of equipment and equipment use.
- 3.2 Maintain the equipment and provide a recommendation for replacement or sale of equipment that is under-utilized. Will not allow any equipment, to the best of knowledge, leave the yard or rented out if unsafe to do so.
- 3.3 Carry out inspections of equipment before and after use to determine cleanliness and damage and charge subsequent cleaning and damage fees.
- 3.4 Set the ASB Rental Rates yearly for rental charges, damage deposits, cleaning fees and maximum days to rent. Set the ASB Rental Rates yearly for rental charges, damage deposits, cleaning fees and maximum days to rent. The Schedule will be approved by Council and will allow the Agricultural Fieldman to adjust rates, fees and time needed: of Fees Bylaw will be approved by Council.
- 3.5 Refuse rental to anyone based on prior negative rental history, indebtedness (refused if owing more than \$50.00) to the County or any other reasonable matter.

- 3.6 The Agricultural Fieldman has the discretion to adjust and or negotiate rental rates, time frames and fees as needed. Along with the discretion to refuse rental provisions above, based on safety or previous negligence.

ATTACHMENTS/SCHEDULES/APPENDIX

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REFERENCES

Legal Authorities	Municipal Government Act Agricultural Service Board Act County Bylaw No. 25-63-503 Schedule of Fees Bylaw
Related Policies	
Other	

REVISION HISTORY

November 25, 2022	09/25/11/22
August 8, 2026	Correction to Agricultural Fieldman Responsibilities.

DOCUMENT CLASSIFICATION UNDER ATIA AND POPA

Classification 1. A	Public Information
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Chief Elected Official

Chief Administrative Officer



COUNTY OF
Northern Lights

#600, 7th Ave NW, PO Box 10, Manning AB T0H 2M0
Phone 780-836-3348 Fax 780-836-3663
Toll Free 1-888-525-3481

Report No.

Agenda Item No.
06.1.1 – A

Subject: Peace Library System 40th Anniversary Invitation

Agenda Date: September 8, 2026

Attachments: Invitation

RECOMMENDATION

It is recommended that Council:

1. Acknowledge receipt of the Peace Library System 40th Anniversary Invitation;
2. Designate individual(s) to attend the event; and
3. Direct Administration to register the designated individual(s)

BACKGROUND

Peace Library System invites you to join us for an open house at our headquarters in Grande Prairie on Friday September 18, 2026, from 11 AM to 3 PM as we celebrate 40 years of service to our local public libraries in Northern Alberta!

Refreshments will be provided and giveaways and activities will be held.

Feel free to share this info with anyone who might be interested! We ask that all who plan on attending please RSVP at the following link: <https://peace.fillout.com/t/9UVfZn6JzBus>

CONSIDERATION

Council is requested to consider:

1. Designating individual(s) to attend the Peace Library System 40th Anniversary event.

FINANCIAL/STAFFING IMPLICATIONS

This item has been approved in the current budget:

Yes

No

N/A

This item is within the approved budget amount:

Yes

No

N/A

Prepared by:
by:


Jessica Gummesen
Executive Assistant

Accepted for Council consideration



Gerhard Stickling
Chief Administrative Officer (CAO)



—YEARS OF—
**GROWING
COMMUNITIES**
—1986 - 2026—

Join Peace Library System staff and board members
past and present for an open house at our headquarters
in Grande Prairie as we celebrate 40 years of service
to our local public libraries!

11 AM - 3 PM
September 18, 2026



Please RSVP at: peace.fillout.com/t/9UVfZn6JzBus



COUNTY OF
Northern Lights

#600, 7th Ave NW, PO Box 10, Manning AB T0H 2M0
Phone 780-836-3348 Fax 780-836-3663
Toll Free 1-888-525-3481

Report No.

Agenda Item No.
06.1.1 – B

Subject: Town of Peace River - World Suicide Prevention Day Gathering Invitation

Agenda Date: September 8, 2026

Attachments: Formal Invitation letter and Preliminary Event Poster

RECOMMENDATION

It is recommended that Council:

1. Designate Reeve Ungarian and/or Council member to attend the event on behalf of the County of Northern Lights; and
2. Direct Administration to respond to the email confirming designate individual(s) attendance

BACKGROUND

Good afternoon Jessica,

The Town of Peace River is hosting a **World Suicide Prevention Day Gathering** on **September 10, 2026**, and we would be honoured to formally invite Terry Ungarian to bring greetings on behalf of the County of Northern Lights.

Please find attached our formal invitation letter and preliminary event poster. We will provide an updated poster once additional event details have been confirmed.

Thank you for considering our invitation. We would be honoured to have the County of Northern Lights represented at this important community gathering.

Prepared by:

Jessica Gummesen
Executive Assistant

Accepted for Council consideration by:

Gerhard Stickling
Chief Administrative Officer (CAO)

World Suicide Prevention Day

Gathering



Join us at
Riverfront Park

Peace River
from 5-8pm

Live entertainment
by

Speaker

Pizza generously
donated by

Vegetarian and allergy-
friendly options available



8pm Vigil to honor those
who we have lost to suicide

September 10th, 2026

Check out local agencies and business that offer life promoting services,
mental health resources and community supports.



TOWN OF
PEACE RIVER
ALBERTA



Town of Peace River
Family and Community
Support Services



To Reeve & Council,

Each September, Canadians recognize **Suicide Prevention Month**—a time to raise awareness, reduce stigma, and encourage conversations about suicide prevention, hope, and mental wellness.

This year's theme, "**Changing the Narrative on Suicide**," encourages us to replace silence, shame, and judgment with empathy, understanding, and open dialogue. Suicide prevention is a shared responsibility, and each of us has the power to make a meaningful difference through compassion, connection, and support.

To recognize World Suicide Prevention Day, the Town of Peace River will be hosting a World Suicide Prevention Day Gathering on Thursday, September 10, from 5:00–8:00 p.m. at Riverfront Park.

This free community event will feature guest speakers, live music, community resource tables, interactive activities, and a complimentary meal. It is an opportunity for residents to learn about available supports, connect with one another, and celebrate hope and resilience.

We would be honored to invite Terry Ungarian and/or a Council member to bring greetings on behalf of the County of Northern Lights for the Community Prevention Gathering at the beginning of the event.

Your presence at this gathering can make a lasting impact. For someone who is struggling, simply seeing a community leader, discovering a new resource, or making a meaningful connection could be the first step toward finding hope and support. Together, we can create a community where everyone knows they belong and where help is always within reach.

If you are interested in participating, please contact me using the information below. We would be grateful to have you join us in making this event a meaningful and impactful day for our community.

Together, we can change the narrative on suicide—and remind people that hope is always possible.

Sincerely,

Tamara Brunham | FCSS Programmer
Pronouns She/Her



Box 6600, 9911 - 100 Street, Peace River, AB T8S 1S4
P (780) 624.1000 ext.1036
tbrunham@peacriver.ca



COUNTY OF
Northern Lights

#600, 7th Ave NW, PO Box 10, Manning AB T0H 2M0
Phone 780-836-3348 Fax 780-836-3663
Toll Free 1-888-525-3481

Report No.

Agenda Item No.

06.1.1 – C

Subject: LUPAS Canada – Request for Donation

Agenda Date: September 8, 2026

Attachments: Donation Request Letter

RECOMMENDATION

It is recommended that Council:

1. Accept the LUPUS Canada – Request for Donation; and
2. Approve Administration to provide a donation to LUPUS Canada

BACKGROUND

LUPUS Canada has submitted a letter requesting a donation from the County to assist in providing support and access to treatment for individuals living with lupus. The requested donation would contribute to programs and services that support individuals and families affected by lupus

CONSIDERATION

Council is requested to consider:

1. Approve a donation to LUPUS Canada

FINANCIAL/STAFFING IMPLICATIONS

This item has been approved in the current budget:

Yes

No

N/A

This item is within the approved budget amount:

Yes

No

N/A

Prepared by:
by:


Jessica Gummesen
Executive Assistant

Accepted for Council consideration


Gerhard Stickling
Chief Administrative Officer (CAO)



11.15.25

RECEIVED

AUG 28 2026

COUNTY OF
NORTHERN LIGHTS

The County of Northern Lights
600 7 Avenue Northwest
PO Box 10
Manning AB T0H 2M0

August 24, 2026

Dear Friends,

Several years ago, my mom wrote a letter to Lupus Canada donors like you. It was about a six-year-old boy with lupus who nearly died from a tiny cut on his foot.

That boy was me. And today, I'm writing the letter myself.

The road to that diagnosis was overwhelming — mostly because it took so long. Lupus is rare in young boys and typically affects women, so doctors tested me for almost every disease *except* the one I had. By the time the pieces fell into place, my immune system was so depressed that a small infection had ravaged my whole body, and my family was gently told to prepare themselves.

I share that not for sympathy, but because I think donors deserve to understand just how serious this disease can be — especially for kids whose families never saw it coming.

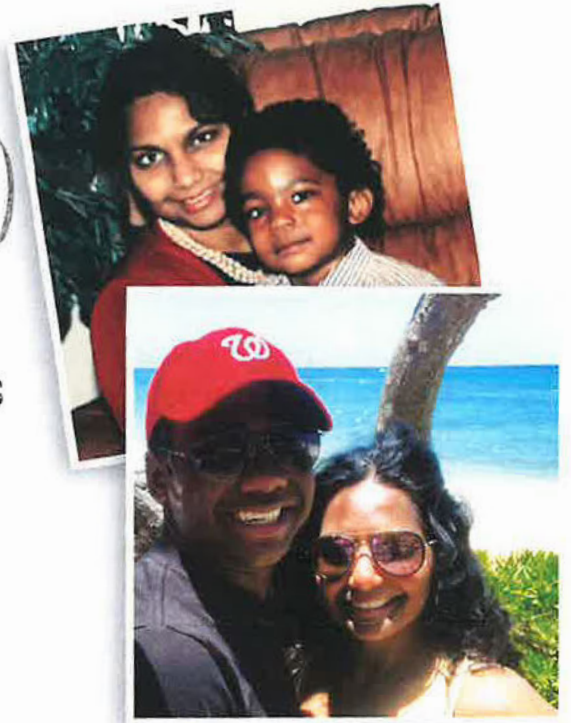
But honestly, the tests weren't the hardest part. The hospitals weren't even the hardest part. It's the invisibility.

Lupus doesn't come with one specific set of symptoms. It affects everyone so differently, and that can make it incredibly isolating especially for young people. From the outside, I looked fine. Inside, I was exhausted in a way I couldn't explain to anyone my age. The muscle pain made even a bedsheet on my skin feel unbearable. The sun — something my friends loved — drained me. I'd push through school days knowing my body was paying a price no one could see. Some days you just want to be a normal kid. Lupus doesn't really let you.

And so, I learned to keep most of it inside. To this day, I tend to internalize the hard parts, because I don't want to burden people around me. But when someone simply *asks* how I'm doing, there's relief. It's like setting down something heavy you didn't realize you'd been carrying.

That's what Lupus Canada gave me. Relief. Community. People who truly get it.

over please...



Isaac and his mom, Tashmina, who has been by his side every step of the way

Becoming a Youth Ambassador changed everything. It connected me to the wider lupus community. Even when I don't know someone personally, just knowing I'm not alone in this battle is sometimes enough to keep going. It gave me a voice I could use for those who don't yet have one. It reminded me that my path may have changed, but there is still a path.

I wish donors truly understood how individually challenging this disease is. Schools and workplaces often only take us seriously when our flare-ups are extreme. But it's the *daily* battles that often wear us down: the constant fatigue, the muscle pain, the sun exhaustion. Your gift helps push awareness into the places it's needed most: classrooms, workplaces, and the homes of families just beginning this journey.

Your gift fuels everything that makes that possible. The **Lupus Canada Scholarship Program** has helped me chase my dream of becoming an aerospace engineer — I'm apprenticing in the field today. I want every young person living with lupus to have that same chance: to follow a dream, build a future, and prove that this disease doesn't get to decide what we become.

The **Lupus Peer Network**, launching soon, will give newly diagnosed young people something I had to wait years to find: real connection to other people walking the same path.

Please give generously to Lupus Canada today.
Simply return the donor form below in the postage-paid envelope enclosed for your convenience.
Or you can give online at lupuscanada.org/donation.

Your gift does more than support one young person with lupus. It helps make sure the next person diagnosed — and the one after that — knows they are seen, supported, and never alone. Please give what you can today — and help us keep showing up for them.

A few years ago,
 I decided I wanted to
 do something — not
 just talk about lupus,
 but *act*. So I set out
 to swim 1,000 laps in
 10 days. We called it the
Lupus 1000 Challenge.
 For me, it helped turn
 an "invisible" illness into
 something people could
 finally see. What I never
 expected was what
 happened next: people
 across the country picked
 it up. Today, Canadians
 are completing
 1,000 of *anything*
 — laps, kilometres,
 push-ups, prayers —
 to raise awareness for
 lupus. Watching it take
 on a life of its own taught
 me that when we refuse
 to stay invisible, people



PO BOX 8 LCD 1, NEWMARKET, ON L3Y 4W/3
 1-800-661-1468 (toll free) • www.lupuscanada.org Registered Charity Number 11502 5872 RR001

Please detach this coupon and send in with your donation

Join our **Monthly Giving Program!**
 Please see over for more information.

I prefer to give online at www.lupuscanada.org/donation
 Tax receipts for donations under \$20 will be provided upon request.

0826-23

The County of Northern Lights
 600 7 Avenue Northwest
 PO Box 10
 Manning AB T0H 2M0

To help with cost savings and to support the environment, I would like to receive the following:
☐ E-Newsletter ☐ E-Receipt ☐ I can unsubscribe at any time. **E-mail**

☒ **YES! I want to help Canadians with lupus get the support and treatments they need.**
 Here's my gift of: ☐ \$52 ☐ \$65 ☐ \$75 ☐ Other \$

☐ My cheque is enclosed made payable to: **Lupus Canada**
☐ Please deduct my gift from my: ☐ VISA ☐ MASTERCARD ☐ AMERICAN EXPRESS

Cardholder Name

Card # (3 digit code)

Expiry Date Telephone Signature



COUNTY OF
Northern Lights

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Report No.

Agenda Item No.
06.1.1 – E

Subject: Food for Thought – Manning Aurora Composite School (MACS)

Agenda Date: September 8, 2026

Attachments:

RECOMMENDATION

It is recommended that Council:

1. Authorize interested members of Council to volunteer to assist with preparing and serving breakfast for the MACS Food for Thought Program on September 29, 2029.

BACKGROUND

The MACS Food for Thought Program facilitator has invited members of Council to volunteer to assist with preparing and serving breakfast for the school's Food for Thought Program on September 29, 2029.

The program provides an opportunity for Council members to support the school community through volunteer participation.

CONSIDERATION

Council is requested to consider whether members of Council are available and interested in volunteering to assist with the Food for Thought Program on September 29, 2029.

**Prepared by:
by:**

Jessica Gummesen
Executive Assistant

Accepted for Council consideration

Gerhard Stickling
Chief Administrative Officer (CAO)



September 2026

MONTHLY SCHEDULE



Please note: Calendars are current as of September 3, 2026 and are subject to change

DATE	EVENT	GT	KS	BY	BR	GD	TU	LH	CAO
1	Regional ICF Meeting @2:00pm		✓				✓		✓
2	North Peace Housing Meeting @4:00pm Harvest Lodge in Fairview		✓						
	Virtual NWSAR Meeting							✓	
3									
4	Peace Regional Mental Health Task Force Committee @4:00pm		✓						
5									
6									
7	Labour Day - Office Closed								
	Council Meeting	✓	✓	✓	✓	✓	✓	✓	✓
8	Pond Hockey AGM @7:00pm in Grimshaw		✓						
	Manning Municipal Library Meeting @6:00pm					✓			
9	CRAA Meeting With Minister Sawyer						✓		
10	PREA Meeting @2:00pm		✓				✓		✓
	Would Suicide Prevention Gathering @5:00pm in Peace River		✓						
11	Interprovincial Meeting @11:00am				✓		✓		✓
12									
13	Welcome Back BBQ @11:00am Harvest Lodge in Fairview		✓						
	Grimshaw Regional Healthcare and Attraction Committee Meeting @6:30pm		✓						
14	MAARC Meeting @1:30pm						✓		✓
	Recovery Alberta Mental Health Series Webinar Part 2 @12:00pm		✓						
15	Manning and Area Food Bank Meeting @4:30pm					✓			
	PRAIC meeting @9:30am			✓					
16	Peace Regional RCMP Advisory Committee Meeting @5:00pm		✓						
	South Rec. Board Meeting @7:00pm			✓					
17	Peace River Area Monitoring Program AGM @9:00am		✓						
18	Peace Library System - 40 years Celebration							✓	
	PLS Board MTG		✓					✓	
19	Peace River Legion Home Coming Welcome Dinner @6:00pm	✓							
	Peace Library System Meeting							✓	
20									
21	Rail Safety Week 21-27								
	LLRWMSA Meeting @7:00pm			✓					
	Council Meeting	✓	✓	✓	✓	✓	✗	✓	✓
22	AFPA AGMA - Travel						✓		
	ABMUNIS Convention & Trade Show- Travel		✓						✓
23	AFPA AGM						✓		
	ABMUNIS' Convention & Trade Show		✓						✓
24	AFPA AGM						✓		
	ABMUNIS' Convention & Trade Show		✓						✓
25	AFPA AGM						✓		
	ABMUNIS' Convention & Trade Show						✓		
26	AFPA AGM - Travel						✓		
	ABMUNIS' Convention & Trade Show - Travel		✓						✓
27									
28	CRAA All members meeting						✓		
29	Recovery Alberta Mental Health Series Webinar @12:00pm		✓						
30	National Truth & Reconciliation Day - Office Closed								
31									
DATE	EVENT	GT	KS	BY	BR	GD	TU	LH	CAO



October 2026

MONTHLY SCHEDULE



Please note: Calendars are current as of September 3, 2026 and are subject to change

DATE	EVENT	GT	KS	BY	BR	GD	TU	LH	CAO
1									
2									
3									
4									
5									
6	RhPAP Conference	✓	✓	✓			✓		
7	RhPAP Conference	✓	✓	✓			✓		
8	RhPAP Conference	✓	✓	✓			✓		
9									
10									
11									
12	Thanksgiving Day - Office Closed								
13	Council Meeting	✓	✓	✓	✓	✓	✓	✓	✓
14									
15									
16									
17									
18									
19	Stronger Together Library Conference - Travel					✓		✓	
20	Stronger Together Library Conference					✓		✓	
21	Stronger Together Library Conference					✓		✓	
22	Stronger Together Library Conference - Travel					✓		✓	
23									
24	PLS Executive MTS							✓	
25									
26									
27	Council and Ordinance Meeting	✓	✓	✓	✓	✓	✓	✓	✓
28									
29									
30									
31									
DATE	EVENT	GT	KS	BY	BR	GD	TU	LH	CAO



COUNTY OF
Northern Lights

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Report No.

Agenda Item No.
06.1.2 A

Subject: CAO Report

Agenda Date: September 3, 2026

Attachments: N/A

UPDATE

• **RMA Zone 4 Meeting**

- **Bill 28:** Council Accountability Framework should be release before end of the year.
- **Riskpro Communities:** April 20-21, 2027.
- **ATEC:**
 - **Website for tracking progress of major ATEC construction sites:**
<https://geospatial.alberta.ca/portal/apps/webappviewer/index.html?id=02903396bc04863ab477702212ed78d>
 - **Notikewin park:** Parks is handling this. It has been referred to for a better than just a quick fix. This repair is only planned for spring next year.
 - **Maintenance contract:** Laprairie to continue with existing contract until August 27, 2027 then the new contract with them will kick in.

• **Strategic Planning session**

- Council proposed a few amendments that we will bring back to council for approval soon.

• **Ordinance meeting:** We went through a few additional policies and bylaws of which some are on the agenda for today to be adopted. Others will follow soon.

• **Associated Engineering:** More in dept discussion on grant application assistance.

• **Fire services – Rodney Schmidt:** Shortlisted a few resumes for interviews. Also had a few interviews.

• **Chili Staff Cook-off:** We are having the 1st Spooky Chili Cook-off on Friday October 2 at noon if council wants to join.

• **Circular Materials/LLRWMS** depots for recycling at the Warrensville and Northstar Transfer stations in the county with monthly contributions to the county of \$830.

• **Sgt. Gavin Ool:** Met with Sgt. Ool to discuss some of the concerning emails I received. He documented it.

• **Attended the Admin building staff meeting:**

- Explained to staff the importance of a healthy culture
- Reiterated the chain-of-command to follow at the office
- Discussed the Social media Policy with them

• **Attended the announcement at Mercer by Federal Minister Olszewski:**

- The \$20m announcement is in response to the tariffs imposed by President Trump of the USA.
- The GoA also gave \$17.5m
- Mercer was very grateful during Cal Dakin's speech of the understanding and support from the CNL.

- **Joint ICF with Peace River, MD of Peace and Northern Sunrise County**

Very constructive meeting as a region to look at finalizing an ICF agreement. Basic agreement reached, with agreement being drafted that will be presented to a future ICF meeting in October 2026.

- **Internal OHS meeting**

Met with Safety Coordinator to about additional policies and clearing up some final items before bringing them to council for adoption today. Attended the rodeo and supported DPW with his Chilli cook-off.

- **Honorable Minister Dan Williams**

Met with Minister of Municipal Affairs and our local MLA about accusations made against Reeve/County/CAO.

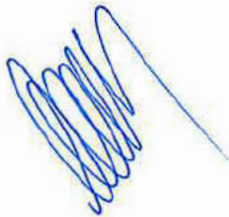
- **Upcoming meetings:**

- September 4 @ noon: Staff Potluck to bring some fun to the office.
- September 10 @ 14:00 PREA meeting
- September 11 @ 10:00 Interprovincial meeting at Grovedale
- September 14 @ 13:30 MAARC meeting
- September 14 @ 18:30 GRHARC virtual meeting
- September 23 – 25 AB Munis Conference

RECOMMENDATION

It is recommended that:

1. Accept the report as information.



Gerhard Stickling
Chief Administrative Officer



COUNTY OF
Northern Lights

#600, 7th Ave NW, PO Box 10, Manning AB T0H 2M0
Phone 780-836-3348 Fax 780-836-3663
Toll Free 1-888-525-3481

Agenda Item No.

6.1.5 -A

Subject: Director of Finance Update

Agenda Date: September 8th, 2026

Attachments:

RECOMMENDATION

It is recommended that

1. Council accept this report for information; and
2. Approve an extension of the Janitorial Services Agreement #23-07-71-12 to July 31, 2029 including a \$175/month increase to the fees expressed within the contract.

Small Business Awards Nights

October 23rd @ 6:00

Please mark this in your calendars (anyone who wishes to attend). We will reserve a table for Councilors wishing to attend and historically the Reeve, or delegate, has brought greetings to all in attendance.

For this year again, we are working in partnership with the Manning & District Chamber of Commerce as well as the Town of Manning. The Chamber has expressed interest in taking over the planning and coordination of the event in future years and as such have been attending the planning meetings as we progress through this years event planning.

Land File Digitization

One of our clerk's completed their available work window in Mid August, the other will be with us for another couple of weeks. It is estimated that by this time we will have completed the digitization of 4/9.5 filing cabinets. With this in mind we can explore a few options; One of the clerks was open to coming in part time outside of normal hours to continue working through it; Alternatively we could attempt to find new staff (part time or full time) through the Winter months to continue working. Preference would be given on my end to retaining the one who was already working to avoid the need of new training. The other option is to stop here and continue next summer.

Council Sharepoint/Teams Drive

I have a meeting scheduled with Yardstick on September 14th to review and proceed with this project. Again, the goal is to establish a system to make available all forms, policies, documents, agendas, etc.

Sylogist

A new issue here that is quite significant but will likely already be fixed by the time of our meeting; Receipts that were being voided, were still being posted throughout the system (specifically impacting taxation) resulting in inaccurate account balances. This has caused further delays with the Bank Reconciliations and could pose potential issues with Tax certificates or account balance verifications. This has been communicated to staff and we have a plan of action while impacted. Sylogist will be responsible for the data cleanup of the issue and have successfully completed this for other clients.

Administrative Meeting

An Administrative meeting was held on August 24th to cover a variety of topics with the Admin staff of the office. Many things were discussed including inter-office communications, process improvements, conflict resolution steps, policies experiencing changes, etc. Gerhard and Charles did a fantastic job holding down the fort during this meeting.

Planning & Development

With the large influx of applications, inquiries, and complaints we had put out an ad reminding residents that these processes take time, and as we are experiencing high volumes to not expect immediate responses. We also advised that communication efforts will be joint between internal staff and ISL. This will continue through September with ISL handling the bulk of the review and follow up with applicants.

For the month of September I will be taking calls, questions, etc. internally (with Gerhards assistance). I will be meeting weekly with ISL to discuss status, requirements, or required efforts from our end.

Janitorial Contract

Our current Janitorial services contract has expired as of July 31st, 2026. This agreement covers the regular cleaning of the Main Administration building, North PW shop (Specific areas) and the airport terminal building. We are currently operating under the same agreement monthly. Within the agreement we have the ability to renew for a second three year term if both parties agree. The provider has requested a monthly increase of \$175/month in order to continue for this term. At the revised rate, the contract amount would still be approximately \$1,400 / month less than the previous contract four years ago.

The alternative would be to put the contract back out to Tender.

Other factors for consideration: Admin staff have expressed concerns related to the current provider (sporadically). These have been relayed to the account manager and Teagan will continue to monitor and report back moving forward.

Utility Connection in Northstar

We are currently working with ISL on a development permit for a new residence within the hamlet of Northstar. Part of the discussion surrounds water and wastewater utility services. In accordance with our Bylaws and Policies, the following information exists;

"All residences and businesses within a Hamlet are required to be connected to the distribution water system. In hamlets, the distribution system:

1. Water rates will be set though the Schedule of Fees Bylaw
2. The installation of water services will be through either pre-payment or local improvement
3. If there are multiple locations for water servicing and they are not adjacent to each other, separate local improvement plans may be required. " – Water Policy

"Where such water/wastewater facilities exist, all residential, institutional, commercial and industrial property owners, in the hamlets/subdivisions/industrial parks located within County of Northern Lights boundaries, shall be onnected to the service as consumers" – *Water and Sewer Bylaw 25-41-499 7(c)*

"All sewer services within a Hamlet's boundaries shall be subject to local improvement charges" – *Sewer Hookup Policy 2*

The Municipal Government Act (MGA) permits the costs of utilities connections/expansion to be funded through local improvement levy's. Historically, this has been done to the benefit of multiple owners or properties in conjunction with hamlet boundary extensions.

In simple terms, a Local Improvement can be any project. A local improvement Levy is a tax charged to cover the costs (whether in full or in part) of said project that is levied similarly and in addition to the annual property taxes. Required to be passed by bylaw and include the improvement plan, the term, the cost, and the impacted land(s), any portion to be paid by the municipality. The cost may include the obvious cost, as well as "other expenses incidental to the undertaking of the local improvement and to the raising of revenue to pay for it" (395(2)e

With this in mind, this connection is estimated to cost \$35,000 to bring both water and sewer connection to the proposed building location on the lot. If this proceeds though a local improvement plan does council want to use only the actual cost or factor in lost interest on the amounts or some form of other charge? Otherwise this could be

viewed as essentially an interest free loan to the benefit on a single landowner to connect to utilities. A separate report and plan will be required if/when the actual local improvement will be brought forward.

Other ongoing projects

OHS/COR Audit Prep and policy review

Bank Account Policy, and Procurement of Goods & Services Policy will be finalized in draft format and brought to council for adoption following review in the Ordinance meeting

Investment of Surplus Funds Policy and Reserve Funds Policy will be brought to an upcoming ordinance meeting.

Rec & Culture Policy: Admin still attempting to establish meetings with Rec Boards

Prepared By:

Josh Hunter

Josh Hunter, CMA, CPA
Director of Finance

Accepted by:



Gerhard Stickling
CAO

06.1.5-B

Bank Account - Check Details

Period: 08/05/26

County of Northern Lights

Wednesday, August 5, 2026

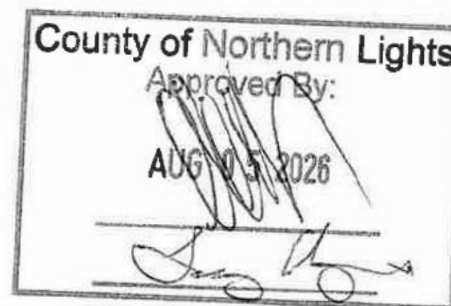
Page 1

PETERSONJ

This report also includes bank accounts that only have balances.

Date Filter: 08/05/26

Check Date	Check No.	Description	Amount	Printed Amount	Voided Amount	Entry Status	Original Entry Status	Bal. Account Type	Bal. Account No.	Entry No.
B5120		Alberta Treasury Branch Phone No.								
08/05/26	040800	TELUS CLAIMS DEPARTMENT	6,710.31	6,710.31	0.00	Posted		Vendor	03790	106971
		Alberta Treasury Branch	6,710.31	6,710.31	0.00					



Bank Account Register

County of Northern Lights

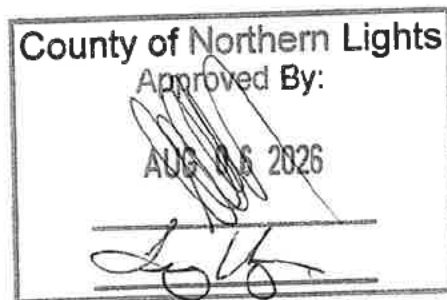
August 6, 2026

Page 1

PETERSONJ

G/L Register No.: 23287

Posting Date	Document Type	Document No.	Description	Bank Account No.	Name	Amount	Open	Remaining Amount	Entry No.
Register No. 23287									
08/06/26	Payment	RA102647	RESSLER ROBERT	B5120	Alberta Treasury	-822.00	Yes	-822.00	319944
					Credit (LCY)	822.00			
					Total (LCY)	-822.00			
Total						Credit (LCY)		822.00	
						Total (LCY)		-822.00	



Bank Account - Check Details

Monday, August 10, 2026

Period:

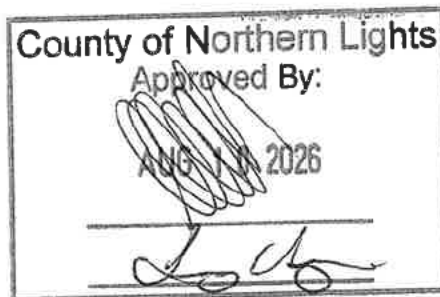
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County of Northern Lights

PETERSONJ

This report also includes bank accounts that only have balances.

Check Date	Check No.	Description	Amount	Printed Amount	Voided Amount	Entry Status	Original Entry Status	Bal. Account Type	Bal. Account No.	Entry No.
B5120		Alberta Treasury Branch Phone No.								
08/10/26	040805	DIRECT ENERGY REGULATED SERVICES	54.58	54.58	0.00	Posted		Vendor	01780	107151
		Alberta Treasury Branch	54.58	54.58	0.00					



Bank Account Register

County of Northern Lights

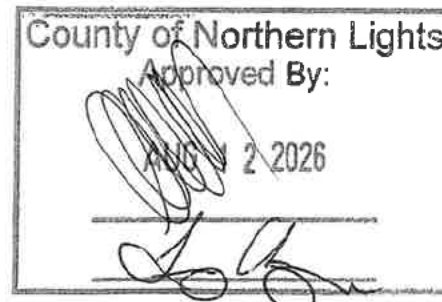
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G/L Register: No.: 23444

Posting Date	Document Type	Document No.	Description	Bank Account No.	Name	Amount	Open	Remaining Amount	Entry No.
Register No. 23444									
08/12/26	Payment	RA102648	ATTACK OILFIELD	B5120	Alberta Treasury	-13,477.57	Yes	-13,477.57	321001
08/12/26	Payment	RA102649	CIRCLE S VENTURES	B5120	Alberta Treasury	-8,220.57	Yes	-8,220.57	321003
08/12/26	Payment	RA102650	CIRCLE S VENTURES	B5120	Alberta Treasury	-5,269.01	Yes	-5,269.01	321005
08/12/26	Payment	RA102651	GV OILFIELD	B5120	Alberta Treasury	-8,263.70	Yes	-8,263.70	321007
08/12/26	Payment	RA102652	HW HAULING	B5120	Alberta Treasury	-8,359.83	Yes	-8,359.83	321009
08/12/26	Payment	RA102653	HW HAULING	B5120	Alberta Treasury	-5,622.39	Yes	-5,622.39	321011
08/12/26	Payment	RA102654	KEWIN FARMS LTD.	B5120	Alberta Treasury	-6,653.01	Yes	-6,653.01	321013
08/12/26	Payment	RA102655	KEWIN FARMS LTD.	B5120	Alberta Treasury	-8,116.19	Yes	-8,116.19	321015
08/12/26	Payment	RA102656	KIOTI TRANSPORT LTD.	B5120	Alberta Treasury	-13,763.68	Yes	-13,763.68	321017
08/12/26	Payment	RA102657	KNIEVEL SERVICES LTD	B5120	Alberta Treasury	-16,758.25	Yes	-16,758.25	321019
08/12/26	Payment	RA102658	KNIEVEL SERVICES LTD	B5120	Alberta Treasury	-13,792.63	Yes	-13,792.63	321021
08/12/26	Payment	RA102659	KOVER TRANSPORT	B5120	Alberta Treasury	-13,122.03	Yes	-13,122.03	321023
08/12/26	Payment	RA102660	NIGHT OWL TRANSPORT	B5120	Alberta Treasury	-13,326.25	Yes	-13,326.25	321025
08/12/26	Payment	RA102661	NORTHERN PINE	B5120	Alberta Treasury	-7,208.92	Yes	-7,208.92	321027
08/12/26	Payment	RA102662	REINWOOD TRANSPORT	B5120	Alberta Treasury	-11,438.46	Yes	-11,438.46	321029
08/12/26	Payment	RA102663	RYAN 77 LTD.	B5120	Alberta Treasury	-7,807.20	Yes	-7,807.20	321031
08/12/26	Payment	RA102664	SOLDAR CREEK	B5120	Alberta Treasury	-15,086.22	Yes	-15,086.22	321033
Credit (LCY)						176,285.91			
Total (LCY)						-176,285.91			
Total									
Credit (LCY)						176,285.91			
Total (LCY)						-176,285.91			

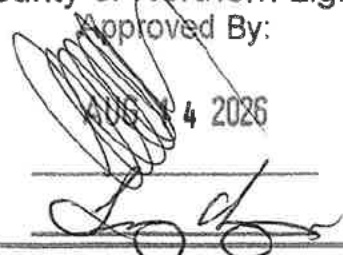


Bank Account Register
County of Northern Lights

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G/L Register: No.: 23510

Posting Date	Document Type	Document No.	Description	Bank Account No.	Name	Amount	Open	Remaining Amount	Entry No.
08/14/26	Payment	RA102711	PRT GROWING SERVICES	B5120	Alberta Treasury	-1,276.54	Yes	-1,276.54	321420
08/14/26	Payment	RA102712	PURULATOR INC.	B5120	Alberta Treasury	-72.79	Yes	-72.79	321422
08/14/26	Payment	RA102713	R.T. GRADING O/A 464055	B5120	Alberta Treasury	-55,038.40	Yes	-55,038.40	321424
08/14/26	Payment	RA102714	ROGER'S LOCK LTD	B5120	Alberta Treasury	-26.25	Yes	-26.25	321426
08/14/26	Payment	RA102715	ROSE LLP	B5120	Alberta Treasury	-17,279.68	Yes	-17,279.68	321428
08/14/26	Payment	RA102716	RUSSELL ROSS	B5120	Alberta Treasury	-210.00	Yes	-210.00	321430
08/14/26	Payment	RA102717	SECURE ENERGY	B5120	Alberta Treasury	-4,234.70	Yes	-4,234.70	321432
08/14/26	Payment	RA102718	SKYBLUE SERVICES	B5120	Alberta Treasury	-2,399.25	Yes	-2,399.25	321434
08/14/26	Payment	RA102719	STERICYCLE ULC	B5120	Alberta Treasury	-665.97	Yes	-665.97	321438
08/14/26	Payment	RA102720	SUNSTONE	B5120	Alberta Treasury	-12,474.00	Yes	-12,474.00	321440
08/14/26	Payment	RA102721	THE LUBE SHOP	B5120	Alberta Treasury	-143.41	Yes	-143.41	321443
08/14/26	Payment	RA102722	TOWN OF PEACE RIVER	B5120	Alberta Treasury	-598,953.15	Yes	-598,953.15	321445
08/14/26	Payment	RA102723	TRAILBLAZERS	B5120	Alberta Treasury	-52,731.00	Yes	-52,731.00	321447
08/14/26	Payment	RA102724	URBAN EDGE FIRE	B5120	Alberta Treasury	-6,565.90	Yes	-6,565.90	321450
08/14/26	Payment	RA102725	VENTURE PARTS SUPPLY	B5120	Alberta Treasury	-1,988.25	Yes	-1,988.25	321452
08/14/26	Payment	RA102726	WITTS CHERIE	B5120	Alberta Treasury	-20.00	Yes	-20.00	321462
08/14/26	Payment	RA102727	WOLSELEY CANADA INC.	B5120	Alberta Treasury	-931.64	Yes	-931.64	321464
08/14/26	Payment	RA102728	ZIP COMM UNLIMITED	B5120	Alberta Treasury	-2,344.65	Yes	-2,344.65	321466
						Credit (LCY)		1,144,950.07	
						Total (LCY)		-1,144,950.07	
Total						Credit (LCY)		1,144,950.07	
						Total (LCY)		-1,144,950.07	

County of Northern Lights
Approved By:
AUG 14 2026


Bank Account Register

County of Northern Lights

August 13, 2026

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G/L Register: No.: 23510

Posting Date	Document Type	Document No.	Description	Bank Account No.	Name	Amount	Open	Remaining Amount	Entry No.
Register No.		23510							
08/14/26	Payment	RA102665	1297683 AB LTD	B5120	Alberta Treasury	-482.44	Yes	-482.44	321300
08/14/26	Payment	RA102666	2337832 ALBERTA LTD.	B5120	Alberta Treasury	-22,624.87	Yes	-22,624.87	321302
08/14/26	Payment	RA102667	3-G ENTERPRISES LTD	B5120	Alberta Treasury	-355.43	Yes	-355.43	321304
08/14/26	Payment	RA102668	ACCURATE HYDRAULICS	B5120	Alberta Treasury	-11.17	Yes	-11.17	321306
08/14/26	Payment	RA102669	ACES	B5120	Alberta Treasury	-70,623.00	Yes	-70,623.00	321308
08/14/26	Payment	RA102670	ACKLANDS-GRAINGER	B5120	Alberta Treasury	-948.99	Yes	-948.99	321311
08/14/26	Payment	RA102671	AIR LIQUIDE CANADA INC.	B5120	Alberta Treasury	-87.24	Yes	-87.24	321314
08/14/26	Payment	RA102672	ALL-WEST NORTHERN	B5120	Alberta Treasury	-74,764.20	Yes	-74,764.20	321316
08/14/26	Payment	RA102673	ALTALIS ACCOUNTS	B5120	Alberta Treasury	-7,663.95	Yes	-7,663.95	321318
08/14/26	Payment	RA102674	B&E PLUMBING LTD.	B5120	Alberta Treasury	-1,062.48	Yes	-1,062.48	321320
08/14/26	Payment	RA102675	BIG NORTH GRAPHICS	B5120	Alberta Treasury	-319.16	Yes	-319.16	321322
08/14/26	Payment	RA102676	BLUEWAVE ENERGY	B5120	Alberta Treasury	-176.51	Yes	-176.51	321326
08/14/26	Payment	RA102677	CANADIAN TIRE #474	B5120	Alberta Treasury	-94.47	Yes	-94.47	321328
08/14/26	Payment	RA102678	CIRCLE S VENTURES	B5120	Alberta Treasury	-14,038.50	Yes	-14,038.50	321330
08/14/26	Payment	RA102679	CLEARTECH INDUSTRIES	B5120	Alberta Treasury	-5,342.57	Yes	-5,342.57	321332
08/14/26	Payment	RA102680	DEADWOOD DIESEL	B5120	Alberta Treasury	-5,464.72	Yes	-5,464.72	321334
08/14/26	Payment	RA102681	FALCON EQUIPMENT	B5120	Alberta Treasury	-214.82	Yes	-214.82	321336
08/14/26	Payment	RA102682	FERRISS DOUG	B5120	Alberta Treasury	-166.76	Yes	-166.76	321338
08/14/26	Payment	RA102683	FRESON BROS. -	B5120	Alberta Treasury	-79.91	Yes	-79.91	321340
08/14/26	Payment	RA102684	GLEN ARMSTRONG	B5120	Alberta Treasury	-1,922.45	Yes	-1,922.45	321345
08/14/26	Payment	RA102685	GRIMSHAW GRAVEL	B5120	Alberta Treasury	-1,270.50	Yes	-1,270.50	321348
08/14/26	Payment	RA102686	HACH SALES & SERVICE	B5120	Alberta Treasury	-871.29	Yes	-871.29	321350
08/14/26	Payment	RA102687	HAE ENTERPRISES LTD.	B5120	Alberta Treasury	-67,645.43	Yes	-67,645.43	321352
08/14/26	Payment	RA102688	HITECH BUSINESS	B5120	Alberta Treasury	-568.62	Yes	-568.62	321354
08/14/26	Payment	RA102689	HM AERO AVIATION	B5120	Alberta Treasury	-220.50	Yes	-220.50	321356
08/14/26	Payment	RA102690	HODGIN AMY	B5120	Alberta Treasury	-252.00	Yes	-252.00	321358
08/14/26	Payment	RA102691	ISL ENGINEERING AND	B5120	Alberta Treasury	-29,512.35	Yes	-29,512.35	321360
08/14/26	Payment	RA102692	K & L TIRE (2000) LTD.	B5120	Alberta Treasury	-211.42	Yes	-211.42	321362
08/14/26	Payment	RA102693	KAIZEN LAB INC.	B5120	Alberta Treasury	-1,648.39	Yes	-1,648.39	321365
08/14/26	Payment	RA102694	KCL CONSULTING INC.	B5120	Alberta Treasury	-16,362.36	Yes	-16,362.36	321368
08/14/26	Payment	RA102695	KIT BUSINESS	B5120	Alberta Treasury	-29.38	Yes	-29.38	321370
08/14/26	Payment	RA102696	KOVER TRANSPORT	B5120	Alberta Treasury	-15,198.75	Yes	-15,198.75	321372
08/14/26	Payment	RA102697	LEADING EDGE SALES &	B5120	Alberta Treasury	-4,725.00	Yes	-4,725.00	321374
08/14/26	Payment	RA102698	LONETECH ENT.	B5120	Alberta Treasury	-478.82	Yes	-478.82	321377
08/14/26	Payment	RA102699	MANNING DISPOSALS	B5120	Alberta Treasury	-477.75	Yes	-477.75	321379
08/14/26	Payment	RA102700	MANNING TIRECRAFT	B5120	Alberta Treasury	-695.27	Yes	-695.27	321382
08/14/26	Payment	RA102701	MILE ZERO-BANNER	B5120	Alberta Treasury	-823.57	Yes	-823.57	321390
08/14/26	Payment	RA102702	MPA ENGINEERING LTD.	B5120	Alberta Treasury	-13,093.50	Yes	-13,093.50	321392
08/14/26	Payment	RA102703	NCGL CONSTRUCTION	B5120	Alberta Treasury	-5,587.65	Yes	-5,587.65	321396
08/14/26	Payment	RA102704	NORTH TOWN ESSO	B5120	Alberta Treasury	-165.00	Yes	-165.00	321398
08/14/26	Payment	RA102705	NORTHERN METALIC	B5120	Alberta Treasury	-1,358.59	Yes	-1,358.59	321401
08/14/26	Payment	RA102706	NORTHPOINT	B5120	Alberta Treasury	-19,194.00	Yes	-19,194.00	321405
08/14/26	Payment	RA102707	PATRICIA FORD SALES	B5120	Alberta Treasury	-344.65	Yes	-344.65	321409
08/14/26	Payment	RA102708	PAT'S AUTO SUPPLY	B5120	Alberta Treasury	-175.32	Yes	-175.32	321411
08/14/26	Payment	RA102709	PEACE RIVER HOME	B5120	Alberta Treasury	-65.41	Yes	-65.41	321413
08/14/26	Payment	RA102710	PRAIRIE DISPOSAL LTD.	B5120	Alberta Treasury	-175.33	Yes	-175.33	321416

Bank Account Register

County of Northern Lights

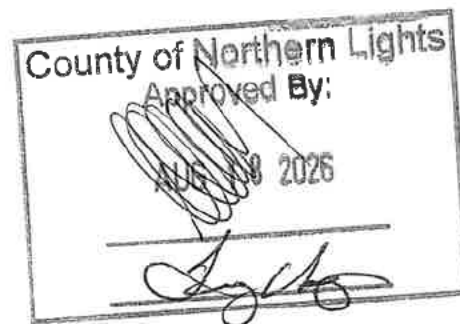
August 18, 2026

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G/L Register: No.: 23537

Posting Date	Document Type	Document No.	Description	Bank Account No.	Name	Amount	Open	Remaining Amount	Entry No.
Register No. 23537									
08/18/26	Payment	RA102729	EMPIRE HOME BUILDING	B5120	Alberta Treasury	-2.82	Yes	-2.82	321675
08/18/26	Payment	RA102730	EMPIRE HOME BUILDING	B5120	Alberta Treasury	-28.53	Yes	-28.53	321677
08/18/26	Payment	RA102731	EMPIRE HOME BUILDING	B5120	Alberta Treasury	-6.81	Yes	-6.81	321679
08/18/26	Payment	RA102732	EMPIRE HOME BUILDING	B5120	Alberta Treasury	-681.45	Yes	-681.45	321681
08/18/26	Payment	RA102733	EMPIRE HOME BUILDING	B5120	Alberta Treasury	-39.88	Yes	-39.88	321683
08/18/26	Payment	RA102734	EMPIRE HOME BUILDING	B5120	Alberta Treasury	-13.01	Yes	-13.01	321685
08/18/26	Payment	RA102735	JO DOT COM	B5120	Alberta Treasury	-124.89	Yes	-124.89	321687
08/18/26	Payment	RA102736	UNITED FARMERS OF	B5120	Alberta Treasury	-5,385.33	Yes	-5,385.33	321690
08/18/26	Payment	RA102737	UNITED FARMERS OF	B5120	Alberta Treasury	-2,667.17	Yes	-2,667.17	321694
08/18/26	Payment	RA102738	UNITED FARMERS OF	B5120	Alberta Treasury	-1,694.97	Yes	-1,694.97	321697
08/18/26	Payment	RA102739	UNITED FARMERS OF	B5120	Alberta Treasury	-589.22	Yes	-589.22	321699
08/18/26	Payment	RA102740	UNITED FARMERS OF	B5120	Alberta Treasury	-167.98	Yes	-167.98	321701
08/18/26	Payment	RA102741	UNITED FARMERS OF	B5120	Alberta Treasury	-683.44	Yes	-683.44	321703
08/18/26	Payment	RA102742	UNITED FARMERS OF	B5120	Alberta Treasury	-137.67	Yes	-137.67	321705
08/18/26	Payment	RA102743	UNITED FARMERS OF	B5120	Alberta Treasury	-27.30	Yes	-27.30	321707
08/18/26	Payment	RA102744	UNITED FARMERS OF	B5120	Alberta Treasury	-3,632.23	Yes	-3,632.23	321709
Credit (LCY)						15,882.70			
Total (LCY)						-15,882.70			
Total									
Credit (LCY)						15,882.70			
Total (LCY)						-15,882.70			



Bank Account - Check Details

Period: 08/18/26

County of Northern Lights

Tuesday, August 18, 2026

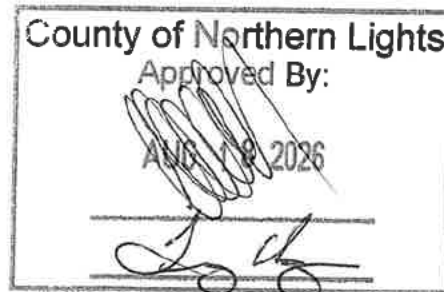
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This report also includes bank accounts that only have balances.

Date Filter: 08/18/26

Check Date	Check No.	Description	Amount	Printed Amount	Voided Amount	Entry Status	Original Entry Status	Bal. Account Type	Bal. Account No.	Entry No.
B5120		Alberta Treasury Branch Phone No.								
08/18/26	040806	HEDDEMA DUANE	50.00	50.00	0.00	Posted		Vendor	100159	107267
08/18/26	040807	THE NEST FLOWERS & DECOR	100.00	100.00	0.00	Posted		Vendor	02948	107268
		Alberta Treasury Branch	150.00	150.00	0.00					



Bank Account Register
County of Northern Lights

August 21, 2026
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G/L Register: No.: 23570

Posting Date	Document Type	Document No.	Description	Bank Account No.	Name	Amount	Open	Remaining Amount	Entry No.
Register No. 23570									
08/21/26	Payment	RA102803	2337832 ALBERTA LTD.	B5120	Alberta Treasury	-8,104.96	Yes	-8,104.96	321977
08/21/26	Payment	RA102804	ATTACK OILFIELD	B5120	Alberta Treasury	-12,260.31	Yes	-12,260.31	321979
08/21/26	Payment	RA102805	CIRCLE S VENTURES	B5120	Alberta Treasury	-21,934.13	Yes	-21,934.13	321981
08/21/26	Payment	RA102806	GV OILFIELD	B5120	Alberta Treasury	-13,241.13	Yes	-13,241.13	321983
08/21/26	Payment	RA102807	HW HAULING	B5120	Alberta Treasury	-21,113.79	Yes	-21,113.79	321985
08/21/26	Payment	RA102808	KEWIN FARMS LTD.	B5120	Alberta Treasury	-12,878.22	Yes	-12,878.22	321987
08/21/26	Payment	RA102809	KIOTI TRANSPORT LTD.	B5120	Alberta Treasury	-10,928.22	Yes	-10,928.22	321989
08/21/26	Payment	RA102810	KNIEVEL SERVICES LTD	B5120	Alberta Treasury	-20,930.20	Yes	-20,930.20	321991
08/21/26	Payment	RA102811	KOVER TRANSPORT	B5120	Alberta Treasury	-11,400.71	Yes	-11,400.71	321993
08/21/26	Payment	RA102812	NIGHT OWL TRANSPORT	B5120	Alberta Treasury	-11,025.15	Yes	-11,025.15	321995
08/21/26	Payment	RA102813	NORTHERN PINE	B5120	Alberta Treasury	-12,892.05	Yes	-12,892.05	321997
08/21/26	Payment	RA102814	REINWOOD TRANSPORT	B5120	Alberta Treasury	-10,490.76	Yes	-10,490.76	321999
08/21/26	Payment	RA102815	RYAN 77 LTD.	B5120	Alberta Treasury	-9,848.81	Yes	-9,848.81	322001
08/21/26	Payment	RA102816	SOLDAR CREEK	B5120	Alberta Treasury	-12,806.12	Yes	-12,806.12	322003
Credit (LCY)						189,854.56			
Total (LCY)						-189,854.56			
Total									
Credit (LCY)						189,854.56			
Total (LCY)						-189,854.56			

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County of
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Bank Account Register

County of Northern Lights

August 21, 2026

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G/L Register: No.: 23572

Posting Date	Document Type	Document No.	Description	Bank Account No.	Name	Amount	Open	Remaining Amount	Entry No.
Register No. 23572									
08/21/26	Payment	RA102817	UNITED FARMERS OF	B5120	Alberta Treasury	-33,869.54	Yes	-33,869.54	322115
					Credit (LCY)	33,869.54			
					Total (LCY)	-33,869.54			
Total									
					Credit (LCY)	33,869.54			
					Total (LCY)	-33,869.54			



Bank Account Register
County of Northern Lights

August 25, 2026
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G/L Register No.: 23590

Posting Date	Document Type	Document No.	Description	Bank Account No.	Name	Amount	Open	Remaining Amount	Entry No.
Register No. 23590									
08/25/26	Payment	RA102818	CANOE PROCUREMENT	B5120	Alberta Treasury	-1,016.05	Yes	-1,016.05	322312
					Credit (LCY)	1,016.05			
					Total (LCY)	-1,016.05			
Total									
					Credit (LCY)	1,016.05			
					Total (LCY)	-1,016.05			



Bank Account - Check Details

Period: 08/27/26

County of Northern Lights

Thursday, August 27, 2026

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PETERSONJ

This report also includes bank accounts that only have balances.

Date Filter: 08/27/26

Check Date	Check No.	Description	Amount	Printed Amount	Voided Amount	Entry Status	Original Entry Status	Bal. Account Type	Bal. Account No.	Entry No.
B5120	Alberta Treasury Branch									
	Phone No.									
08/27/26	040808	DIRECT ENERGY REGULATED SERVICES	451.60	451.60	0.00	Posted		Vendor	01780	107449
08/27/26	040809	YELLOW PAGES DIGITAL & MEDIA SOLUTIONS LIMITED	103.95	103.95	0.00	Posted		Vendor	100140	107450
		Alberta Treasury Branch	555.55	555.55	0.00					



Bank Account Register

County of Northern Lights

August 27, 2026

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G/L Register: No.: 24026

Posting Date	Document Type	Document No.	Description	Bank Account No.	Name	Amount	Open	Remaining Amount	Entry No.
Register No. 24026									
08/01/26	Payment	1025761453	NORTH PEACE GAS CO-	B5120	Alberta Treasury	-852.19	Yes	-852.19	323647
08/04/26	Payment	1635326737	TELUS	B5120	Alberta Treasury	-962.27	Yes	-962.27	323658
08/13/26	Payment	1637109773	ATB FINANCIAL	B5120	Alberta Treasury	-3,199.46	Yes	-3,199.46	323665
08/21/26	Payment	1638644071	TELUS MOBILITY	B5120	Alberta Treasury	-707.44	Yes	-707.44	323677
08/24/26	Payment	1639140280	TRANSALTA ENERGY	B5120	Alberta Treasury	-2,515.38	Yes	-2,515.38	323679
08/24/26	Payment	1639140281	XPLORE BUSINESS - A	B5120	Alberta Treasury	-101.33	Yes	-101.33	323690
08/24/26	Payment	1639140283	XPLORE BUSINESS - A	B5120	Alberta Treasury	-77.70	Yes	-77.70	323692
08/24/26	Payment	1639140529	XPLORE BUSINESS - A	B5120	Alberta Treasury	-87.15	Yes	-87.15	323694
08/24/26	Payment	1639140627	BELL CANADA	B5120	Alberta Treasury	-131.25	Yes	-131.25	323696
08/24/26	Payment	1639140628	THE GOVERNMENT OF	B5120	Alberta Treasury	-182.00	Yes	-182.00	323698
08/24/26	Payment	1639140629	TRANSALTA ENERGY	B5120	Alberta Treasury	-16,005.17	Yes	-16,005.17	323700
08/24/26	Payment	1639140713	BELL CANADA	B5120	Alberta Treasury	-1,168.23	Yes	-1,168.23	323721
08/20/26	Payment	JUL 2026	TOWN OF MANNING	B5120	Alberta Treasury	-101.78	Yes	-101.78	323723
08/20/26	Payment	JUL 2026	TOWN OF MANNING	B5120	Alberta Treasury	-285.52	Yes	-285.52	323725
08/20/26	Payment	JUL 2026	TOWN OF MANNING	B5120	Alberta Treasury	-131.73	Yes	-131.73	323728
08/20/26	Payment	JUL 2026	TOWN OF MANNING	B5120	Alberta Treasury	-54,141.82	Yes	-54,141.82	323731
08/03/26	Payment	JUN 2026 DIX	TOWN OF PEACE RIVER	B5120	Alberta Treasury	-21,889.38	Yes	-21,889.38	323733
						Credit (LCY)		102,539.80	
						Total (LCY)		-102,539.80	
Total									
						Credit (LCY)		102,539.80	
						Total (LCY)		-102,539.80	





COUNTY OF
Northern Lights

#600, 7th Ave NW, PO Box 10, Manning AB T0H 2M0
Phone 780-836-3348 Fax 780-836-3663
Toll Free 1-888-525-3481

Agenda Item No.

6.1.5 -C

Subject: YTD Budget Variance Report

Agenda Date: September 8, 2026

Attachments: YTD Budget (Department)
Council Grants Analysis
Capital Projects Summary

RECOMMENDATION

It is recommended that

1. Council accept this report for information

BACKGROUND

Department level budget report. Comments made are items that are monitored on the more detailed report even if they are not visible at the department level. This is done to keep Council informed on any areas that vary significantly from budgeted amounts.

YTD Budget Highlights and Comments

1. General Revenues (00-00)
 - a. 420 – Contains a sale to AB Transportation of Gravel
 - b. 500 – penalties are always higher than budgeted as most related to aged Oil & Gas taxes will not be collected
 - c. 596 – Represents the repayment of PY adjustments to the ASFF requisition from the Provincial Government
 - d. 149 – Benefit expenses Result of new system programming constraints... This amount is equal to various taxable benefit amounts that are posted to the GL in a summary fashion and as such utilize the general coding. This will have to be reallocated at the end of the year to various departments, however amounts are fairly immaterial.
2. Council
 - a. 1590 – PREA membership payments
 - b. 221 – Advertising costs predominantly relate to the annual payment to MZBP. Not yet expensed for this year
 - c. 256 – PREA contractor expenses that will be offset with recognition of grant proceeds that are currently recorded as deferred revenue
3. Admin
 - a. 231 – Contains amounts related to 2025 year-end work that will be offset by a prior year accrued payable that has not yet been adjusted
 - b. 249 – Voyent Alert setup and fees were \$3,780 not included in budget amounts
 - c. 256 – Larger than anticipated service work at main office. 50% of expenses relate to unforeseen water leak
 - d. 271 – Insurance premiums are invoiced each year in the fall and adjusted for prepaid portions
 - e. 893 – Removal of prior year Grant in lieu taxes that were unpaid (partial payments only per Provincial legislation). Moving forward they currently pay 100%
4. Policing (21-10)
 - a. Actual invoice less than anticipated increase.
5. Fire (23-10)
 - a. Majority of large expenditures related to amounts paid to Town of Manning & Town of Peace River. These are billed annually, pending changes to existing agreements that will commence in 2027. First round of expenses paid directly by TPR have been invoiced

6. Safety (27-10)
 - a. \$8,000 budgeted for COR Audit which will take place in the latter half of 2026 under professional services (249)
7. Transportation
 - a. 256 – Dust control contracted services have increased to approximately 50% of the budget. Will be finalized when remaining invoices have been paid which should be by next check run.
 - b. 262 – Building rentals has a miscoded invoice related to communication tower rent (zipcomm)
 - c. 534 – Adjustments on Gravel material used are done in conjunction with year-end work (or earlier if time permits). Budgets are built utilizing estimated volumes from pits used during the hauling season.
8. Airport 33
 - a. Lease payments mostly collected in summer months; Forestry lease renegotiated after budget was finalized with substantial increase.
 - b. Fuel flowage under budget due to low fire activity this year however Forestry is invoiced annually for fuel.
9. Water Distribution
 - a. 590 Other Revenues relate to current year water hook up fees paid. This will offset costs paid to contractor that performed hookups
 - b. 254 – Vehicle lease costs are currently in a credit position due to equity rolled into current operating leases follow the last round of vehicle swaps
10. FCSS (51)
 - a. TPR invoices for costs at year end; Manning & Grimshaw will be paid on next check run as their payments are now due.
11. Planning & development (61)
 - a. 249 – Payments to ISL will be greater than budgeted by years end if current trend continues. 2026 continues to be the highest volume of Development Permits, Inquires and subdivisions to date. Important to highlight the fact that the internal staffing has saved a significant amount of costs that would have been incurred through these services otherwise.
12. AG
 - a. 249 Annual VSI payment higher for 2026 due to usage in 2025.
 - b. 735 Grant amount paid to NPARA was returned to \$100,000 for 2026 and CNL is paying the water sampling costs directly that were previously billed and funded through NPARA
13. Recreation Boards (71-10)
 - a. Both Rec Boards paid for 2026. Majority of hall boards as well.
14. DIP
 - a. Lower than budgeted due to credit resulting from DIP appeal in prior years.

Council Grants

SUMMARY OF COUNCIL GRANTS - 2026

Last updated by Josh Hunter, Director of Finance @Sep 4, 2026

CATEGORY	BUDGET	ACTUAL	VARIANCE
Manning ICF	350,000.00	403,809.42	(53,809.42)
Manning Capital	55,000.00	40,000.00	15,000.00
Grimshaw MSA	217,980.00	125,843.19	92,136.81
TPR ICF	1,080,000.00	598,953.15	481,046.85
MRCCA	17,500.00	17,500.00	-
Bursaries	5,000.00	5,000.00	-
Peace Regional Outreach	15,000.00	15,000.00	-
Misc Council Grants	62,500.00	19,765.79	42,734.21
STARS	20,000.00	20,000.00	-
TOTAL	1,822,980.00	1,245,871.55	577,108.45

Capital Projects

Summary attached. Actual costs are ones that have been recorded through the County's financial system.

Prepared by



Josh Hunter, CPA, CMA
Director of Finance

Accepted for Council Consideration by



Gerhard Stickling
CAO

Actual vs Budget Year To Date by Department

Department 00 - General Revenues

January 2026 To December 2026 (12 Months)

	Budget	YTD Actual Cost	Variance Over/Under	Percentage Variance
1-100 - Taxation Revenue	23,627,906	23,531,313	(96,593)	-0.41%
111 - Property Taxes	13,883,758	14,165,188	281,430	2.03%
191 - Linear Property Taxes	9,744,148	9,366,125	(378,024)	-3.88%
Total 1-100 - Taxation Revenue	23,627,906	23,531,313	(96,593)	-0.41%
1-200 - Grants In Lieu	17,658	17,740	82	0.47%
234 - Federal GIL	3,211	4,017	807	25.13%
241 - Provincial GIL	14,447	13,723	(724)	-5.01%
Total 1-200 - Grants In Lieu	17,658	17,740	82	0.47%
1-400 - Sales of Goods & Services	200	23,327	23,127	11,563.45%
420 - Sale of Goods & Services	-	23,087	23,087	100.00%
421 - Snowplow Flag Sales	-	100	100	100.00%
450 - Other Fees, Revenues, Etc.	200	140	(60)	-30.00%
Total 1-400 - Sales of Goods & Services	200	23,327	23,127	11,563.45%
1-500 - Self Generated Revenues	956,100	1,389,756	433,656	45.36%
500 - Penalties & Costs on Taxes	150,000	885,461	735,461	490.31%
530 - Muni Bylaw Fines	-	450	450	100.00%
540 - A/R & U/T Penalties	2,000	1,699	(301)	-15.03%
550 - Investment Earnings	800,000	357,490	(442,510)	-55.31%
560 - Rental/Lease Revenues	1,600	1,560	(40)	-2.50%
591 - Document Fees	-	9,375	9,375	100.00%
593 - Map Sales	-	-	-	0.00%
594 - Expenses Recovered	-	-	-	0.00%
596 - Miscellaneous Revenue	2,500	133,721	131,221	5,248.85%
Total 1-500 - Self Generated Revenues	956,100	1,389,756	433,656	45.36%
1-800 - Grant Revenue	-	-	-	0.00%
840 - Prov Conditional Grants	-	-	-	0.00%
Total 1-800 - Grant Revenue	-	-	-	0.00%
Total Revenues	24,601,864	24,962,136	360,272	1.46%
2-100 - Salary, Wages and Benefits	-	14,665	14,665	100.00%
149 - Employer Contributions	-	14,665	14,665	100.00%
Total 2-100 - Salary, Wages and Benefits	-	14,665	14,665	100.00%
2-200 - Contracted & Other Services	-	363	363	100.00%
231 - Accounting & Audit Fees	-	-	-	0.00%
253 - Equipment & Furnishings Repairs	-	363	363	100.00%
Total 2-200 - Contracted & Other Services	-	363	363	100.00%
2-500 - Purchase of Goods & Supplies	-	202	202	100.00%
519 - Other General Supplies	-	16	16	100.00%
521 - Fuel	-	172	172	100.00%
539 - Other Construction Materials	-	13	13	100.00%
Total 2-500 - Purchase of Goods & Supplies	-	202	202	100.00%
2-800 - Finance Charges	-	-	-	0.00%
891 - Bank Service charges	-	-	-	0.00%
Total 2-800 - Finance Charges	-	-	-	0.00%
Total Expenses	-	15,229	15,229	100.00%
Net Total	24,601,864	24,946,907	345,043	1.40%

Actual vs Budget Year To Date by Department

Department 11 - Council

	Budget	YTD Actual Cost	Variance Over/Under	Percentage Variance
1-500 - Self Generated Revenues	-	7,000	7,000	100.00%
590 - Other Revenues	-	7,000	7,000	100.00%
594 - Expenses Recovered	-	-	-	0.00%
Total 1-500 - Self Generated Revenues	-	7,000	7,000	100.00%
1-800 - Grant Revenue	-	-	-	0.00%
840 - Prov Conditional Grants	-	-	-	0.00%
Total 1-800 - Grant Revenue	-	-	-	0.00%
1-900 - Reserve Draws	55,000	-	(55,000)	-100.00%
940 - Drawings from Capital Reservs	55,000	-	(55,000)	-100.00%
Total 1-900 - Reserve Draws	55,000	-	(55,000)	-100.00%
Total Revenues	55,000	7,000	(48,000)	-87.27%
2-100 - Salary, Wages and Benefits	265,500	173,431	(92,069)	-34.68%
149 - Employer Contributions	10,000	3,841	(6,159)	-61.59%
151 - Honoraria	255,000	169,590	(85,410)	-33.49%
153 - Fees for Elected Officials	500	-	(500)	-100.00%
Total 2-100 - Salary, Wages and Benefits	265,500	173,431	(92,069)	-34.68%
2-200 - Contracted & Other Services	160,141	113,093	(47,047)	-29.38%
211 - Travel & Subsistence	15,200	13,368	(1,832)	-12.05%
212 - Mileage	35,200	27,337	(7,863)	-22.34%
213 - Working Lunches	3,000	3,397	397	13.24%
214 - Membership/Conference Fees	31,001	32,338	1,338	4.32%
215 - Freight	-	-	-	0.00%
216 - Postage	7,800	-	(7,800)	-100.00%
217 - Telephone	5,040	3,508	(1,532)	-30.40%
218 - Taxi/Bus/Rail/Air	3,000	-	(3,000)	-100.00%
219 - Hospitality	1,000	60	(940)	-94.00%
221 - Advertising	50,200	395	(49,805)	-99.21%
232 - Legal Fees	-	-	-	0.00%
239 - Training & Education	5,000	2,367	(2,633)	-52.67%
249 - Other Professional Services	-	-	-	0.00%
253 - Equipment & Furnishings Repairs	-	-	-	0.00%
256 - Contracted Services	2,500	30,322	27,822	1,112.89%
259 - Other Contracted Repairs	-	-	-	0.00%
262 - Building Rentals	1,200	-	(1,200)	-100.00%
Total 2-200 - Contracted & Other Services	160,141	113,093	(47,047)	-29.38%
2-500 - Purchase of Goods & Supplies	18,700	3,034	(15,666)	-83.78%
511 - Office Supplies	500	4	(496)	-99.20%
517 - Computer Supplies	10,500	641	(9,859)	-93.90%
519 - Other General Supplies	7,700	2,389	(5,311)	-68.98%
521 - Fuel	-	-	-	0.00%
Total 2-500 - Purchase of Goods & Supplies	18,700	3,034	(15,666)	-83.78%
2-700 - Grants & Other Contributions	1,822,980	1,245,872	(577,108)	-31.66%
735 - Grants to Ind/Org's	1,822,980	1,245,872	(577,108)	-31.66%
Total 2-700 - Grants & Other Contributions	1,822,980	1,245,872	(577,108)	-31.66%
Total Expenses	2,267,321	1,535,429	(731,891)	-32.28%
Net Total	(2,212,321)	(1,528,429)	683,891	30.91%

Actual vs Budget Year To Date by Department

Department 12 - Administration

	Budget	YTD Actual Cost	Variance Over/Under	Percentage Variance
1-400 - Sales of Goods & Services	-	50	50	100.00%
420 - Sale of Goods & Services	-	50	50	100.00%
Total 1-400 - Sales of Goods & Services	-	50	50	100.00%
1-500 - Self Generated Revenues	9,500	9,144	(356)	-3.75%
550 - Investment Earnings	-	-	-	0.00%
590 - Other Revenues	-	-	-	0.00%
591 - Document Fees	2,000	-	(2,000)	-100.00%
593 - Map Sales	7,500	7,390	(110)	-1.47%
594 - Expenses Recovered	-	1,754	1,754	100.00%
596 - Miscellaneous Revenue	-	-	-	0.00%
Total 1-500 - Self Generated Revenues	9,500	9,144	(356)	-3.75%
1-800 - Grant Revenue	299,602	-	(299,602)	-100.00%
840 - Prov Conditional Grants	299,602	-	(299,602)	-100.00%
Total 1-800 - Grant Revenue	299,602	-	(299,602)	-100.00%
Total Revenues	309,102	9,194	(299,908)	-97.03%
2-100 - Salary, Wages and Benefits	837,404	573,700	(263,704)	-31.49%
121 - Regular Pay/Wages	695,341	460,861	(234,480)	-33.72%
130 - Health Spending Account	8,750	7,744	(1,006)	-11.50%
136 - Workers Compensation	9,922	7,280	(2,642)	-26.63%
149 - Employer Contributions	122,891	97,816	(25,075)	-20.40%
151 - Honoraria	500	-	(500)	-100.00%
Total 2-100 - Salary, Wages and Benefits	837,404	573,700	(263,704)	-31.49%
2-200 - Contracted & Other Services	1,007,557	360,635	(646,922)	-64.21%
211 - Travel & Subsistence	8,300	7,244	(1,056)	-12.72%
212 - Mileage	3,300	3,621	321	9.74%
213 - Working Lunches	500	337	(163)	-32.59%
214 - Membership/Conference Fees	6,635	9,054	2,419	36.46%
215 - Freight	250	93	(157)	-62.98%
216 - Postage	15,000	12,361	(2,639)	-17.59%
217 - Telephone	24,600	17,150	(7,450)	-30.28%
221 - Advertising	1,000	2,147	1,147	114.66%
223 - Publications	500	597	97	19.36%
231 - Accounting & Audit Fees	28,500	36,536	8,036	28.20%
232 - Legal Fees	300,000	65,834	(234,166)	-78.06%
235 - Assessment Fees	175,000	89,963	(85,037)	-48.59%
239 - Training & Education	5,000	2,335	(2,665)	-53.30%
242 - Computer Programming	186,372	58,497	(127,875)	-68.61%
249 - Other Professional Services	27,500	30,640	3,140	11.42%
252 - Building Repairs	-	-	-	0.00%
253 - Equipment & Furnishings Repairs	1,000	-	(1,000)	-100.00%
256 - Contracted Services	32,500	9,496	(23,004)	-70.78%
259 - Other Contracted Repairs	-	185	185	100.00%
263 - Rental M&E	26,350	13,846	(12,504)	-47.45%
271 - Licenses & Permits	250	-	(250)	-100.00%

Actual vs Budget Year To Date by Department

274 - Insurance Premiums	165,000	697	(164,303)	-99.58%
Total 2-200 - Contracted & Other Services	1,007,557	360,635	(646,922)	-64.21%
2-300 - Purchased Government Services	-	-	-	0.00%
342 - Prov Assessment Fee	-	-	-	0.00%
Total 2-300 - Purchased Government Services	-	-	-	0.00%
2-500 - Purchase of Goods & Supplies	86,120	49,921	(36,199)	-42.03%
511 - Office Supplies	12,500	4,379	(8,121)	-64.97%
513 - Janitorial Supplies	1,500	-	(1,500)	-100.00%
517 - Computer Supplies	17,500	16,058	(1,442)	-8.24%
518 - Signage	945	-	(945)	-100.00%
519 - Other General Supplies	10,000	5,616	(4,384)	-43.84%
520 - Misc Expenses	4,000	-	(4,000)	-100.00%
521 - Fuel	500	56	(444)	-88.74%
539 - Other Construction Materials	-	-	-	0.00%
543 - Natural Gas	9,000	3,885	(5,115)	-56.83%
544 - Electrical	25,000	16,694	(8,306)	-33.23%
545 - Other Utilities	5,175	3,232	(1,943)	-37.54%
Total 2-500 - Purchase of Goods & Supplies	86,120	49,921	(36,199)	-42.03%
2-800 - Finance Charges	129,000	99,101	(29,899)	-23.18%
	-	-	-	0.00%
891 - Bank Service charges	20,000	7,777	(12,223)	-61.11%
892 - Interest on Overdue Accounts	-	318	318	100.00%
893 - Trade Receivable Write-Offs	50,000	75,614	25,614	51.23%
894 - Investment Management Fees	55,000	13,638	(41,362)	-75.20%
896 - Benefit Administration Fees	4,000	1,754	(2,246)	-56.15%
Total 2-800 - Finance Charges	129,000	99,101	(29,899)	-23.18%
2-900 - Non-Monetary Items	89,000	123,748	34,748	39.04%
900 - Amortization	89,000	-	(89,000)	-100.00%
950 - Gain/Loss on Disposal of Assets	-	-	-	0.00%
951 - Gain/Loss on Investments	-	123,748	123,748	100.00%
Total 2-900 - Non-Monetary Items	89,000	123,748	34,748	39.04%
Total Expenses	2,149,081	1,207,105	(941,977)	-43.83%
Net Total	(1,839,979)	(1,197,911)	642,068	34.90%

Actual vs Budget Year To Date by Department

Department 21 - Policing

	Budget	YTD Actual Cost	Variance Over/Under	Percentage Variance
2-700 - Grants & Other Contributions	388,544	321,311	(67,233)	-17.30%
747 - Provincial Requisitions	388,544	321,311	(67,233)	-17.30%
Total 2-700 - Grants & Other Contributions	388,544	321,311	(67,233)	-17.30%
Total Expenses	388,544	321,311	(67,233)	-17.30%
Net Total	(388,544)	(321,311)	67,233	17.30%

Actual vs Budget Year To Date by Department

Department 23 - Fire

	Budget	YTD Actual Cost	Variance Over/Under	Percentage Variance
1-400 - Sales of Goods & Services	26,000	3,100	(22,900)	-88.08%
420 - Sale of Goods & Services	26,000	3,100	(22,900)	-88.08%
Total 1-400 - Sales of Goods & Services	26,000	3,100	(22,900)	-88.08%
1-800 - Grant Revenue	-	-	-	0.00%
840 - Prov Conditional Grants	-	-	-	0.00%
Total 1-800 - Grant Revenue	-	-	-	0.00%
Total Revenues	26,000	3,100	(22,900)	-88.08%
2-100 - Salary, Wages and Benefits	93,511	57,007	(36,504)	-39.04%
121 - Regular Pay/Wages	90,000	54,204	(35,796)	-39.77%
136 - Workers Compensation	-	894	894	100.00%
149 - Employer Contributions	3,511	1,909	(1,602)	-45.64%
Total 2-100 - Salary, Wages and Benefits	93,511	57,007	(36,504)	-39.04%
2-200 - Contracted & Other Services	492,773	27,136	(465,638)	-94.49%
211 - Travel & Subsistence	1,000	-	(1,000)	-100.00%
212 - Mileage	750	-	(750)	-100.00%
214 - Membership/Conference Fees	2,600	-	(2,600)	-100.00%
215 - Freight	1,000	-	(1,000)	-100.00%
217 - Telephone	4,980	567	(4,413)	-88.62%
221 - Advertising	3,000	-	(3,000)	-100.00%
239 - Training & Education	10,170	351	(9,819)	-96.55%
242 - Computer Programming	10,710	-	(10,710)	-100.00%
252 - Building Repairs	10,300	-	(10,300)	-100.00%
253 - Equipment & Furnishings Repairs	8,500	-	(8,500)	-100.00%
255 - Vehicle Repairs	23,000	-	(23,000)	-100.00%
256 - Contracted Services	354,273	20,380	(333,893)	-94.25%
259 - Other Contracted Repairs	54,000	4,605	(49,395)	-91.47%
263 - Rental M&E	-	-	-	0.00%
266 - Mobile Communications	7,270	-	(7,270)	-100.00%
271 - Licenses & Permits	1,220	1,233	13	1.04%
Total 2-200 - Contracted & Other Services	492,773	27,136	(465,638)	-94.49%
2-500 - Purchase of Goods & Supplies	89,698	31,069	(58,629)	-65.36%
511 - Office Supplies	550	-	(550)	-100.00%
512 - Clothing/Footwear Allowance	21,300	14,786	(6,514)	-30.58%
519 - Other General Supplies	15,218	641	(14,577)	-95.79%
521 - Fuel	7,500	6,099	(1,401)	-18.68%
522 - Tires/Batteries/Accessories	3,800	-	(3,800)	-100.00%
523 - Small Equipment & Tools	15,550	-	(15,550)	-100.00%
524 - Consumable Tools	3,200	-	(3,200)	-100.00%
531 - Chemicals	7,550	-	(7,550)	-100.00%
543 - Natural Gas	7,000	2,520	(4,480)	-64.00%
544 - Electrical	7,630	6,573	(1,057)	-13.86%
545 - Other Utilities	400	450	50	12.50%
Total 2-500 - Purchase of Goods & Supplies	89,698	31,069	(58,629)	-65.36%
2-900 - Non-Monetary Items	100,000	-	(100,000)	-100.00%

Actual vs Budget Year To Date by Department

900 - Amortization	100,000	-	(100,000)	-100.00%
Total 2-900 - Non-Monetary Items	100,000	-	(100,000)	-100.00%
Total Expenses	775,982	115,211	(660,771)	-85.15%
Net Total	(749,982)	(112,111)	637,871	85.05%

Actual vs Budget Year To Date by Department

Department 24 - Emergency Measures

	Budget	YTD Actual Cost	Variance Over/Under	Percentage Variance
1-800 - Grant Revenue	-	-	-	0.00%
840 - Prov Conditional Grants	-	-	-	0.00%
Total 1-800 - Grant Revenue	-	-	-	0.00%
Total Revenues	-	-	-	0.00%
2-100 - Salary, Wages and Benefits	-	-	-	0.00%
121 - Regular Pay/Wages	-	-	-	0.00%
149 - Employer Contributions	-	-	-	0.00%
Total 2-100 - Salary, Wages and Benefits	-	-	-	0.00%
2-200 - Contracted & Other Services	1,350	-	(1,350)	-100.00%
215 - Freight	100	-	(100)	-100.00%
217 - Telephone	-	-	-	0.00%
221 - Advertising	250	-	(250)	-100.00%
239 - Training & Education	500	-	(500)	-100.00%
249 - Other Professional Services	500	-	(500)	-100.00%
256 - Contracted Services	-	-	-	0.00%
Total 2-200 - Contracted & Other Services	1,350	-	(1,350)	-100.00%
2-500 - Purchase of Goods & Supplies	-	-	-	0.00%
519 - Other General Supplies	-	-	-	0.00%
Total 2-500 - Purchase of Goods & Supplies	-	-	-	0.00%
Total Expenses	1,350	-	(1,350)	-100.00%
Net Total	(1,350)	-	1,350	100.00%

Actual vs Budget Year To Date by Department

Department 25 - Health Services

	Budget	YTD Actual Cost	Variance Over/Under	Percentage Variance
1-500 - Self Generated Revenues	13,325	5,560	(7,765)	-58.27%
560 - Rental/Lease Revenues	13,325	5,560	(7,765)	-58.27%
Total 1-500 - Self Generated Revenues	13,325	5,560	(7,765)	-58.27%
1-800 - Grant Revenue	-	-	-	0.00%
840 - Prov Conditional Grants	-	-	-	0.00%
Total 1-800 - Grant Revenue	-	-	-	0.00%
Total Revenues	13,325	5,560	(7,765)	-58.27%
2-200 - Contracted & Other Services	6,200	4,210	(1,990)	-32.10%
217 - Telephone	1,200	540	(660)	-55.01%
259 - Other Contracted Repairs	5,000	3,670	(1,330)	-26.61%
Total 2-200 - Contracted & Other Services	6,200	4,210	(1,990)	-32.10%
2-500 - Purchase of Goods & Supplies	9,600	3,215	(6,385)	-66.51%
519 - Other General Supplies	2,500	1,105	(1,395)	-55.78%
543 - Natural Gas	3,500	765	(2,735)	-78.15%
544 - Electrical	3,600	1,247	(2,353)	-65.37%
545 - Other Utilities	-	98	98	100.00%
Total 2-500 - Purchase of Goods & Supplies	9,600	3,215	(6,385)	-66.51%
2-700 - Grants & Other Contributions	11,857	10,836	(1,021)	-8.61%
735 - Grants to Ind/Org's	11,857	10,836	(1,021)	-8.61%
Total 2-700 - Grants & Other Contributions	11,857	10,836	(1,021)	-8.61%
Total Expenses	27,657	18,261	(9,396)	-33.97%
Net Total	(14,332)	(12,701)	1,631	11.38%

Actual vs Budget Year To Date by Department

Department 27 - Workplace Safety

	Budget	YTD Actual Cost	Variance Over/Under	Percentage Variance
2-100 - Salary, Wages and Benefits	-	-	-	0.00%
121 - Regular Pay/Wages	-	-	-	0.00%
136 - Workers Compensation	-	-	-	0.00%
149 - Employer Contributions	-	-	-	0.00%
Total 2-100 - Salary, Wages and Benefits	-	-	-	0.00%
2-200 - Contracted & Other Services	24,890	11,598	(13,292)	-53.40%
211 - Travel & Subsistence	500	-	(500)	-100.00%
217 - Telephone	672	-	(672)	-100.00%
239 - Training & Education	3,000	434	(2,566)	-85.54%
242 - Computer Programming	-	1,297	1,297	100.00%
249 - Other Professional Services	10,080	100	(9,980)	-99.01%
256 - Contracted Services	10,638	9,768	(871)	-8.18%
Total 2-200 - Contracted & Other Services	24,890	11,598	(13,292)	-53.40%
2-500 - Purchase of Goods & Supplies	5,500	8,248	2,748	49.96%
519 - Other General Supplies	5,000	7,447	2,447	48.94%
524 - Consumable Tools	500	801	301	60.12%
539 - Other Construction Materials	-	-	-	0.00%
Total 2-500 - Purchase of Goods & Supplies	5,500	8,248	2,748	49.96%
Total Expenses	30,390	19,846	(10,544)	-34.70%
Net Total	(30,390)	(19,846)	10,544	34.70%

Actual vs Budget Year To Date by Department

Department 32 - Transportation/Public Works.

	Budget	YTD Actual Cost	Variance Over/Under	Percentage Variance
1-400 - Sales of Goods & Services	77,500	84,886	7,386	9.53%
420 - Sale of Goods & Services	65,000	61,844	(3,156)	-4.86%
421 - Snowplow Flag Sales	7,500	11,562	4,062	54.15%
425 - Administration Fees	5,000	11,480	6,480	129.60%
Total 1-400 - Sales of Goods & Services	77,500	84,886	7,386	9.53%
1-500 - Self Generated Revenues	85,000	62,480	(22,520)	-26.49%
560 - Rental/Lease Revenues	85,000	58,739	(26,261)	-30.89%
590 - Other Revenues	-	90	90	100.00%
594 - Expenses Recovered	-	3,650	3,650	100.00%
Total 1-500 - Self Generated Revenues	85,000	62,480	(22,520)	-26.49%
1-700 - Government Transfers	356,875	-	(356,875)	-100.00%
740 - Prov Unconditional Grants	356,875	-	(356,875)	-100.00%
Total 1-700 - Government Transfers	356,875	-	(356,875)	-100.00%
1-800 - Grant Revenue	-	-	-	0.00%
840 - Prov Conditional Grants	-	-	-	0.00%
Total 1-800 - Grant Revenue	-	-	-	0.00%
1-900 - Reserve Draws	-	-	-	0.00%
920 - Drawn From Operating Reserves	-	-	-	0.00%
Total 1-900 - Reserve Draws	-	-	-	0.00%
Total Revenues	519,375	147,366	(372,009)	-71.63%
2-100 - Salary, Wages and Benefits	2,332,778	1,295,200	(1,037,578)	-44.48%
121 - Regular Pay/Wages	1,965,677	1,065,623	(900,054)	-45.79%
130 - Health Spending Account	17,500	7,309	(10,192)	-58.24%
136 - Workers Compensation	31,535	17,696	(13,838)	-43.88%
149 - Employer Contributions	318,067	204,571	(113,495)	-35.68%
Total 2-100 - Salary, Wages and Benefits	2,332,778	1,295,200	(1,037,578)	-44.48%
2-200 - Contracted & Other Services	5,532,065	3,094,846	(2,437,219)	-44.06%
211 - Travel & Subsistence	5,000	936	(4,064)	-81.27%
212 - Mileage	1,000	-	(1,000)	-100.00%
214 - Membership/Conference Fees	3,000	2,178	(822)	-27.41%
215 - Freight	28,500	20,628	(7,872)	-27.62%
217 - Telephone	14,735	10,153	(4,582)	-31.09%
221 - Advertising	2,000	1,044	(956)	-47.80%
233 - Engineering Fees	98,500	33,628	(64,872)	-65.86%
239 - Training & Education	22,500	1,049	(21,451)	-95.34%
242 - Computer Programming	44,300	39,899	(4,401)	-9.93%
249 - Other Professional Services	11,550	9,592	(1,958)	-16.95%
253 - Equipment & Furnishings Repairs	226,300	157,747	(68,553)	-30.29%
254 - Vehicle Lease Costs	134,700	64,667	(70,033)	-51.99%
255 - Vehicle Repairs	20,000	6,350	(13,650)	-68.25%
256 - Contracted Services	4,787,730	2,706,490	(2,081,240)	-43.47%
262 - Building Rentals	-	2,200	2,200	100.00%
263 - Rental M&E	81,000	9,820	(71,180)	-87.88%
266 - Mobile Communications	30,000	17,965	(12,035)	-40.12%

Actual vs Budget Year To Date by Department

271 - Licenses & Permits	19,750	10,498	(9,252)	-46.85%
285 - Small Damages Claims	1,500	-	(1,500)	-100.00%
Total 2-200 - Contracted & Other Services	5,532,065	3,094,846	(2,437,219)	-44.06%
2-500 - Purchase of Goods & Supplies	1,658,175	350,201	(1,307,974)	-78.88%
511 - Office Supplies	5,000	481	(4,519)	-90.38%
512 - Clothing/Footwear Allowance	4,500	538	(3,962)	-88.04%
517 - Computer Supplies	3,000	2,445	(555)	-18.51%
518 - Signage	20,000	-	(20,000)	-100.00%
519 - Other General Supplies	28,975	17,654	(11,321)	-39.07%
521 - Fuel	431,500	230,106	(201,394)	-46.67%
522 - Tires/Batteries/Accessories	78,000	29,466	(48,534)	-62.22%
523 - Small Equipment & Tools	3,000	1,945	(1,055)	-35.15%
524 - Consumable Tools	6,000	6,440	440	7.33%
525 - Lubricants & Fluids	21,000	9,210	(11,790)	-56.14%
533 - Grader Blades	100,000	8,246	(91,754)	-91.75%
534 - Sand & Gravel	530,000	13,383	(516,617)	-97.47%
535 - Welding Supplies	4,300	2,369	(1,931)	-44.90%
536 - Sign Posts	21,000	-	(21,000)	-100.00%
537 - Steel Products	300,000	-	(300,000)	-100.00%
539 - Other Construction Materials	58,000	11	(57,989)	-99.98%
543 - Natural Gas	11,000	3,713	(7,287)	-66.25%
544 - Electrical	31,900	23,229	(8,671)	-27.18%
545 - Other Utilities	1,000	964	(36)	-3.59%
Total 2-500 - Purchase of Goods & Supplies	1,658,175	350,201	(1,307,974)	-78.88%
2-800 - Finance Charges	14,763	7,966	(6,797)	-46.04%
850 - Debenture Interest Hwy 35	-	-	-	0.00%
851 - Debenture Interest Chin Rd/Water Ph 4	11,690	6,353	(5,337)	-45.66%
852 - Debenture Interest Lovelin Rd/Ph5	3,073	1,613	(1,460)	-47.52%
853 - Debenture Principal Pmts	-	-	-	0.00%
Total 2-800 - Finance Charges	14,763	7,966	(6,797)	-46.04%
2-900 - Non-Monetary Items	2,020,000	-	(2,020,000)	-100.00%
900 - Amortization	2,020,000	-	(2,020,000)	-100.00%
Total 2-900 - Non-Monetary Items	2,020,000	-	(2,020,000)	-100.00%
Total Expenses	11,557,781	4,748,212	(6,809,569)	-58.92%
Net Total	(11,038,406)	(4,600,847)	6,437,559	58.32%

Actual vs Budget Year To Date by Department

Department 33 - Airport

	Budget	YTD Actual Cost	Variance Over/Under	Percentage Variance
1-200 - Grants In Lieu	22,500	-	(22,500)	-100.00%
251 - Municipal Government	22,500	-	(22,500)	-100.00%
Total 1-200 - Grants In Lieu	22,500	-	(22,500)	-100.00%
1-500 - Self Generated Revenues	260,495	252,184	(8,311)	-3.19%
560 - Rental/Lease Revenues	180,000	235,274	55,274	30.71%
570 - Fuel Flowage Fees	22,495	12,726	(9,769)	-43.43%
590 - Other Revenues	58,000	4,184	(53,816)	-92.79%
595 - Operating Fees	-	-	-	0.00%
596 - Miscellaneous Revenue	-	-	-	0.00%
Total 1-500 - Self Generated Revenues	260,495	252,184	(8,311)	-3.19%
Total Revenues	282,995	252,184	(30,811)	-10.89%
2-100 - Salary, Wages and Benefits	142,597	95,227	(47,370)	-33.22%
121 - Regular Pay/Wages	116,475	77,540	(38,935)	-33.43%
130 - Health Spending Account	1,250	290	(960)	-76.77%
136 - Workers Compensation	1,792	1,289	(503)	-28.05%
149 - Employer Contributions	23,080	16,107	(6,973)	-30.21%
Total 2-100 - Salary, Wages and Benefits	142,597	95,227	(47,370)	-33.22%
2-200 - Contracted & Other Services	151,289	27,919	(123,370)	-81.55%
211 - Travel & Subsistence	1,000	724	(276)	-27.63%
212 - Mileage	-	-	-	0.00%
214 - Membership/Conference Fees	750	115	(635)	-84.67%
215 - Freight	500	648	148	29.51%
217 - Telephone	4,189	4,576	387	9.25%
223 - Publications	200	-	(200)	-100.00%
239 - Training & Education	750	-	(750)	-100.00%
249 - Other Professional Services	5,000	410	(4,590)	-91.80%
253 - Equipment & Furnishings Repairs	29,500	4,916	(24,584)	-83.34%
255 - Vehicle Repairs	3,500	1,287	(2,213)	-63.23%
256 - Contracted Services	105,400	14,915	(90,485)	-85.85%
259 - Other Contracted Repairs	-	-	-	0.00%
271 - Licenses & Permits	500	328	(172)	-34.37%
Total 2-200 - Contracted & Other Services	151,289	27,919	(123,370)	-81.55%
2-500 - Purchase of Goods & Supplies	105,000	46,777	(58,223)	-55.45%
511 - Office Supplies	200	-	(200)	-100.00%
512 - Clothing/Footwear Allowance	250	238	(12)	-4.76%
513 - Janitorial Supplies	200	21	(179)	-89.51%
519 - Other General Supplies	8,350	3,440	(4,910)	-58.80%
521 - Fuel	10,000	15,254	5,254	52.54%
522 - Tires/Batteries/Accessories	8,000	577	(7,423)	-92.78%
523 - Small Equipment & Tools	-	-	-	0.00%
524 - Consumable Tools	2,000	688	(1,312)	-65.62%
525 - Lubricants & Fluids	2,000	2,028	28	1.39%
531 - Chemicals	40,000	5,015	(34,985)	-87.46%
533 - Grader Blades	-	3,206	3,206	100.00%

Actual vs Budget Year To Date by Department

535 - Welding Supplies	500	18	(482)	-96.38%
539 - Other Construction Materials	2,000	404	(1,596)	-79.80%
543 - Natural Gas	4,500	1,360	(3,140)	-69.77%
544 - Electrical	20,000	11,412	(8,588)	-42.94%
545 - Other Utilities	7,000	3,115	(3,885)	-55.50%
Total 2-500 - Purchase of Goods & Supplies	105,000	46,777	(58,223)	-55.45%
2-900 - Non-Monetary Items	117,750	-	(117,750)	-100.00%
900 - Amortization	117,750	-	(117,750)	-100.00%
Total 2-900 - Non-Monetary Items	117,750	-	(117,750)	-100.00%
Total Expenses	516,636	169,922	(346,714)	-67.11%
Net Total	(233,641)	82,262	315,904	135.21%

Actual vs Budget Year To Date by Department

Department 41 - Water Supply & Distribution

	Budget	YTD Actual Cost	Variance Over/Under	Percentage Variance
1-400 - Sales of Goods & Services	1,145,000	877,291	(267,709)	-23.38%
	-	6,573	6,573	100.00%
420 - Sale of Goods & Services	945,000	730,159	(214,841)	-22.73%
425 - Administration Fees	100,000	73,732	(26,268)	-26.27%
430 - Line Usage Fee	100,000	66,827	(33,173)	-33.17%
Total 1-400 - Sales of Goods & Services	1,145,000	877,291	(267,709)	-23.38%
1-500 - Self Generated Revenues	-	48,305	48,305	100.00%
540 - A/R & U/T Penalties	-	300	300	100.00%
590 - Other Revenues	-	79,437	79,437	100.00%
594 - Expenses Recovered	-	(31,432)	(31,432)	-100.00%
Total 1-500 - Self Generated Revenues	-	48,305	48,305	100.00%
1-800 - Grant Revenue	-	-	-	0.00%
840 - Prov Conditional Grants	-	-	-	0.00%
Total 1-800 - Grant Revenue	-	-	-	0.00%
Total Revenues	1,145,000	925,597	(219,404)	-19.16%
2-100 - Salary, Wages and Benefits	665,629	427,164	(238,465)	-35.83%
121 - Regular Pay/Wages	552,997	343,715	(209,282)	-37.85%
130 - Health Spending Account	6,250	849	(5,401)	-86.42%
136 - Workers Compensation	9,115	5,729	(3,386)	-37.15%
149 - Employer Contributions	97,267	76,872	(20,396)	-20.97%
Total 2-100 - Salary, Wages and Benefits	665,629	427,164	(238,465)	-35.83%
2-200 - Contracted & Other Services	295,089	109,498	(185,591)	-62.89%
211 - Travel & Subsistence	6,000	4,214	(1,786)	-29.77%
212 - Mileage	1,051	-	(1,051)	-100.00%
214 - Membership/Conference Fees	1,000	1,102	102	10.19%
215 - Freight	12,000	5,790	(6,210)	-51.75%
217 - Telephone	11,588	4,761	(6,827)	-58.91%
221 - Advertising	250	-	(250)	-100.00%
233 - Engineering Fees	2,000	-	(2,000)	-100.00%
239 - Training & Education	5,000	1,494	(3,506)	-70.11%
249 - Other Professional Services	41,900	7,669	(34,231)	-81.70%
253 - Equipment & Furnishings Repairs	5,000	-	(5,000)	-100.00%
254 - Vehicle Lease Costs	50,000	(3,757)	(53,757)	-107.51%
255 - Vehicle Repairs	12,000	5,207	(6,793)	-56.61%
256 - Contracted Services	1,500	7,876	6,376	425.03%
259 - Other Contracted Repairs	140,000	67,952	(72,048)	-51.46%
263 - Rental M&E	5,550	7,189	1,639	29.54%
271 - Licenses & Permits	250	-	(250)	-100.00%
Total 2-200 - Contracted & Other Services	295,089	109,498	(185,591)	-62.89%
2-500 - Purchase of Goods & Supplies	870,100	593,620	(276,480)	-31.78%
511 - Office Supplies	550	1,990	1,440	261.79%
512 - Clothing/Footwear Allowance	1,800	832	(968)	-53.79%
517 - Computer Supplies	-	-	-	0.00%
519 - Other General Supplies	13,300	2,465	(10,835)	-81.47%

Actual vs Budget Year To Date by Department

521 - Fuel	35,000	26,242	(8,758)	-25.02%
522 - Tires/Batteries/Accessories	2,500	532	(1,968)	-78.73%
523 - Small Equipment & Tools	5,750	653	(5,097)	-88.65%
524 - Consumable Tools	4,000	1,559	(2,441)	-61.03%
525 - Lubricants & Fluids	450	201	(249)	-55.25%
531 - Chemicals	10,750	14,060	3,310	30.79%
539 - Other Construction Materials	23,000	31,100	8,100	35.22%
543 - Natural Gas	19,000	12,754	(6,246)	-32.88%
544 - Electrical	104,000	74,302	(29,698)	-28.56%
545 - Other Utilities	650,000	426,929	(223,071)	-34.32%
Total 2-500 - Purchase of Goods & Supplies	870,100	593,620	(276,480)	-31.78%
2-800 - Finance Charges	636,335	310,815	(325,520)	-51.16%
850 - Debenture Interest Hwy 35	5,428	3,093	(2,335)	-43.01%
851 - Debenture Interest Chin Rd/Water Ph 4	21,918	11,912	(10,006)	-45.65%
852 - Debenture Interest Lovelin Rd/Ph5	24,519	13,035	(11,484)	-46.84%
853 - Debenture Principal Pmts	-	-	-	0.00%
854 - Debenture Interest Ph 6	17,561	9,216	(8,344)	-47.52%
855 - Debenture Interest Ph 7	31,390	16,325	(15,066)	-47.99%
856 - Debenture Interest '17 Add-ons	29,474	15,234	(14,240)	-48.31%
857 - Debenture Interest '18 Add-ons	19,256	9,902	(9,354)	-48.58%
858 - Debenture Interest '19 Add-ons	486,790	232,099	(254,691)	-52.32%
Total 2-800 - Finance Charges	636,335	310,815	(325,520)	-51.16%
2-900 - Non-Monetary Items	1,370,000	-	(1,370,000)	-100.00%
900 - Amortization	1,370,000	-	(1,370,000)	-100.00%
Total 2-900 - Non-Monetary Items	1,370,000	-	(1,370,000)	-100.00%
Total Expenses	3,837,153	1,441,096	(2,396,056)	-62.44%
Net Total	(2,692,153)	(515,500)	2,176,653	80.85%

Actual vs Budget Year To Date by Department

Department 42 - Wastewater

	Budget	YTD Actual Cost	Variance Over/Under	Percentage Variance
1-400 - Sales of Goods & Services	23,500	17,684	(5,816)	-24.75%
420 - Sale of Goods & Services	19,500	12,767	(6,733)	-34.53%
425 - Administration Fees	-	-	-	0.00%
450 - Other Fees, Revenues, Etc.	4,000	4,917	917	22.92%
Total 1-400 - Sales of Goods & Services	23,500	17,684	(5,816)	-24.75%
Total Revenues	23,500	17,684	(5,816)	-24.75%
2-200 - Contracted & Other Services	21,875	1,200	(20,675)	-94.51%
215 - Freight	110	-	(110)	-100.00%
249 - Other Professional Services	265	-	(265)	-100.00%
256 - Contracted Services	21,500	1,200	(20,300)	-94.42%
259 - Other Contracted Repairs	-	-	-	0.00%
Total 2-200 - Contracted & Other Services	21,875	1,200	(20,675)	-94.51%
2-500 - Purchase of Goods & Supplies	3,100	-	(3,100)	-100.00%
519 - Other General Supplies	1,600	-	(1,600)	-100.00%
539 - Other Construction Materials	1,500	-	(1,500)	-100.00%
Total 2-500 - Purchase of Goods & Supplies	3,100	-	(3,100)	-100.00%
2-900 - Non-Monetary Items	49,500	-	(49,500)	-100.00%
900 - Amortization	49,500	-	(49,500)	-100.00%
Total 2-900 - Non-Monetary Items	49,500	-	(49,500)	-100.00%
Total Expenses	74,475	1,200	(73,275)	-98.39%
Net Total	(50,975)	16,484	67,459	132.34%

Actual vs Budget Year To Date by Department

Department 43 - Sanitation & Garbage

	Budget	YTD Actual Cost	Variance Over/Under	Percentage Variance
2-100 - Salary, Wages and Benefits	-	-	-	0.00%
121 - Regular Pay/Wages	-	-	-	0.00%
149 - Employer Contributions	-	-	-	0.00%
Total 2-100 - Salary, Wages and Benefits	-	-	-	0.00%
2-200 - Contracted & Other Services	207,180	150,752	(56,428)	-27.24%
214 - Membership/Conference Fees	350	-	(350)	-100.00%
239 - Training & Education	750	-	(750)	-100.00%
249 - Other Professional Services	193,080	144,662	(48,418)	-25.08%
256 - Contracted Services	13,000	6,090	(6,910)	-53.15%
Total 2-200 - Contracted & Other Services	207,180	150,752	(56,428)	-27.24%
2-400 - Reclamation Expenses	-	-	-	0.00%
400 - Reclamation Expenses	-	-	-	0.00%
Total 2-400 - Reclamation Expenses	-	-	-	0.00%
2-500 - Purchase of Goods & Supplies	3,000	1,534	(1,466)	-48.86%
519 - Other General Supplies	1,000	41	(959)	-95.90%
544 - Electrical	2,000	1,493	(507)	-25.34%
Total 2-500 - Purchase of Goods & Supplies	3,000	1,534	(1,466)	-48.86%
2-900 - Non-Monetary Items	-	-	-	0.00%
900 - Amortization	-	-	-	0.00%
Total 2-900 - Non-Monetary Items	-	-	-	0.00%
Total Expenses	210,180	152,287	(57,893)	-27.54%
Net Total	(210,180)	(152,287)	57,893	27.54%

Actual vs Budget Year To Date by Department

Department 51 - FCSS

	Budget	YTD Actual Cost	Variance Over/Under	Percentage Variance
1-800 - Grant Revenue	125,464	94,098	(31,366)	-25.00%
840 - Prov Conditional Grants	125,464	94,098	(31,366)	-25.00%
Total 1-800 - Grant Revenue	125,464	94,098	(31,366)	-25.00%
Total Revenues	125,464	94,098	(31,366)	-25.00%
2-700 - Grants & Other Contributions	156,830	62,277	(94,553)	-60.29%
735 - Grants to Ind/Org's	156,830	62,277	(94,553)	-60.29%
Total 2-700 - Grants & Other Contributions	156,830	62,277	(94,553)	-60.29%
Total Expenses	156,830	62,277	(94,553)	-60.29%
Net Total	(31,366)	31,821	63,187	201.45%

Actual vs Budget Year To Date by Department

Department 61 - Planning & Development

	Budget	YTD Actual Cost	Variance Over/Under	Percentage Variance
1-500 - Self Generated Revenues	8,000	6,800	(1,200)	-15.00%
526 - Dev Permit/Compliance Cert	8,000	6,800	(1,200)	-15.00%
592 - Other Municipal Taxes	-	-	-	0.00%
Total 1-500 - Self Generated Revenues	8,000	6,800	(1,200)	-15.00%
Total Revenues	8,000	6,800	(1,200)	-15.00%
2-100 - Salary, Wages and Benefits	75,614	52,300	(23,313)	-30.83%
121 - Regular Pay/Wages	62,857	40,580	(22,277)	-35.44%
130 - Health Spending Account	1,250	231	(1,019)	-81.53%
136 - Workers Compensation	1,182	670	(512)	-43.34%
149 - Employer Contributions	9,125	10,820	1,695	18.57%
151 - Honoraria	1,200	-	(1,200)	-100.00%
Total 2-100 - Salary, Wages and Benefits	75,614	52,300	(23,313)	-30.83%
2-200 - Contracted & Other Services	277,900	164,508	(113,392)	-40.80%
211 - Travel & Subsistence	300	616	316	105.19%
212 - Mileage	1,000	858	(142)	-14.23%
214 - Membership/Conference Fees	-	150	150	100.00%
215 - Freight	300	-	(300)	-100.00%
221 - Advertising	300	-	(300)	-100.00%
239 - Training & Education	1,000	295	(705)	-70.50%
249 - Other Professional Services	275,000	162,590	(112,410)	-40.88%
Total 2-200 - Contracted & Other Services	277,900	164,508	(113,392)	-40.80%
2-500 - Purchase of Goods & Supplies	-	15	15	100.00%
519 - Other General Supplies	-	15	15	100.00%
520 - Misc Expenses	-	-	-	0.00%
Total 2-500 - Purchase of Goods & Supplies	-	15	15	100.00%
Total Expenses	353,514	216,824	(136,690)	-38.67%
Net Total	(345,514)	(210,024)	135,490	39.21%

Actual vs Budget Year To Date by Department

Department 63 - Agricultural Services

	Budget	YTD Actual Cost	Variance Over/Under	Percentage Variance
1-400 - Sales of Goods & Services	-	(170)	(170)	-100.00%
420 - Sale of Goods & Services	-	(170)	(170)	-100.00%
Total 1-400 - Sales of Goods & Services	-	(170)	(170)	-100.00%
1-500 - Self Generated Revenues	11,000	1,197	(9,803)	-89.12%
560 - Rental/Lease Revenues	10,000	262	(9,739)	-97.39%
590 - Other Revenues	-	-	-	0.00%
594 - Expenses Recovered	1,000	935	(65)	-6.48%
596 - Miscellaneous Revenue	-	-	-	0.00%
Total 1-500 - Self Generated Revenues	11,000	1,197	(9,803)	-89.12%
1-800 - Grant Revenue	178,399	178,399	-	0.00%
840 - Prov Conditional Grants	178,399	178,399	-	0.00%
Total 1-800 - Grant Revenue	178,399	178,399	-	0.00%
Total Revenues	189,399	179,426	(9,973)	-5.27%
2-100 - Salary, Wages and Benefits	194,107	64,727	(129,380)	-66.65%
121 - Regular Pay/Wages	172,771	59,498	(113,272)	-65.56%
130 - Health Spending Account	-	-	-	0.00%
136 - Workers Compensation	3,239	990	(2,248)	-69.42%
149 - Employer Contributions	18,098	4,238	(13,860)	-76.58%
Total 2-100 - Salary, Wages and Benefits	194,107	64,727	(129,380)	-66.65%
2-200 - Contracted & Other Services	565,080	274,190	(290,890)	-51.48%
211 - Travel & Subsistence	2,500	-	(2,500)	-100.00%
214 - Membership/Conference Fees	2,500	-	(2,500)	-100.00%
215 - Freight	-	-	-	0.00%
217 - Telephone	1,950	1,142	(808)	-41.43%
221 - Advertising	130	-	(130)	-100.00%
239 - Training & Education	1,250	570	(680)	-54.40%
249 - Other Professional Services	58,500	64,200	5,700	9.74%
253 - Equipment & Furnishings Repairs	250	-	(250)	-100.00%
254 - Vehicle Lease Costs	13,000	-	(13,000)	-100.00%
255 - Vehicle Repairs	2,000	-	(2,000)	-100.00%
256 - Contracted Services	483,000	208,278	(274,722)	-56.88%
Total 2-200 - Contracted & Other Services	565,080	274,190	(290,890)	-51.48%
2-500 - Purchase of Goods & Supplies	27,000	7,805	(19,195)	-71.09%
511 - Office Supplies	-	13	13	100.00%
512 - Clothing/Footwear Allowance	750	542	(208)	-27.67%
519 - Other General Supplies	1,450	32	(1,418)	-97.77%
521 - Fuel	11,000	4,938	(6,062)	-55.11%
522 - Tires/Batteries/Accessories	2,750	1,734	(1,016)	-36.94%
523 - Small Equipment & Tools	800	-	(800)	-100.00%
524 - Consumable Tools	-	-	-	0.00%
525 - Lubricants & Fluids	250	544	294	117.75%
531 - Chemicals	10,000	-	(10,000)	-100.00%
535 - Welding Supplies	-	-	-	0.00%
Total 2-500 - Purchase of Goods & Supplies	27,000	7,805	(19,195)	-71.09%

Actual vs Budget Year To Date by Department

2-700 - Grants & Other Contributions	114,152	104,962	(9,190)	-8.05%
735 - Grants to Ind/Org's	114,152	104,962	(9,190)	-8.05%
Total 2-700 - Grants & Other Contributions	114,152	104,962	(9,190)	-8.05%
2-900 - Non-Monetary Items	9,150	-	(9,150)	-100.00%
900 - Amortization	9,150	-	(9,150)	-100.00%
Total 2-900 - Non-Monetary Items	9,150	-	(9,150)	-100.00%
Total Expenses	909,489	451,683	(457,805)	-50.34%
Net Total	(720,090)	(272,258)	447,832	62.19%

Actual vs Budget Year To Date by Department

Department 65 - Economic Development & Community Services

	Budget	YTD Actual Cost	Variance Over/Under	Percentage Variance
1-400 - Sales of Goods & Services	3,500	-	(3,500)	-100.00%
420 - Sale of Goods & Services	3,500	-	(3,500)	-100.00%
Total 1-400 - Sales of Goods & Services	3,500	-	(3,500)	-100.00%
1-500 - Self Generated Revenues	1,000	-	(1,000)	-100.00%
594 - Expenses Recovered	1,000	-	(1,000)	-100.00%
596 - Miscellaneous Revenue	-	-	-	0.00%
Total 1-500 - Self Generated Revenues	1,000	-	(1,000)	-100.00%
1-800 - Grant Revenue	-	-	-	0.00%
840 - Prov Conditional Grants	-	-	-	0.00%
Total 1-800 - Grant Revenue	-	-	-	0.00%
Total Revenues	4,500	-	(4,500)	-100.00%
2-100 - Salary, Wages and Benefits	86,374	58,589	(27,785)	-32.17%
121 - Regular Pay/Wages	66,899	45,996	(20,902)	-31.24%
130 - Health Spending Account	1,250	270	(980)	-78.40%
136 - Workers Compensation	1,258	765	(492)	-39.14%
149 - Employer Contributions	16,968	11,558	(5,410)	-31.89%
151 - Honoraria	-	-	-	0.00%
Total 2-100 - Salary, Wages and Benefits	86,374	58,589	(27,785)	-32.17%
2-200 - Contracted & Other Services	76,020	36,300	(39,720)	-52.25%
211 - Travel & Subsistence	1,000	-	(1,000)	-100.00%
212 - Mileage	750	-	(750)	-100.00%
213 - Working Lunches	750	59	(691)	-92.13%
214 - Membership/Conference Fees	36,440	28,993	(7,447)	-20.44%
215 - Freight	150	-	(150)	-100.00%
216 - Postage	250	7	(243)	-97.08%
217 - Telephone	600	392	(208)	-34.61%
221 - Advertising	4,500	644	(3,856)	-85.69%
239 - Training & Education	750	(170)	(920)	-122.67%
255 - Vehicle Repairs	1,500	123	(1,377)	-91.80%
256 - Contracted Services	29,330	6,251	(23,079)	-78.69%
Total 2-200 - Contracted & Other Services	76,020	36,300	(39,720)	-52.25%
2-500 - Purchase of Goods & Supplies	19,550	3,256	(16,294)	-83.35%
519 - Other General Supplies	5,250	913	(4,337)	-82.62%
521 - Fuel	1,500	-	(1,500)	-100.00%
522 - Tires/Batteries/Accessories	500	-	(500)	-100.00%
525 - Lubricants & Fluids	50	-	(50)	-100.00%
528 - Promotional Materials	11,500	1,994	(9,506)	-82.66%
544 - Electrical	750	349	(401)	-53.46%
Total 2-500 - Purchase of Goods & Supplies	19,550	3,256	(16,294)	-83.35%
2-700 - Grants & Other Contributions	23,100	2,000	(21,100)	-91.34%
735 - Grants to Ind/Org's	23,100	2,000	(21,100)	-91.34%
Total 2-700 - Grants & Other Contributions	23,100	2,000	(21,100)	-91.34%
2-900 - Non-Monetary Items	-	-	-	0.00%
900 - Amortization	-	-	-	0.00%

Actual vs Budget Year To Date by Department

Total 2-900 - Non-Monetary Items	-	-	-	0.00%
Total Expenses	205,044	100,145	(104,899)	-51.16%
Net Total	(200,544)	(100,145)	100,399	50.06%

Actual vs Budget Year To Date by Department

Department 71 - Recreation Boards & Hall Boards

	Budget	YTD Actual Cost	Variance Over/Under	Percentage Variance
2-700 - Grants & Other Contributions	258,800	264,617	5,817	2.25%
735 - Grants to Ind/Org's	258,800	264,617	5,817	2.25%
Total 2-700 - Grants & Other Contributions	258,800	264,617	5,817	2.25%
Total Expenses	258,800	264,617	5,817	2.25%
Net Total	(258,800)	(264,617)	(5,817)	-2.25%

Actual vs Budget Year To Date by Department

Department 72 - Recreation & Park Facilities

	Budget	YTD Actual Cost	Variance Over/Under	Percentage Variance
2-200 - Contracted & Other Services	-	-	-	0.00%
256 - Contracted Services	-	-	-	0.00%
Total 2-200 - Contracted & Other Services	-	-	-	0.00%
2-500 - Purchase of Goods & Supplies	1,700	619	(1,081)	-63.57%
539 - Other Construction Materials	1,700	619	(1,081)	-63.57%
Total 2-500 - Purchase of Goods & Supplies	1,700	619	(1,081)	-63.57%
2-700 - Grants & Other Contributions	50,000	50,000	-	0.00%
731 - CCAP Grants	50,000	50,000	-	0.00%
Total 2-700 - Grants & Other Contributions	50,000	50,000	-	0.00%
2-900 - Non-Monetary Items	1,250	-	(1,250)	-100.00%
900 - Amortization	1,250	-	(1,250)	-100.00%
Total 2-900 - Non-Monetary Items	1,250	-	(1,250)	-100.00%
Total Expenses	52,950	50,619	(2,331)	-4.40%
Net Total	(52,950)	(50,619)	2,331	4.40%

Actual vs Budget Year To Date by Department

Department 73 - Cemeteries

	Budget	YTD Actual Cost	Variance Over/Under	Percentage Variance
2-700 - Grants & Other Contributions	12,000	9,850	(2,150)	-17.92%
735 - Grants to Ind/Org's	12,000	9,850	(2,150)	-17.92%
Total 2-700 - Grants & Other Contributions	12,000	9,850	(2,150)	-17.92%
Total Expenses	12,000	9,850	(2,150)	-17.92%
Net Total	(12,000)	(9,850)	2,150	17.92%

Actual vs Budget Year To Date by Department

Department 74 - Culture

	Budget	YTD Actual Cost	Variance Over/Under	Percentage Variance
2-700 - Grants & Other Contributions	115,993	118,627	2,634	2.27%
732 - Peace Library System	37,751	39,587	1,836	4.86%
735 - Grants to Ind/Org's	78,242	79,040	798	1.02%
Total 2-700 - Grants & Other Contributions	115,993	118,627	2,634	2.27%
Total Expenses	115,993	118,627	2,634	2.27%
Net Total	(115,993)	(118,627)	(2,634)	-2.27%

Actual vs Budget Year To Date by Department

Department 84 - Seniors Requisitions

	Budget	YTD Actual Cost	Variance Over/Under	Percentage Variance
2-700 - Grants & Other Contributions	885,432	445,369	(440,063)	-49.70%
749 - Senior Requisitions	885,432	445,369	(440,063)	-49.70%
Total 2-700 - Grants & Other Contributions	885,432	445,369	(440,063)	-49.70%
Total Expenses	885,432	445,369	(440,063)	-49.70%
Net Total	(885,432)	(445,369)	440,063	49.70%

Actual vs Budget Year To Date by Department

Department 85 - School Requisitions

	Budget	YTD Actual Cost	Variance Over/Under	Percentage Variance
2-700 - Grants & Other Contributions	3,580,422	1,892,118	(1,688,304)	-47.15%
747 - Provincial Requisitions	3,580,422	1,892,118	(1,688,304)	-47.15%
Total 2-700 - Grants & Other Contributions	3,580,422	1,892,118	(1,688,304)	-47.15%
Total Expenses	3,580,422	1,892,118	(1,688,304)	-47.15%
Net Total	(3,580,422)	(1,892,118)	1,688,304	47.15%

Actual vs Budget Year To Date by Department

Department 86 - DIP Requisitions

	Budget	YTD Actual Cost	Variance Over/Under	Percentage Variance
2-700 - Grants & Other Contributions	66,300	53,395	(12,905)	-19.46%
747 - Provincial Requisitions	66,300	53,395	(12,905)	-19.46%
Total 2-700 - Grants & Other Contributions	66,300	53,395	(12,905)	-19.46%
Total Expenses	66,300	53,395	(12,905)	-19.46%
Net Total	(66,300)	(53,395)	12,905	19.46%

COUNTY OF NORTHERN LIGHTS - CAPITAL PROJECTS

	Reserve	Taxes	Grants	Sum of Total	YTD Spending	Variance
2026	-	1,210,535	2,966,955	4,177,490		
Airport		145,500		145,500		
Airport Fencing		20,500		20,500		20,500.00
LPV Approach Upgrade		25,000		25,000		25,000.00
AWOS Upgrade		100,000		100,000		100,000.00
Fire		54,350		54,350		
Dual Band AFRRCs Radio's replacement		32,750		32,750		32,750.00
Painting- Weberville Firehall bays		15,600		15,600		15,600.00
Thermal Imaging Camera replacement		6,000		6,000		6,000.00
Transportation	-	956,685	2,895,750	3,852,435		
Grader Replacement + Wobblies			600,000	600,000	643,150.00	(43,150.00)
Flatdeck Superduty 1 tonne		100,000		100,000	90,330.45	9,669.55
Med Duty Truck w/picker		-	325,000	325,000		325,000.00
Bridge File 01907 (Keg River) Replacement	-	610,250	1,830,750	2,441,000		2,441,000.00
Ice Scraper attachment for skidsteer		7,785		7,785		7,785.00
Skidsteer - PW South		140,000	140,000	280,000		280,000.00
Hotsy Pressure Washers		51,650		51,650		51,650.00
Warrensville Shop Fencing		47,000		47,000	52,226.00	(5,226.00)
Administration			71,205	71,205		
Office Window Replacement			71,205	71,205	71,204.00	1.00
Ag		17,000		17,000		
Ag Trailer		17,000		17,000		17,000.00
Council		37,000		37,000		
Council meeting room A/V upgrade		37,000		37,000	26,250.00	10,750.00
Grand Total	-	1,210,535	2,966,955	4,177,490	883,160	3,294,330



COUNTY OF Northern Lights

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Report No.
06.2.3 - A

Agenda Item No.

Subject: Briefing Note re Northern H.E.A.T Conference and Trade Show

Agenda Date: September 8, 2026

Attachments:

RECOMMENDATION

It is recommended that:

- 1) Council acknowledges receipt of the Briefing note for information and contact Chief Harris if any Councillors wish to attend to observe the Fire Training.

INFORMATION

The Northern H.E.A.T. Conference and Trade Show is an annual 4-day event that brings together some of North America's leading fire service experts to provide training that is normally inaccessible to northern fire departments.

Background



What began as a gathering of regional Fire Chiefs in 1999, to discuss local issues and major incidents, has grown into one of the premier Fire Conferences in Western Canada. The previously named "Northwest Fire Conference" was rebranded in 2016 to "Northern H.E.A.T." (Northern Hands-on Education and Awareness Training) to better reflect the provision of Hands-on practical skills training as well as an Educational component of Seminars and Workshops. The conference caters to all levels within the Fire Service providing skills for Rookie or seasoned Firefighters as well as up to date concepts and education for Chief Officers.

The Conference is hosted by the Peace Regional Fire Chiefs Association – an organization of Fire Chiefs from across Northwest Alberta that also form Zone 1 of the Alberta Fire Chiefs Association. Member Chiefs represent municipalities from Grande Prairie to High Level to Slave Lake to Fox Creek.

Centrally located within the region – The Town of Peace River and the Peace River Fire Department became the host municipality/department for the conference, though assistance is provided from departments across the region.

The Conference has two main components – 2 days of Live Fire Training and 2 days of Conference Seminars, Practical Training and Trade Show. This year's Conference will run from September 9th to September 12th. The conference was historically run in May but due to conflicts with active wildfires in the Province in recent years at that time, the conference was moved to September, in 2024, with a successful result.

The Live Fire Training is conducted at the Peace River Fire Department's training facility in the West Hill Industrial area. The facility consists of engineered structures and props designed to provide as realistic as possible the environments and conditions that Firefighters could face when fighting structure fires as well as fires in vehicles, dumpsters, gas valves, etc.



The engineered structures include a Draeger Phase 1 – a structure with a raised burn chamber above a student observation area. This Class A (ordinary combustibles – wood etc.) Live Fire Training structure is used to demonstrate to students, in real time and conditions, Fire Growth, Fire Behaviour, Fire Flow path, Ventilation controlled fires, Fire Rollover and Fire Flashover. The students sit in an area lower than the burn chamber to allow for observation of the fire growth and behaviour as well as the build up of smoke layers. The materials burnt to create the fire include a barrel of cut-up wooden pallets located in the corner of the burn chamber – to simulate a room contents fire – and OSB on the walls and ceiling of the burn chamber – to simulate a structure fire as the fire spreads from the barrel to the walls. Students also observe the effects of water application into the heated atmospheres and the disturbance of the thermal layers. The Phase 1 structure is an excellent teaching tool to give new firefighters the experience of conditions they may face, as well as giving them confidence in the protective abilities of their Bunker Gear and Breathing Apparatus.

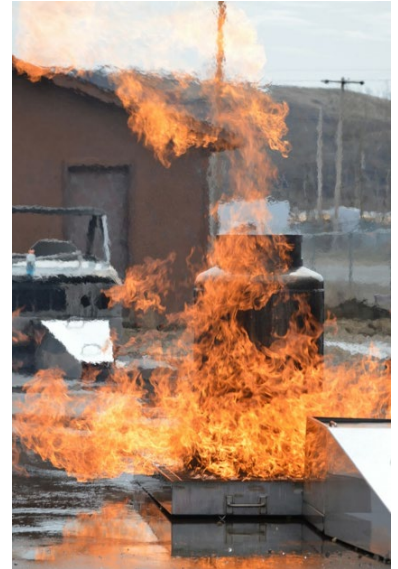


The Draeger Phase 2 structure has the burn chamber on the same level as the students. This structure is used for teaching students on door procedures when entering a structure fire, entering and advancing on the fire, and nozzle techniques to cool the atmospheres and control the fire. This structure can also be used with “cold” or “fake” (generated) smoke and set up with interior walls and debris to simulate a partial structure collapse, used to train firefighters to self-rescue from entanglement and other situations (breaching drywall etc.).

The Draeger Phase 5 structure is a two-storey structure with a burn chamber on the upper and lower floors. This prop combines all the skills firefighters have learnt in the Phase 1 & 2 props. Firefighters enter the structure and can advance up the interior stairwell to attack second storey fires or enter on the second floor and advance down the stairs to simulate attacking basement fires. This prop also has many uses for search and rescue techniques (with the option of cold smoke), ladder rescues from a second floor, ventilating smoke from structures etc.



The training facility also has Live Fire props that are fueled by liquid propane and simulate fires in vehicles, dumpsters, BBQs, Motors, gas valves, propane bottles, etc. Students train in techniques to approach and control these types of fires.



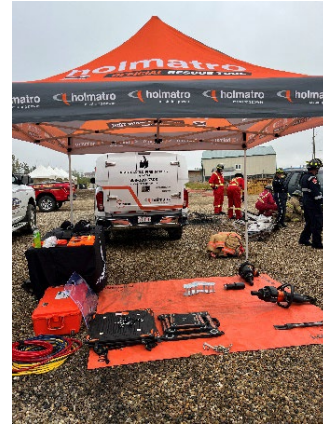
The Live Fire Training component of Northern HEAT allows for up to 64 students (firefighters) to participate in 4 groups of 16. Firefighters spend a half day at each of the stations mentioned above. The instructors and support staff for this training are supplied by the regional fire departments at no cost to the conference – one of the ways in that the attendance at this training can be offered to Fire Departments at a reasonable cost, which is beneficial to smaller departments with limited budgets. Certified instructors strictly follow the guidelines of the NFPA (National Fire Protection Association) 1403 *Standard on Live Fire Training Evolutions* to ensure a safe and quality training experience for the participants.

With up to 64 firefighters participating and more than 50 support staff involved, this brings in a large group of people to Peace River. Supplies are also purchased from local businesses or graciously donated to keep the training affordable.



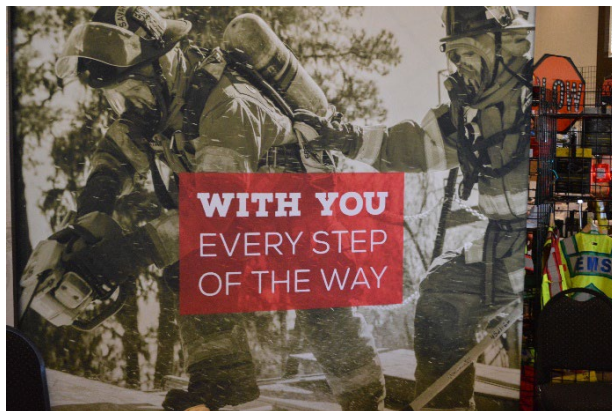
The second component of Northern HEAT is two days of Conference Seminars, Hands-on-Training, and a Fire Department Supplier Trade Show. Conference ceremonies, seminars and the trade show are held at the Chateau Nova Hotel, and the practical Hands-on-Training is conducted at the Fire Department Training facility.

Hands-on-Training this year includes Vehicle Extrication techniques for safe and effective extrications. Extrication Tool manufacturers also loan their tools for the students to try out.



Subjects for this year's leadership seminars and workshops include: Developing High Performance Teams & Combatting Complacency, and a Fire Officer Boot Camp – what the new officer needs to lead their crew.

The concurrent Trade Show that runs at the Chateau Nova on the second two days has become the go to Trade Show for both Vendors and Firefighters alike in Alberta. 23 Fire equipment suppliers from across Western Canada have registered to attend this year's conference to showcase their products. Booths are setup within the hotel conference room as well as apparatus displays in the parking lot. Over 35 representatives from these companies are also registered to attend.



With Firefighter delegates and trades representatives, approximately 120 people will be visiting and staying in Peace River during the conference component and a further 90 Firefighters and support staff during the Live Fire Training. This brings a great economic benefit to the town and region as the host for this annual event.

Councillors are welcome to come out and view the operations during the conference and meet the Firefighters visiting the region. Arrangements can be made through Chief Harris. The Live Fire Training component runs September 9th and 10th, and the Conference Seminars and Hands-on-Training runs September 11th and 12th.



Prepared By:

A handwritten signature in black ink, which appears to read "Tim Harris".

Tim Harris
Regional Fire Chief
County of Northern Lights



Subdivision Report

County of Northern Lights

File No.: 26NL09 **Legal:** Lot 4 and 5, Block 3, Plan
2879ET, NW33-90-23-W5M
Agent: Land Owner
Complete File: July 13, 2026 **Expiry:** September 11, 2026

Subdivision Proposal:

Existing Land Use:	Vacant Parcel
Proposed Land Use:	Subdivision of Previously Consolidated Parcel
Number of Parcels:	1
Size of Parcel(s):	0.1 ha (0.2 ac)
Land Use Bylaw:	Hamlet (H) District

Purpose:

The applicant/owner proposes to subdivide one 0.2 ha (0.4 ac) parcel from a site within the Hamlet of North Star. Each parcel will be 0.1 ha (0.2 ac) in size.

Location:

The proposed parcels are located on the east side of Main Street and south of 2 Avenue East.

Existing Conditions:

Two structures are located on the existing parcel. Once subdivided, the northerly parcel will contain an accessory building (garage), while the southerly parcel will contain a greenhouse. The location of the garage meets the required setback distances for the H District. The greenhouse will require a variance of 1.5 m (5 ft) to 1.2 m (4 ft) from the side yard setback and from 7.6m (25 ft) to 1.2 m (4 ft) to the rear yard setback to meet Land Use Bylaw requirements.

Proximity to Abandoned Wells and Utilities:

There is a wellsite located 420 m from the subject parcel. The well has been abandoned since 2001 and is RecCertified. There are no record of spills or contamination within the quarter section.

There is a low-pressure gas line owned by North Peace Gas Co-op within the parcel. There are no high-pressure gas lines.

Historical Resource Value and Grimshaw Gravels Aquifer:

The proposed parcel is not located within the Key Wildlife Biodiversity Zone, an environmentally sensitive area, the Grimshaw Gravels Aquifer, or an historical value (HRV) classification, but is located within an environmentally sensitive wildlife area for Grizzly.



Subdivision Report

County of Northern Lights

Surrounding Conditions:

Parcels to the west, north, and south are located within the H District and contain a residence. A watercourse is located to the east.

Access and Servicing:

There is currently a sewer line to the property, and a county water line runs adjacent to the parcels.

Relevant Legislation:

Intermunicipal Development Plan (IDP)	Not applicable.
Municipal Development Plan (MDP)	No conflict. Policy 7.2.3 allows for residential uses within the H District, while Policy 7.2.6 encourages the infilling of existing lots prior to the establishment of new development areas, expansion, and growth.
Area Structure Plan (ASP):	Not applicable.
Land Use Bylaw (LUB):	No conflict. The proposed parcels comply with the minimum requirements for a single detached/duplex lot.
Municipal Government Act (MGA):	No conflict.
Subdivision and Development Regulation:	No conflict.
Environmental and Municipal Reserve:	Not applicable.

Comments from Referral Agencies:

Alberta Environmental Protection and Enhancement Act (EPEA) Submissions	No response.
Alberta Forestry & Parks	No concerns.
Alberta Health Services	No response.
Alberta Heritage & Tourism	No response.
Alberta Safety Codes Authority	No response.
Alberta Transportation and Economic Corridors	This will acknowledge receipt of your circulation regarding the above noted proposal. The subsequent subdivision application would be subject to the requirements of Section 18 and 19 of the Matters Related to Subdivision and Development Regulation (The Regulation), due to the proximity of Highway(s) 695.



Subdivision Report

County of Northern Lights

Transportation and Economic Corridors offers the following comments with respect to this application:

The requirements of Section 18 of the Regulation are not met. The department anticipates minimal impact on the highway from this proposal. Pursuant to Section 20(1) of the Regulation, Transportation and Economic Corridors grants approval for the subdivision authority to vary the requirements of Section 18 of the Regulation.

The requirements of Section 19 of the Regulation are met, therefore no variance is required.

Transportation and Economic Corridors has the following additional comments and/or requirements with respect to this proposal:

- 1) The department expects that the municipality will mitigate the impacts of traffic generated by developments approved on the local road connections to the highway system, pursuant to Policy 7 of the Provincial Land Use Policies and Section 18.4 of the Municipal Government Act.
- 2) The subject land is within the permit area of a highway as outlined in the Highways Development and Protection Regulation. Proposed development on the subject will require the benefit of a Roadside Development Permit from Transportation and Economic Corridors.

Alberta Energy Regulator (AER)	Nothing to add.
Alberta Energy Regulator Setbacks	No response.
Directive 079	No response.
Water Act Submissions	No response.
Holy Family Catholic Regional Division	No response.
Peace River School Division	No response.
County of Northern Lights	No concerns.



Subdivision Report

County of Northern Lights

Municipal District of Peace	No response.
Town of Manning	No response.
Town of Peace River	No response.
Grimshaw Gravels Aquifer Management Advisory Association	No response.
Mighty Peace Watershed Alliance	No response.
Canadian National Railway	No response.
Manning Municipal Airport	No response.
North Peace Regional Airport	No response.
ATCO Electric Ltd.	No comments or concerns.
North Peace Gas Co-op	Please be advised if Lot 4 requires gas it will be considered a new infill and require a new gas contract.
Pembina Pipelines	No concerns.
Telus	No concerns.
Adjacent Landowners	No response.

Recommendation

It is recommended that the subdivision application to create two 0.1 hectare (0.2 acre) parcels from Lots 4 and 5, Block 3, Plan 2879ET on a portion of NW33-90-23-W5M, with a variance to the side yard setback from 1.5 m (5 ft) to 1.2 m (4 ft) and a variance to the rear yard setback from 7.6m (25 ft) to 1.2 m (4 ft) to allow the existing greenhouse, be **APPROVED** subject to the following conditions:

1. That the applicant/owner may be required to enter into and comply with a development agreement with the County to include, but not limited to, the removal of an approach, construction of a new approach, or the upgrading of an approach. When installing approaches or culverts the applicant/owner shall contact the County of Northern Lights Public Works Department to ensure the approaches are constructed in accordance with County standards. Any costs incurred will be the responsibility of the applicant/owner.
2. That the applicant/owner provide sewage systems and water services in accordance with the required acts, regulations, and standards.
3. That the applicant/owner carry forward and/or provide new agreements, caveats, easements and/or rights-of-way in accordance with municipal requirements, and agency and/or utility company requirements.



Subdivision Report

County of Northern Lights

4. That the applicant/owner pay all outstanding property taxes on the land proposed to be subdivided or have arrangements made which are satisfactory to the County of Northern Lights; and
5. That the applicant/owner contact an Alberta Land Surveyor for the preparation of a Plan of Subdivision suitable for registration at the Alberta Land Titles Office to obtain title(s) under this decision.

Advisements

1. Any new development on the subject property is affected by applicable regulations of the Land Use Bylaw in effect at the time of application.
2. The applicant/owner will be required to obtain a Roadside Development Permit from Alberta Transportation and Economic Corridors for any new development on the subject property.
3. If Lot 4 requires gas service, it will be considered a new service and will require a new gas contract.

Reasons for Decision

1. The proposed subdivision and conditions of approval do not conflict with Provincial regulations, meets statutory requirements of the Municipal Development Plan, and complies with the Hamlet (H) District of the Land Use Bylaw;
2. The subdivision is deemed compatible with existing and future land uses in the surrounding area and is not deemed to have a negative impact on adjacent lands; and
3. No concerns respecting the proposed subdivision were received from the referral agencies nor adjacent landowners.



SUBDIVISION APPLICATION FORM

"An Agriculture Based Community"

FOR ADMINISTRATIVE USE	
APPLICATION NO.	26NLO9
DATE RECEIVED	June 29, 2006
ROLL NO.	74179

County of Northern Lights, # 600, 7th Ave. NW Box 10, Manning, AB, T0H 2M0
W: www.countyofnorthernlights.com | E: info@countyofnorthernlights.com | T: (780) 836-3348 | F: (780) 836-3663

This form is to be completed in full wherever applicable by the registered land owner that is the subject of the application or by a person authorized to act on the registered owner's behalf.

APPLICANT INFORMATION			COMPLETE IF DIFFERENT FROM APPLICANT		
NAME OF APPLICANT			NAME OF REGISTERED OWNER		
ADDRESS			ADDRESS		
POSTAL CODE			POSTAL CODE		
EMAIL ADDRESS*			EMAIL ADDRESS*		
*By supplying the County with an email address, you agree to receive correspondence by email.					
PHONE (CELL)	PHONE (RES)	PHONE (BUS)	PHONE (CELL)	PHONE (RES)	PHONE (BUS)

LEGAL DESCRIPTION AND AREA OF LAND TO BE SUBDIVIDED

Legal description of parcel to be subdivided: Registered Plan: 2879E Block: 3 Lot (parcel): 415
QTR/LS: NW Section: 33 Township: 90 Range: 23 Meridian: 5
Area of the Parcel to be subdivided: 1-2 lots Hectares: _____ or Acres: _____

LOCATION OF LAND TO BE SUBDIVIDED

- (a) Is the land situated immediately adjacent to a municipal border? ☐ Yes ☒ No
If "Yes", the adjoining municipality is: **SELECT ONE**
- (b) Is the land situated within 1.6 kilometres of a right-of-way of a highway? ☐ Yes ☒ No
If "Yes", which highway: _____
- (c) Is the land situated in the Grimshaw Gravels Aquifer? ☐ Yes ☒ No
- (d) Does the proposed parcel contain or is it adjacent to a body of water, lake, river, creek, wetland, or by a drainage ditch or canal?
☐ Yes ☒ No If "Yes", state the name or describe it: _____
- (e) Is the land situated within a hamlet? ☒ Yes ☐ No
If "Yes", which hamlet: Deadwood North Star
- (f) Is the parcel within 1.5 kilometres of a sour gas facility? ☐ Yes, Distance: _____ ☒ No
- (g) Is the parcel within 800 metres (0.5 miles) of a Confined Feeding Operation? ☐ Yes, Distance: _____ ☒ No
- (h) Is the parcel within 450 metres of a sewage treatment plant/lagoon? ☐ Yes, Distance: _____ ☒ No

EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED

Describe:

- (a) Existing use of the land: lots in hamlet of North Star
- (b) Proposed use of the land: yard
- (c) The land use district ("zoning") classified under the Land Use Bylaw: _____
- (d) Is a redistricting ("rezoning") required? Yes ☒ No ☐
- (e) How many lots within the parcel will result after the subdivision (including existing lots): 2
- (f) Access to the subdivided lots will be from: existing driveway
- (g) How many **existing** dwelling units are there: _____

PHYSICAL CHARACTERISTICS OF THE LAND TO BE SUBDIVIDED (WHERE APPROPRIATE)

- (a) Describe the nature of the topography of the land (flat, rolling, steep, mixed): flat
- (b) Describe the nature of the vegetation and water on the land (brush, shrubs, tree stands, woodlots, etc., - sloughs, creeks, etc.): lawn
- (c) Describe the kind of soil on the land (sandy, loam, clay etc.): clay

EXISTING BUILDINGS ON THE LAND TO BE SUBDIVIDED

Describe any buildings and any structures on the land and whether they are to be demolished or moved:

3m garage exists and to be left there

REQUIRED INFORMATION

- ☐ SITE PLAN / ☐ REAL PROPERTY REPORT ☐ FEES ☐ LAND TITLE ☐ ABANDONED OIL WELL DECLARATION
- ☐ BYLAW AMENDMENT FORM ☐ AERIAL IMAGES ☐ RIGHT OF ENTRY FORM ☐ SKETCH DISCLAIMER FORM
- ☐ WATER SUPPLY/SEWAGE DISPOSAL DESCRIPTION FORM

REGISTERED LANDOWNER OR PERSON ACTING ON THE REGISTERED OWNER'S BEHALF

I/We, _____, hereby certify that:

☒ I/We are the registered landowner or;

☐ I/We are the agent authorized to act on behalf of the registered landowner;

and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application;

☐ I/We acknowledge that as a condition of subdivision, the County may require that ten percent (10%) of the developable lands be dedicated as **municipal reserve** as provided for under the Act;

☐ I/We acknowledge that as a condition of subdivision, the County shall require the protection and conservation of hazard lands, crown owned resources, and environmentally sensitive areas by dedication of **environmental reserve** and **municipal reserve**, the provision of environmental reserve easements and conservation easements, or by other statutory means as defined by the Municipal Government Act, or the Alberta Land Stewardship Act.

DATE June 29, 2026

SIGNATURE _____

SIGNED COPY OF AGENT AUTHORIZATION MUST BE ATTACHED TO THIS FORM, IF APPLICABLE.

FOR ADMINISTRATIVE USE

LAND USE DISTRICT: Hamlet

NUMBER OF LOTS PROPOSED INCLUDING THE BALANCE: 2

FEE ENCLOSED:

YES ☒ NO ☐

AMOUNT: \$ 300

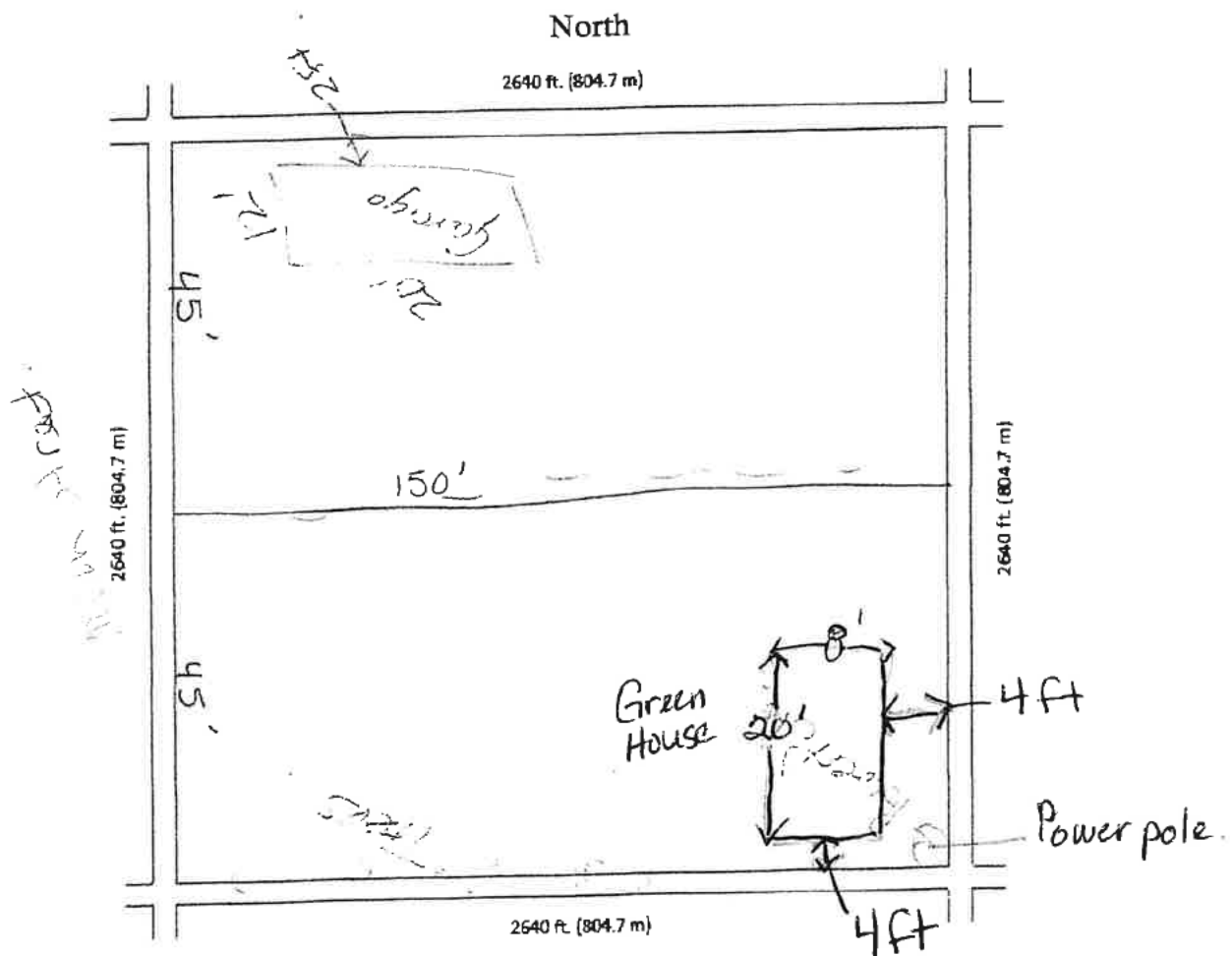
RECEIPT NO.: 235626

FILE # 26NLO9

PROPOSED SUBDIVISION SKETCH

LEGAL NW $\frac{1}{4}$ SEC 33 TWP 90 RG 23 W 5 M

- ┌ Locate proposed parcel in $\frac{1}{4}$ section.
- ┌ Parcel Boundaries/dimensions (feet, metres, etc.).
- ┌ Locate developed road allowance(s) and access points(s).
- ┌ Distance from all proposed boundary lines to all non-movable buildings (if applicable).
- ┌ Distance from residence to drinking water supply, sewage system outlet and all proposed boundary lines (if applicable).
- ┌ Distance from sewage outlet to water supply and all boundary lines (if applicable).
- ┌ Distance from water supply to all proposed boundary lines (if applicable).
- ┌ Locate additional residence(s) on the $\frac{1}{4}$ section (if applicable).
- ┌ Locate shelterbelts, creeks, rivers, drainage ditches, railways, etc.



PROPOSED PLAN OF SUBDIVISION COUNTY OF NORTHERN LIGHTS

____ SEC ____ TWP ____ RG ____ W ____ M

FILE NO. 26NLO9

PROPOSED SUBDIVISION _____



APPLICANT STATEMENT REGARDING ABANDONED WELLS

In accordance with the Municipal Government Act Subdivision and Development Regulation

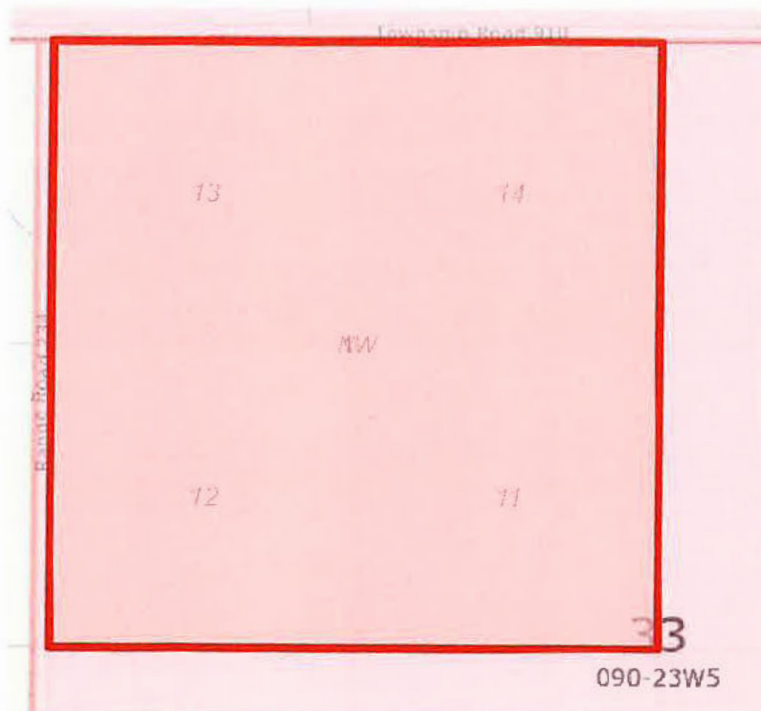
I, _____, registered owner (or
(Please Print)

their agent) of _____, have consulted the Energy
(Legal Land Description)

Resources Conservation Board (ERCB) Abandoned Well Map Viewer, and verified that **there are no abandoned wells** located the property subject to this application. A copy of the ERCB map showing the subject property is attached.

Signature of registered owner (or agent)

Date





County of Northern Lights

August 2026 Ward Two Report

Councillor Kayln Schug

-
- August 3, 2026** **Battle River Pioneer Museum** **10:45 am – 1:30 pm**
It was the perfect day for the museum, and I am so grateful that the weather turned around so they could host after having to postpone. I had the privilege of volunteering my time to help wrap hot dogs and beef on buns with Councillor Dechant. It was great to see so many families and residents come out and enjoy the new steam engine and all of the other wonderful activities. I look forward to next year!
- August 4, 2026** **Future of Policing Conversation** **7:00 pm – 8:45 pm**
I met with RCMP Advisory Committee members from the Town of Grimshaw and the MD of Peace; unfortunately, the representative from the Village of Berwyn was unable to attend at the last minute. Police coverage and presence are ongoing struggles in smaller communities, so the intent of the meeting was to discuss and research supplements or other options to address these concerns. We were all tasked with researching various ideas and bringing them back for consideration. An update will be provided to the council following the next meeting, once some directions are established.
- August 10, 2026** **Guardian Initiative Meeting – PCA/RCMP/Advisory** **2:00 pm – 3:15 pm**
As mentioned in last month's report, the Peace Regional RCMP Advisory Committee has formed a subcommittee to explore hosting a parent education night this fall. Emily Smith with Primary Care Alberta, Peace River Detachment Commander Lacey Blair with the RCMP, and I met on MS Teams to discuss the program PCA is offering and explore ways we can collaborate and expand the event rather than create something new. It was suggested that the RCMP Advisory Committee, in collaboration with PCA, consider holding a safety series for parents and caregivers, based on their feedback and what they would like more information on. We decided that the best way to start collecting the information needed to build the series would be to have a booth at the upcoming Parent Conference Night in October. I have applied for a booth on behalf of the group and will be developing a questionnaire to collect the data needed to build our program.
- August 11, 2026** **Council Meeting** **9:00 am – 2:55 pm**
Items were discussed as per the agenda and can be viewed on the county's YouTube channel at: <http://www.youtube.com/@countyofnl>.
- Ordinance Meeting** – Policies discussed included: Beaver Control Policy, Road Use Bylaw, Council Advocacy Policy, Council Communication Policy, Nepotism Policy, Ratepayer Meeting Policy, Bereavement and Illness Policy, Off Duty Misconduct Policy, COVID-19 Policy, and a discussion began on the Social Media Policy. Council provided comments along with the management team. Amendments will be made as discussed, and the policies will be brought back to the regular council agenda for ratification.
- August 14, 2026** **RMA District 4 Zone Meeting – High Prairie** **9:45 am – 3:30 pm**
It was exciting to chair my first Zone meeting. I appreciate the patience and grace that I was given as I navigated my first meeting. There is certainly a newfound respect for all the chairs who served the zone ahead of me – the time commitment and scheduling across 14 municipalities are challenging and require a lot of dedication, but it is incredibly rewarding to be trusted in the role. I look forward to presenting some proposed changes that incorporate lessons learned at our next zone meeting.

We heard 4 resolutions that included: Weather Stations, Modernization of Municipal Investments, Non-Payment of Municipal Fire Suppression and Emergency Response, and Casino Opportunities for Charitable Organizations – all passed the zone level and will now be taken to the RMA Conference in November. We also heard presentations from Dan Williams with Municipal Affairs, Mighty Peace Watershed Alliance, Consulting Engineers of Alberta, Alberta Transportation, the Electricity Disparity Update from the County of Grande Prairie, and Data Center Information from the Mihta Askiy Data Center project proposed in Northern Sunrise County.

I appreciate the membership passing a motion to approve a set hosting schedule, as that will allow the host communities time to plan and organize for the biannual meetings. It was also nice to recognize and acknowledge the long service awards for those in our zone. Planning now begins for the next meeting, scheduled for February 12, 2027, in the MD of Fairview.

August 18, 2026 Strategic Planning Review/Ordinance/Associated Engineering Q&A 9:00 am – 4:45 pm

Council met to finish going over our Strategic Planning yearly review. It always proves to be a good exercise to go over and ensure that what we are doing aligns with our strategic plan. I look forward to achieving measurable outcomes for key priorities. The administration will bring the amended plan back to the council once all comments are incorporated.

Following lunch, we also completed the Ordinance Meeting agenda items we did not have time to address at the August Meeting. Policies discussed were: Procedural Bylaw (25-11-502) and Social Media Policy. It was also discussed that the Schedule of Fees Bylaw and the Coaching and Enforcement Policy be tabled and brought back to the next meeting. Amendments will be made as discussed, and the policies will be brought back to the regular council agenda for ratification.

Lastly, we heard from Michael Walker with Associated Engineering, who presented the entirety of his August 11th presentation to council. Due to the time constraints at our regular council meeting, the presentation was rushed, and council wanted to hear the entire presentation on this very important proposal. Our municipality would really benefit from capitalizing on grants and funding streams we may not yet know about and the knowledge they have of how to maximize success on applications.

August 20, 2026 Engagement on the Draft Caribou Plans Webinar 1:30 pm - 3:30 pm

I attended an online meeting with fellow municipal representatives to learn more about the draft Caribou Mountains and Red Earth Sub-Regional Plans, which were released for public engagement on July 24, 2026. It was incredibly frustrating to hear the concerns raised by fellow colleagues in Mackenzie County, Big Lakes County, and the MD of Opportunity. As we know, much of our tourism and daily lives rely on the ability to use and enjoy crown land. Everything from tourism to grazing land to jobs is impacted by these plans. As the NWSAR Chair noted, this means plans need to be based on factual data, and the current draft of the plan makes it clear that the data contains serious errors. I appreciate the concerns raised and am glad to hear the GoA is documenting them. I encourage everyone to take a look at the websites below – get informed and have your say. The end of the public comment period is October 26, 2026.

Plans can be viewed at: <https://www.alberta.ca/caribou-mountains-sub-regional-plan-engagement> or <https://www.alberta.ca/red-earth-sub-regional-plan-engagement>

August 27, 2026 DataCenter Town Hall- Virtually GoA Engagement 6:00 pm – 7:10 pm

The Alberta Government (GoA) is hosting Data Center Townhalls across the province. Minister Nate Glubish of Technology and Innovation, along with his team, hosted the online event, alongside Premier Danielle Smith and Minister of Municipal Affairs Dan Williams. The moderator was MLA Justin Wright. The telephone town hall had over 12,500 participants, which shows how important the topic is. It was interesting to hear that the only complaints/comments received from Northern Alberta were from Grande Prairie, while many of the questions came from Calgary and Southern Alberta.

The town hall also included two polling questions that participants could answer. Question #1 was: Do you support setbacks for a data center in your municipality? Question #2 was: What is your biggest concern about data center development? The options for response were a) Protecting the affordability of electricity, b) Protecting the reliability of the grid, c) Protecting water resources, d) Protecting nearby communities, e) Other.

Highlights of some of the questions raised included: what consideration has been taken to ensure that, as the technology changes, we don't end up with 'orphan technology centers' as we did with oil and gas? How will the GoA ensure taxpayers are not paying for the data centers, given that they are facing cash flow issues and considering circular financing? There were many questions about water usage (particularly regarding non-closed-loop designs) and tax breaks. One questioner asked about on-grid vs off-grid plants, and why the GoA isn't requiring data center proponents to stay totally off-grid, so costs go down. In all, 17 questions were asked to the panel, and not a lot of new clarity was given – they were the same messages the GoA has been sharing all along: they took 2 years to do the research to change how the framework was designed, that data centers are made for our cold weather and our 'ocean of natural gas supply'.

I took more detailed notes, which I am happy to share with the council should they request them.

August 31, 2026

Opioid Awareness and Art Show Event –Peace River

1:00 pm – 3:30 pm

I was invited as Chair of the Peace Regional Mental Health Task Force to attend this annual Opioid Awareness Event, which coincides with International Overdose Awareness Day. The invitation was also sent to all the RCMP Advisory Committee members as well, so I wore two hats for the event. I was able to partake in Naloxone training and have some great conversations with the service providers in the area (PCA, EMS, Canadian Mental Health, Restorative Justice, Recovery Alberta). They had a very powerful art show of work that addicts in recovery have drawn of how they view themselves and how they think others see them. I set up an appointment with Canadian Mental Health to go tour their recovery housing project they have been working on in Peace River. It was a very busy event; by the time I left, they had recorded over 45 visitors.

Upcoming Meetings/Events:

September 1st – Peace River ICF Meeting @ 2:00 pm
September 2nd – North Peace Housing Meeting @ Harvest Lodge in Fairview @ 4 pm
September 4th – Peace Regional Mental Health Task Force Committee Meeting @ 4:00 pm
September 8th – Council Meeting @ 9 am and Pond Hockey AGM @ 7 pm in Grimshaw
September 10th – Peace Regional Energy Alliance Meeting @ 2 pm & Suicide Event in Peace River 5 pm – 8pm
September 13th – Welcome Back BBQ at Harvest Lodge in Fairview @ 11:00 am
September 14th – Grimshaw Regional Healthcare and Attraction Committee (GRHARC) @ 6:30 pm
September 15th – Recovery Alberta Mental Health Series Webinar Part 2 12:00 pm – 1:00 pm
September 16th – Peace Regional RCMP Advisory Committee Meeting @ 5:00 pm
September 17th – Peace River Area Monitoring Program (PRAMP) AGM @ 9 am
September 22nd – Council Meeting @ 9 am and then travel to Edmonton for AB Munis Conference
September 23rd to 25th – Alberta Municipalities Conference in Edmonton
September 29th - Recovery Alberta Mental Health Series Webinar 12:00 pm – 1:00 pm



Deputy Reeve Kayln Schug – Ward Two



COUNCILLOR WARD REPORT

WARD # 3 July 2026

DATE MEETINGS/CONFERENCES

July 14 Regular Council Meeting and Ward 7 Rate Payer Meeting (Keg River) 1:00 pm - 8:00 pm

Council meeting as per Agenda.

Ward 7 Rate Payer concerns were asking about Crown Lands opening for farming, we referred them to the Dept. of Forestry, Agriculture and Lands as it is federal jurisdiction. Roads in need of gravel was noted and bridge concerns, Council was also asked for an update on the Manning Fire Dept. The transition is in process with plans of completion by the end of the year. Councillor Halibisky provided a nice lunch for all in attendance.

July 23 Special Council Meeting & Strategic Planning 1:00 pm - 4:00 pm

The Special meeting of Council was held as per agenda. Council went over the first half of the strategic plan to see if any thing needed updated, we will continue with the second half of the plan in August.

July 24 PRAIC Exec Meeting with CN 10:00 am - 10:30 am

CN met with PRAIC to go over their level of sponsorship for 2027; the 2026 sponsorship budget was cut back.

July 20 LLRW MSC 7:00 pm - 8:00 pm

The board voted unanimously in favour signing the Recycling Program agreement with Circular Materials. Program sited to start October 1st, CM will be providing all the promotional materials for the program. The three sites will be Weberville, Grimshaw and Manning/North Star Transfer Stations. The CM contractor Prairie Disposals will be setting up recycling bins at the transfer sites. The materials that will be collected include glass containers, foam packaging, flexible plastic packaging, aerosol containers, laminated paper and plastic packaging, cans and bottles. Refer to the CM website for more detailed information. [Recycling in Alberta | Circular Materials](#). Cleardale Mennonite School Society will be doing the annual litter clean up of the main site. Break-ins at the North Star transfer station has continued this summer. The commission is looking into ways of deterring the damage being done by the thief. Terri has checked with Apex Security on solutions and received a quote of \$3500 on a mobile surveillance tower. The commission is also looking into mulching around the North Star Transfer station to deter break-ins, we will have a quote for the August meeting. We have a new commission member for Berwyn - Brian Carreau. We have started the process for creating the new cell so that it will be ready in the two-three years when the current one is full.

July 30 NPARA Farm Tour 5:30 pm - 8:00 pm

Jose Aitken and the NPARA team did a great job presenting updates on the past summer. I attended the presentation by Joel Williams, soil biologist, on how to optimise plant health by creating nutrient dense soil.

UPCOMING MEETINGS/CONVENTIONS/WORKSHOPS/EVENTS, ETC:

August 17 LLRW MSC 7:00 pm

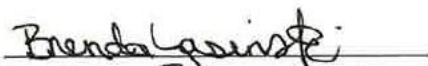
August 18 Strategic Planning Session 9:00 am

August 18 Ordinance Meeting 1:00 pm

August 20 MPTA Executive Meeting 6:00 pm

August 24 MPTA Board Meeting 6:30 pm

August 29 Dixonville Rural Academy Grand Opening 1:00 pm


Brenda Yasinski

County of Northern Lights, Ward 3 Councillor



COUNCILLOR WARD REPORT

WARD # 3 August 2026

DATE

MEETINGS/CONFERENCES

August 17 LLRWMS, Main Site

7:00 pm – 8:00 pm

Circular Materials Update

Members received an update on the Circular Materials recycling program, which remains scheduled to begin October 1. Several items still need to be completed before launch, including site inspections, bin deliveries, and distributing instructional materials to municipalities for residents.

CAO Report

- Year-to-date financials were reviewed.
- Litter control at the main site has been completed.
- A break-in occurred at the North Star Transfer Station on July 27 and was reported.
- CNL contract mowers will mow the regional site.
- Cement and asphalt crushing is expected to be completed this month.

Upcoming Activities

- Fall residential cleanup will run from September 28 to October 3, with extended hours at Grimshaw, Weberville, and Warrensville.
- Members will take part in a transfer station tour during the September meeting, as three new members have joined the board.

August 18 Strategic Planning Session, Council Chambers

9:00 am – 12:00 pm

Council finished up reviewing the strategic plan starting with focus areas #3, 4 and 5. Items reviewed there was the asset management plan and the fire services consolidation underway. STIP funding for local roads, bridges, and the airport as priorities. The need for an expansion plan for residential water and the possibility of adding assets to the GIS system was discussed.

August 18 Ordinance Committee Meeting, Council Chambers

1:00 pm – 3:00 pm

Council reviewed several bylaws including Council Procedures Sec. 11(d) Delegations, the Social Media Policy required revisions, and the schedule of fees will be reviewed at the next ordinance meeting.

August 18 Grant Writing, Council Chambers

3:00 pm – 4:00 pm

Council was presented with a Grant Writing session by Micheal Walker of Associate Engineering. We were presented with alternate project funding/grants and given tips on writing successful grant applications.

August 20 MPTA Executive Meeting, Virtual

6:00 pm – 7:15 pm

ED Tammy Brauer presented year-to-date and budget financial reports, and members reviewed items for the upcoming board meeting. She also provided an update on summer projects, including the Full Circle Project. MPT is partnering with Seekers Media and MapForce on the project, which is funded by a Travel Alberta grant and helps members improve their Google presence, increase phone calls and in-person visits, and generate more sales. So far, 15 members have participated, with 90% fully optimizing their Google Business Profiles. From June 15 to August 15, their profiles received 74,107 unique views and requests for directions increased by 156%. Some operators are



COUNCILLOR WARD REPORT

WARD # 3 August 2026

already reporting sales increases linked directly to the project. The committee also discussed the fee structure. Membership fees will increase in 2027 by 3% for municipalities, bringing the County fee to \$324.07, and by \$5 for businesses, increasing the annual fee from \$295 to \$300. The increases are intended to offset inflation gradually rather than requiring a larger adjustment after several years.

August 29 Dixonville Rural Academy Grand Opening, Dixonville

1:00 pm – 4:00 pm

The Grand Opening was very successful. MLA Dan Williams attended and brought greetings both as MLA and on behalf of Education Minister Demetrios Nicolaides. After introductions of the superintendent, teaching staff, and support staff, the school opening was made official with a ribbon cutting. Burgers, hotdogs, and cake were served to 100 guests. The strong attendance showed wonderful support from the community.

August 31 MPTA Board Meeting, Peace River

6:30 pm – 7:40 pm

The board received the same presentations previously shared with the executive. Sponsorship packages for the Northern AB Tourism Summit, taking place in Peace River from April 12 to 14, will be sent out soon. Board members are encouraged to seek sponsorships for the event.

UPCOMING MEETINGS/CONVENTIONS/WORKSHOPS/EVENTS, ETC:

Sept. 8	Council Meeting	9:00 am
Sept. 15	PRAIC	9:30 am
Sept. 16	South Rec Board	7:00 pm
Sept. 21	LLRWMS	7:00 pm
Sept. 22	Council Meeting	9:00 am

Brenda Yasinski, County of Northern Lights, Ward 3 Councillor



COUNCILLOR WARD REPORT

WARD #4 August 2026
Councillor Brent Reese

August 11,2026 Regular council meeting & Ordinance meeting 9:00am – 3:00pm

August 18,2026 Strategic Planning 9:00am – 12:00pm

August 26,2026 Mercer Announcement 11:30am – 5:30pm

The federal government has provided 20 million dollars to Mercer along with another 17 million from the province to get them through the difficult times for pulp production due to tariffs and market uncertainty. This should also assist their transition to more profitable softwood based production. As Mercer is our largest taxpayer, this is a pretty significant deal for us.

August 28,2026 Dixonville School Opening 1:00pm – 2:30pm

A good turnout for this event. It's great to see the hard work pay off for volunteers and board members who have been working on this project for the last year. Congratulations to all of them

Upcoming Events

September 8, 2026 – Regular Council Meeting @9:00am

September 11,2026 – Interprovincial Meeting @11:00am

September 22,2026 – Regular Council Meeting @9:00am

Brent Reese



COUNCILLOR WARD REPORT

WARD #5

AUGUST 2026

MEETINGS AND EVENTS ATTENDED

DATE		TIME
Aug. 3, 2026	<i>Volunteered working Food Booth Battle River Museum</i> I attended the Manning Battle River Pioneer Museum's annual Heritage Day Celebration and volunteered in the food booth. It was a wonderful community event that brought together residents, families and visitors together to celebrate our local history and pioneer heritage. The day included a pancake breakfast, threshing demonstration, antique tractor displays and parade, along with various demonstrations showcasing early agricultural and pioneer practices. The museum's collection and activities provide an important opportunity to preserve and share the history of our area with younger generations and visitors to the region. I was pleased to volunteer in the food booth and be part of the many volunteers who worked together to make the day a success. It was great to see the community come together, and I appreciate the dedication of the museum volunteers who continue to preserve and promote our local heritage.	11:00 am-2:00 pm
Aug. 4, 2026	<i>Review of 2026 Student Bursary Program Applications</i> The Bursary Committee reviewed ten outstanding bursary applications for the County's two \$2,500 bursaries. The selection process was both rewarding and challenging as each applicant demonstrated strong academic goals, community commitment, and financial need. After careful consideration of the established bursary criteria, the committee selected two deserving recipients. Congratulates the successful applicants and I commend all ten students for their achievements and wish them every success in their post-secondary education. The bursary program continues to be an important investment in the future of our youth and our region.	11:00 am-12:30 pm
Aug. 11, 2026	<i>Attended Regular Council Meeting as per agenda</i> <i>Attended Ordinance Standing Meeting as per agenda</i> Council reviewed a number of County policies and operational matters at the Ordinance Standing Committee meeting. <i>Beaver Policy:</i> The policy will be updated to the County's new policy format. <i>Road Use Bylaw:</i> Council discussed potential changes to road-use requirements, including commercial and large equipment haulers, road maintenance charges, road bonds, temporary approaches, gravel pit dust control, and Road Use Agreements. Further work is required to define commercial haulers and determine appropriate fees and responsibilities. <i>Council Advocacy Policy:</i> The policy will be updated, including removal of the advocacy tables and revisions to the policy renewal process. <i>Council Communications Policy:</i> Updates will ensure the policy appropriately references the Access to Information Act. <i>Ratepayer Meeting Policy:</i> Council reviewed proposed improvements to ensure legislative alignment, clarify roles and responsibilities, establish meeting procedures and public participation guidelines, and provide a clear process for follow-up on ratepayer questions.	9:00 am-2:54 pm 3:00 pm-5:00 pm

Bereavement and Illness Policy: The policy will be updated to reflect the provisions of the Collective Agreement and clarify the definition of immediate family.

Off-Duty Misconduct Policy: The policy title will be revised to remove the reference to social media, as the County has a separate Social Media Policy.

COVID-19 Policy: Council agreed that the outdated COVID-19 Policy should be rescinded, with a formal motion to be brought forward at a future Council meeting. The County now has a Pandemic Policy through its Occupational Health and Safety Program.

Social Media Policy: Council reviewed proposed updates to clarify employee responsibilities regarding personal and professional social media use, County branding, confidentiality, copyright, and reporting inappropriate content.

Aug. 14, 2026 *Attended RMA District Zone 4 Meeting hosted by Big Lakes County* 10:00 am-3:00 pm

Rural Municipalities of Alberta (RMA) District 4 meeting held August 14, 2026, at the Pioneer Thresherman's Hall in High Prairie. The meeting brought together representatives from 14 rural municipalities to discuss regional issues, RMA advocacy, resolutions and municipal priorities.

Key items discussed included:

District Resolutions: Four resolutions were considered and carried, addressing improved agricultural weather stations, modernization of municipal investment options, recovery of municipal emergency response costs from utility companies, and improved access to charitable casino opportunities for rural organizations.

District Membership: A motion was carried to establish an annual membership fee of \$100 per municipality for one year, with the fee to be reviewed following that period.

Hosting Rotation: RMA District 4 adopted a 2027–2033 master hosting rotation schedule for its meetings. The motion carried, including an exchange of the 2027 hosting dates between the MD of Fairview and Clear Hills County.

Mighty Peace Watershed Alliance: Members received an overview of watershed management, including water planning, drought resiliency, wetlands, source water protection and areas where watershed management intersects with municipal planning.

RMA Advocacy: Updates were provided on Bill 28, infrastructure financing, unpaid municipal property taxes, municipal insurance and procurement programs. RMA continues to advocate for rural municipal interests and clearer provincial direction on several of these matters.

Minister of Municipal Affairs: Minister Dan Williams provided updates on municipal legislation, council accountability, infrastructure funding and the Local Government Fiscal Framework (LGFF). Infrastructure needs, municipal debt and funding pressures were identified as significant concerns for municipalities.

Transportation: Derek Young from Alberta Transportation provided updates on bridge rehabilitation, highway projects and maintenance. Of particular regional interest were the Peace River Arch Bridge, Wapiti Bridge, Dunvegan Bridge, Highway 733/739, Highway 33 and Highway 749 projects.

Electricity Costs: The significant disparity in ATCO utility costs in the region was discussed. Proposed legislation may provide a \$50 reduction on residential utility bills beginning in 2027, although broader economic equalization remains an issue.

A presentation was also provided on the Mihta Askiy Data Centre Project.

Next District 4 meeting: February 12, 2027, hosted by MD of Fairview.

Aug. 18, 2026 *Attended Strategic Plan Review Meeting (continued from July 23 meeting)* 9:00 am-1:00 pm

This meeting provided an opportunity for Council to review the Strategic Plan, identify areas requiring updated or measurable goals, and establish follow-up work in financial planning, infrastructure, public engagement and economic development. The following were discussed:

Community Well-Being: Discussed improving resident engagement through website, social media and Voyant Alert, with quarterly analytics to be provided to Council. Council also reviewed community funding and opportunities to support events throughout the County. The affordable housing action was removed due to the current lack of identified demand.

Financial Sustainability: Reviewed long-term financial planning, waterline projects, reserves and investment strategies. Council discussed developing a tax strategy and requested a long-term waterline plan. Administration will also review fees and charges and determine the break-even cost of water services.

Sustainable Infrastructure: Council discussed long-term asset management, road classification, GIS improvements, bridge priorities, emergency-services radio concerns, water-system expansion and grant opportunities.

Economic Development: Significant discussion focused on developing measurable economic development goals, identifying areas for residential and industrial growth, supporting existing businesses, attracting new businesses and residents, and determining whether the County should invest in hiring an Economic Development Officer. A business survey is to be developed for Council review in September.

Good Governance & Service Excellence: Council confirmed that many governance, service and collaboration initiatives are already underway. Discussion included developing a one-page service inventory, improving communication with residents, continuing ICF/PREA/Airport discussions, and providing a Council scorecard and newsletter.

Aug. 18, 2026 *Ordinance Standing Committee Meeting (continued from Aug. 11 meeting)* 1:00 pm-3:00 pm

Council Procedures Bylaw 25-11-502: Council discussed changes regarding delegations, Open Mic, and media inquiries. Delegations will remain limited to 10 minutes, with introductions and questions outside that time. Open Mic will remain separate from media and will be limited to two minutes per speaker. A separate “Media Inquiries” item will be added to the Council agenda.

Social Media Policy: Revisions to the policy are still required and will be brought back to Council for consideration.

Schedule of Fees: Proposed fees for subdivisions, development permits, and fines will be reviewed at the next meeting. Council will also consider recommendations and strategies for public notification.

Aug. 18, 2026 *Grant Writing Presentation (Virtual)*

3:00 pm-5:00 pm

Council received a very informative presentation from Michael Walker of Associated Engineering Ltd. on grant writing and alternative funding opportunities. The presentation highlighted the importance of being proactive and having projects identified and “grant-ready” before funding opportunities are announced. We also discussed potential funding sources for future infrastructure, water, fire services, and other municipal projects. Associated Engineering recommended developing a four- to five-year funding plan to help identify upcoming needs and match them with available grant programs.

Aug. 29, 2026 *Attended Dixonville Charter School Grand Opening*

1:00 pm-2:30 pm

The afternoon began with opening remarks from Board Chairperson, Brenda Yasinski, greeting and congratulations from MLA Dan Williams, Ward 4 Councillor Brenda Yasinski, Superintendent Joey Bouchard and Principal Joshua Litela Ansah.

Following speeches there was a ribbon-cutting ceremony, tours of the new academy, and an opportunity to meet staff, teachers and members of the community. The opening of Dixonville Rural Academy is an exciting milestone for the community and provides an important opportunity for local families and students.

UPCOMING MEETINGS/CONVENTIONS/WORKSHOPS/EVENTS, ETC:	START TIME
Sept. 8, 2026 Regular Council Meeting	9:00 am
Sept. 8, 2026 Manning Municipal Library Meeting	6:00 pm
Sept. 15, 2026 Manning & Area Food Bank Meeting	4:30 pm
Sept. 22, 2026 Regular Council Meeting	9:00 am

G. Dechant



Gloria Dechant

COUNCILLOR

Ward 5: Breaking Point - North Star

780-830-6578 Box 238, Manning, AB T0H 2M0

We acknowledge the indigenous people and ancestors whose land we are on.



COUNCILLOR WARD REPORT

WARD #6

August 2026

Aug 5th Regional Airport Meeting 1500/2000

Travel to Northern Sunrise County and meet with regional municipalities to get updates on the Peace River Airport. The current owners of the airport have indicated they are not seeking any municipal support so there will be no further need to meet on this matter.

Aug 10th CRAA executive meeting (virtual) 0830/0930

Membership update; still working on getting renewals. Municipalities in BC are forming a similar organization as CRAA to promote and focus on improving rail service to secure industry investment. Advocacy continues to Federal and Provincial governments, we need their support to advance CRAA advocacy. All members meeting scheduled for September 28th.

Aug 11th Regular council meeting 0830/1600

Regular council meeting as per agenda.

Aug 14th RMA Zone meeting 0630/1730

Travel to Big Lakes County for RMA zone meeting.

- 4 resolutions presented and all passed
- Update from Mighty Peace Watershed Alliance; building resiliency strategy to multi-year droughts.
- Updates from RMA board member and president; Bill 28 changes will reflect a shift to standardizing municipal process; Some Bill 28 changes will have major impacts on urbans and little relevance to rurals and

vice-versa; dissolution vote will now have Ministerial overrule provisions.

- MLA Williams gave a quick update from the Government of Alberta.
- Consulting Engineers of Alberta gave a presentation.
- ATEC Regional Manager Derek Young gave a presentation on all the projects that are either underway or will be in done in the near future
- Presentation from Mihta Askiy data center that is being proposed. It will consist of a natural gas generation plant (650 MW) and a data center located northeast of Peace River on former Shell Carmen Creek site. Project is now in the regulatory process (IACC, AESO, AUC, Alberta Environment, Municipality). Predicting 200 jobs once operational.

Aug 17th Manning Sports Center Association 1830/2100

Review financials and approved. Ice installation is well underway in arena, should be complete by weekend, plant started up well (there was one brine line leak that staff repaired). Go over action items that have been identified, plumbing repairs mostly complete, figure skating harness still not received, advertising signs going well, doors have been painted, heat recovery still being assessed. Will try survey neighboring communities to try establish what average ice rental fees are.

Aug 18th Strategic Plan Review/Ordinance meeting 0830/1700

Finish reviewing Strategic Plan, some changes will be made and brought back to council to approve then be made public.

Quick virtual presentation from Associated Engineering on the grant writing service they can provide. Administration will follow up to see if there is somewhere they could provide assistance.

Ordinance meeting; go through a few policies and with administration's guidance and we updated some and a couple others will need more editing and will be brought back at next ordinance meeting.

Aug 25th Mercer Peace River Pulp 1130/1730

Travel to Mercer Peace River Pulp Mill for news release. I was asked to participate in the ceremony along with Minister Olszewski, Ministers Loewen &

Williams, Peace River Mayor and Mercer CEO. Prairies Economic Development Canada (PrairiesCan) and Government of Alberta both announced major funding support to assist Mercer in modernizing the mill and diversifying with carbon capture project. Was a lot of smiling faces and optimism in the room. CAO and I along with Peace River CAO met with Minister Olszewski afterwards as she was interested in what are some economic issues that are happening in the region and that PrairiesCan is available to assist.

A handwritten signature in black ink, appearing to read "L. Olszewski", located in the bottom right corner of the page.

Terry Ungarian

UPCOMING MEETINGS/EVENTS:

Sept 1st Regional ICF task force meeting

Sept 2nd NWSAR virtual meeting with Minister Hunter

Sept 4th PREDA meeting

Sept 8th Regular council meeting

Sept 9th CRAA meeting with Minister Sawyer

Sept 10th PREA meeting

Sept 11th Interprovincial meeting

Sept 14th MAARC meeting

Sept 22nd Regular council meeting

Sept 23rd – 25th Alberta Forest Products Conference

Sept 28th CRAA all members meeting



COUNCILLOR WARD REPORT

WARD #7, AUGUST 2026

AUG 4 BURSARY COMMITTEE MEETING 11:00 am - 12:30 pm

Met at the County Office and we had 14 who applied and 10 were accepted as 4 were not from the county. The decisions to pick who was more deserving was very hard ,but in the end, we felt all were in an agreement with our choice.

I think we need to get a policy for this as a little vague on how the decision is made. Hoping to have a draft policy to review at the next Ordinance meeting on Sept 22, 2026.

AUG 11 REGULAR COUNCIL MEETING 7:35 am – 5:30 pm

Left Peace River around 7:35 am. and back to Peace River around 5:30 pm. The meeting was informative and we went through the agenda. As I was in Peace River due to family matters, I stayed there instead of driving home to Keg River as we had a meeting in High Prairie on the 14.

AUG 14 RMA Zone 4 North Meeting

Met council at the Esso and drove to High Prairie. We went through the Agenda, I think doing the resolutions first is a good idea. Kalyn did a great job keeping the meeting running smoothly.

It was a little disappointing that only our MLA Mr. Dan Williams came to the meeting, but he gave us information regarding what is happening and took many questions.

Updated on roads/bridges from the rep and we were informed that Peace River Bridge would be a little longer than anticipated. I have lots of notes so if there are any questions, please contact me.

UPCOMING EVENTS:

Sept 2 nd	VIRTUAL NWSAR
Sept 8 th	Regular Council Mtg
Sept 18 th	Celebrating 40 Peace Library System
Sept 19 th	Regular Peace Library System Meeting
Sept 22 nd	Regular Council Meeting and Ordinance Meeting

Linda Halabisky

Linda Halabisky – County of Northern Lights Ward 7



County of Northern Lights Council Information Items

September 8, 2026

Information Items [INFO ITEMS]

Please note that these items may not be discussed individually during the meeting. If there is an item you would like to review or have considered for discussion at a future meeting, please contact the County's Executive Assistant at ea@countynl.ca. The Information Items section may be received and accepted as presented through a single motion.

[11] Legislative/Council

- A. Letter and Certificate of Appreciation from The Royal Canadian Legion
- B. Thank You Letter from the Hotchkiss Guitar Camp 2026
- C. Letter to The Honourable Dan Williams regarding the Alberta Community Partnership Grant – Regional Intermunicipal Collaboration Framework
- D. Letter to Melissa Barnes with the Nation Police Federation regarding councils support for the National Police Federation Call to Action – Strengthening Public Safety in Alberta

[21] Policing

- A. RCMP Community Policing Report – April 1st to June 30th, 2026

[32] Road Transportation

- A. Letter from Resident Regarding Road Status – SE-24-84-22-W5M

[35] Rail Transportation

- A. Community Rail Advocacy Alliance (CRRRA) Monthly Roundup

[53] Other Public Health

- A. Mental Health Educations Webinars - Recovery Alberta

[65] Nuclear Energy

- A. Letter from a County Resident regarding the Position Paper

[74] Culture – Libraries, Museums, and Halls

- A. Letter from Dan Williams regarding Bill 28 – Libraries Act

THE ROYAL
CANADIAN
LEGION

ALBERTA-NWT
COMMAND



Military Service Recognition Book

Dear Valued Supporter,

Please find enclosed a Certificate of Appreciation acknowledging your organization's generous support for Volume XVIII of the **Alberta-NWT Command Legion's Annual digital Military Service Recognition Book**. This online publication recognizes Veterans in Alberta and the Northwest Territories who so valiantly served our Country.

Your advertisement appears in our digital Military Service Book, as a result of the support given during our 2025 Telephone appeal, as we always canvass one year ahead of our Annual Book. This Edition, and copies of past books, may be viewed on our website: www.abnwtlegion.com.

We have also provided a QR code below for your convenient access, along with a number of access cards for your use as well.

Your ongoing support for this important project is sincerely appreciated. Proceeds raised are used to fund bursaries, youth programs including cadets and of course the Legion's tireless support for Veterans and their families throughout Alberta and the Northwest Territories.

You may have recently been called or will receive a call in 2026 regarding this important Legion initiative.

Please do not hesitate to contact us at 1-800-506-1888, if we can be of assistance.

Once again, *thank you!*

Respectfully,

Dave Velichko

Dave Velichko
President





Certificate of Appreciation

☆☆☆ Presented to ☆☆☆

County of Northern Lights

For supporting the **Military Service Recognition Book - Volume XVIII**, a digital guide by the Alberta-NWT Command of The Royal Canadian Legion. Your acknowledgement and support for Veterans in Alberta and the Northwest Territories is sincerely appreciated. Thank you for your participation.

Dave Velichko

Dave Velichko
President

Tammy Wheeler

Tammy Wheeler
Executive Director

2026

ALBERTA-NWT COMMAND OF THE ROYAL CANADIAN LEGION

"LEST WE FORGET"

Sending you
a standing ovation...



Dear County of Northern
Lights:

Thank you so much
for supporting guitar
camp. We have so
much fun here.



Hotchkiss Guitar Camp 2026 - 30 years and counting!

Guitar camp creates
so many memories
for all the musicians
and you helped make it
possible. Thank
you



From
The Guitar Camp
Family 2026

11-01.20



COUNTY OF Northern Lights

#600, 7th Ave NW, PO Box 10, Manning AB T0H 2M0
Phone 780-836-3348 Fax 780-836-3663
Toll Free 1-888-525-3481

August 12, 2026

The Honourable Dan Williams
Minister of Municipal Affairs
Government of Alberta

Re: Alberta Community Partnership Grant – Regional Intermunicipal Collaboration Framework

Dear Minister Williams:

On behalf of the County of Northern Lights, I am pleased to provide our full support for the Alberta Community Partnership grant application being submitted in partnership with the Town of Peace River, Northern Sunrise County, and the Municipal District of Peace No. 135.

The purpose of the grant is to retain an independent professional facilitator to work with the four municipalities toward the development of a regional Intermunicipal Collaboration Framework (ICF).

While each municipality has its own individual priorities and responsibilities, our communities are closely connected through shared services, infrastructure, economic activity, and the needs of the broader Peace Region. We believe there is significant value in moving beyond individual bilateral discussions and examining intermunicipal collaboration collectively from a regional perspective.

To our knowledge, the development of a single collaborative regional ICF involving four municipalities in this manner would represent a first-of-its-kind approach in Alberta. This presents an opportunity not only to strengthen relationships and service delivery within our region, but also to develop a model of regional cooperation that may be of value to other Alberta municipalities facing similar challenges.

An independent facilitator will be important to this process by providing a neutral and structured environment in which the participating municipalities can identify shared priorities, review existing service arrangements, explore opportunities for collaboration and efficiencies, and develop a framework that fairly reflects the interests and responsibilities of all four municipalities.

The County of Northern Lights views this initiative as a proactive investment in regional cooperation, long-term sustainability, effective service delivery, and responsible municipal governance. Rather than approaching intermunicipal matters in isolation, the proposed project will allow the participating municipalities to consider the region as a whole and establish a clear framework for working together into the future.

We respectfully request that the Government of Alberta give favourable consideration to this Alberta Community Partnership grant application. The County of Northern Lights is committed to participating fully in the process and looks forward to working collaboratively with the Town of Peace River, Northern Sunrise County and the Municipal District of Peace No. 135. to advance this innovative regional initiative.

Thank you for your consideration and for the Government of Alberta's continued support of intermunicipal collaboration and strong, sustainable municipalities.

Sincerely,

A handwritten signature in black ink, appearing to read 'T. Ungarian', with a stylized flourish at the end.

Terry Ungarian

Reeve

County of Northern Lights

cc: Chief Administrative Officers: Town of Peace River, Northern Sunrise County and MD of Peace

11-01.20



COUNTY OF Northern Lights

#600, 7th Ave NW, PO Box 10, Manning AB T0H 2M0
Phone 780-836-3348 Fax 780-836-3663
Toll Free 1-888-525-3481

August 12, 2026

Melissa Barnes
Government Relations Advisor
National Police Federation

VIA email: mbarnes@npf-fpn.com

Re: Support for the National Police Federation Call to Action – Strengthening Public Safety in Alberta

Dear Ms. Barnes:

On behalf of the County of Northern Lights, I am pleased to confirm our support for the National Police Federation's **Call to Action to the Government of Alberta** regarding the future of policing and public safety in Alberta.

As a northern rural municipality, our residents rely heavily on dependable, local law enforcement. Policing decisions have a direct, daily impact on our community's safety, local infrastructure, municipal tax burdens, and the overall confidence of rural Albertans.

The County recognizes the importance of ensuring that any significant changes to Alberta's policing model are supported by clear, transparent and evidence-based information. The Call to Action appropriately emphasizes the need for municipalities and the public to have access to a comprehensive and independent feasibility study, including full lifecycle costing, governance considerations and operational impacts, before further decisions are made regarding a potential transition away from RCMP municipal policing.

The County also supports the broader call for continued investment in existing public safety systems, including adequate RCMP resources, the complementary role of the Alberta Sheriffs, improvements to the justice system, and expanded mental health, addictions and community-based crime prevention initiatives.

We note the polling information provided by the National Police Federation indicating that 76% of respondents in RCMP-served communities are satisfied with RCMP policing, while 67% of respondents believe the public has not been adequately consulted regarding the creation of the Alberta Sheriffs Police Service. For rural municipalities such as ours, policing decisions have a direct impact on community safety, municipal resources and the confidence of residents. It is therefore important that municipalities are meaningfully engaged and provided with sufficient information before any fundamental changes to the current policing model are implemented.

The County of Northern Lights is pleased to add its support to this initiative and encourages the Government of Alberta to ensure that future decisions regarding policing are transparent, evidence-based and made in meaningful consultation with Alberta municipalities and residents.

Thank you for providing the County with the opportunity to participate in this Call to Action.

Sincerely,

A handwritten signature in black ink, appearing to read 'T. Ungarian', with a stylized flourish at the end.

Terry Ungarian

Reeve

County of Northern Lights



August 7, 2026

Dear Mayor, Reeve, CAO and Councillors,

Please find attached the quarterly Community Policing Report for the period of April 1st to June 30th, 2026. This report provides an overview of human resources, financial information, and crime statistics for the Peace River Detachment and reflects the ongoing priorities identified by the community we serve.

In addition to the information contained in the attached report, the Alberta RCMP is also advancing the rollout of the newly approved black-and-white General Duty vehicle design. This redesign is not simply cosmetic. It reflects a commitment to being a modern, professional, and approachable police service while maintaining a clear connection to the RCMP's history.

The updated look features white doors on a black base, along with high-visibility, reflective graphics to ensure the vehicles can be easily recognized in all conditions—day or night, in rural or urban settings, and across Alberta's diverse climates. This ensures RCMP vehicles are clearly identifiable as law-enforcement vehicles while remaining visually distinct as the RCMP.

Provinces, territories, and municipalities will be able to include local identifiers based on regional requirements. These variations allow for local flexibility and help demonstrate our connection with the communities we serve, while preserving a consistent, recognizable national RCMP identity.

Given the size and operational demands of the fleet, full conversion to the new design will take place gradually. Vehicles will transition to the new design as part of the natural replacement cycle, allowing older units to be retired without creating unnecessary incremental costs. This phased approach supports fleet consistency and modernization over time.

This modernization effort reflects the RCMP's ongoing commitment to ensuring members have the appropriate tools and training to serve their communities safely and effectively. Investments in equipment such as this are essential to maintaining high standards of policing and adapting to evolving operational demands.

We remain committed to transparency and to keeping our municipal partners informed of significant developments that impact policing services in your community. Should you have any questions or wish to discuss this initiative further, please do not hesitate to reach out.



Sincerely,

S/Sgt Lacey Blair
Detachment Commander
Peace River



Alberta RCMP - Provincial Policing Report

Detachment Information

Detachment Name

Peace Regional

Detachment Commander

S/Sgt Lacey Blair

Report Date

August 6, 2026

Fiscal Year

2026-27

Quarter

Q1 (April - June)

Community Priorities

Priority #1: Organized Crime - Drug Trafficking**Updates and Comments:**

Peace River GIS team had the opportunity to attend crucial training this quarter to help build on investigational avenues for drug trafficking investigations. Source development along with surveillance courses were attended this quarter. Peace River Detachment is actively working on Criminal Code investigations related to drug trafficking and illegal possession of firearms. These types of files are complex and require judicial authorizations to enact. These investigations will continue in the coming quarter. The detachment front lines members were also provided the opportunity to attend training as it related to the handling of sources.

Priority #2: Property - Break and Enter Investigations**Updates and Comments:**

RCMP members of the Peace River Detachment have been active in break and enter investigations along with finding stolen property. Break and enter files are notoriously difficult to solve due to no witnesses or surveillance camera's. Investigations have continued which have led to proactive patrols in high targeted areas. Proactive patrols have led to stolen property recovered and returned to the rightful owner. Peace River RCMP is working with the Town and local business to encourage additional security measures along with having the Crime Prevention Coordinator position relocated from Grande Prairie to Peace River. Local GIS team is apart of the offender management program which monitor four of our local prolific offenders through partnering agencies to provide supports to help keep them from reoffending





Priority #3: Police / Community Relations - Police Visibility and Community/Youth Engagement

Updates and Comments:

The quarter detachment members have been active in community involvement with attended invited events or interacting with youth within the community. Members are frequently visiting local schools or just stopping to chat with residents in the community. Grimshaw detachment was open the 1st and 3rd Wednesdays of each month to help build on providing services to residents on the western boarder of the detachment. Community engagement also included Town of Peace River emergency planning meetings due to river break up preparedness. Peace River Detachment was visible and participated in River Days that was held at River Front Park in Peace River. Members interacted with the public in a positive way and ensured a safety environment for all attendees. Community Advisory Committee has been busy this quarter with speed boards posted throughout the region to help ensure road safety in the region. Also have been working collectively as a group to bring awareness to Rural Crime Watch and Crime Stoppers within the region. Mental Health Task Force has worked collaboratively together to help advocate for mental health supports in the region.

Priority #4: Traffic - Impaired Driving

Updates and Comments:

This quarter Peace River members have been out issuing violation tickets which have lead to impaired (IRS) operation investigations. My issuing tickets and conducting MAS (mandatory alcohol screening) roads in our area will be safer for everyone. Traffic continues to be a focus as it can often times lead to other Criminal Code investigations.





Community Consultations

Consultation #1

Date

June 30, 2026

Meeting Type

Community Connection

Topics Discussed

(1): Education Session

Notes/Comments:

RCMP connected with Search and Rescue representative. Discussed local partnership and how both organizations can assist one another.

Consultation #2

Date

June 26, 2026

Meeting Type

Community Connection

Topics Discussed

(1): Traffic (2): Youth

Notes/Comments:

RCMP attended Grimshaw Grad Parade and helped with traffic control for the event.

Consultation #3

Date

June 24, 2026

Meeting Type

Community Connection

Topics Discussed

(1): Youth (2): Education Session

Notes/Comments:

RCMP attended Village of Berwyn bike rodeo event. Discussed bike safety.





Consultation #4

Date

June 24, 2026

Meeting Type

Community Connection

Topics Discussed

(1): Youth

Notes/Comments:

RCMP attended NSC Canada Day events at Cecil Thompson Park.

Consultation #5

Date

June 24, 2026

Meeting Type

Meeting with Stakeholders

Topics Discussed

(1): Regular reporting information sharing

Notes/Comments:

Monthly Family Action Committee Meeting. Planning for future events in the Town of Peace River.

Consultation #6

Date

June 23, 2026

Meeting Type

Community Connection

Topics Discussed

(1): Youth

Notes/Comments:

RCMP members attended Community Safety event in Woodland Cree First Nation. Bike rodeo along with AHS





Consultation #7

Date

June 19, 2026

Meeting Type

Community Connection

Topics Discussed

(1): Traffic (2): Youth

Notes/Comments:

River Days - RCMP attended the event all weekend long. Engaged with the public and had police visibility.

Consultation #8

Date

June 19, 2026

Meeting Type

Community Connection

Topics Discussed

(1): Education Session

Notes/Comments:

RCMP hosted a charity golf tournament for the Peace Region

Consultation #9

Date

June 18, 2026

Meeting Type

Meeting with Stakeholders

Topics Discussed

(1): Regular reporting information sharing (2): Mental Health

Notes/Comments:

Monthly Mental Health task force meeting to discuss group initiatives along with updates on services for the area.





Consultation #10

Date

June 17, 2026

Meeting Type

Meeting with Stakeholders

Topics Discussed

(1): Regular reporting information sharing

Notes/Comments:

Detachment Commander attended monthly meeting with the Town of Peace River interim CAO.

Consultation #11

Date

June 16, 2026

Meeting Type

Community Connection

Topics Discussed

(1): Youth

Notes/Comments:

Detachment Commander attended local school to hand out hot lunch.

Consultation #12

Date

June 15, 2026

Meeting Type

Meeting with Stakeholders

Topics Discussed

(1): Crime Reduction Initiatives

Notes/Comments:

Meeting with Crime Stoppers Alberta about campaign in local area.





Consultation #13

Date	Meeting Type
June 11, 2026	Community Connection
Topics Discussed	
(1): Youth	
Notes/Comments:	
Teddy Bear Picnic - Open to the public event. Members in attendance to engage with the public.	

Consultation #14

Date	Meeting Type
June 11, 2026	Community Connection
Topics Discussed	
(1): Education Session (2): Youth	
Notes/Comments:	
RCMP member arranged for Darnell Nurse, Edmonton Oilers NHL player, to attend the region and visit all local schools to engage and speak with the youth in the community.	

Consultation #15

Date	Meeting Type
June 10, 2026	Community Connection
Topics Discussed	
(1): Youth	
Notes/Comments:	
Teddy Bear Picnic. Members in attendance to engage with kindergarten students.	





Consultation #16

Date	Meeting Type
June 9, 2026	Meeting with Stakeholders
Topics Discussed	
(1): Crime Reduction Initiatives (2): Education Session	
Notes/Comments:	
Rural Crime Stoppers sign campaign meeting with elected officials and Crime stoppers. Plan developing for unveiling of new signs in the Town of Peace River.	

Consultation #17

Date	Meeting Type
June 4, 2026	Community Connection
Topics Discussed	
(1): Youth (2): Education Session	
Notes/Comments:	
Career Speeding Dating event for local high school students to engage with professionals to speak about careers paths. Attended and answered questions from local high school students.	

Consultation #18

Date	Meeting Type
June 2, 2026	Community Connection
Topics Discussed	
(1): Youth	
Notes/Comments:	
Detachment Commander attended local school to hand out hot lunch to students.	





Consultation #19

Date

June 1, 2026

Meeting Type

Meeting with Elected Officials

Topics Discussed

(1): Annual Planning (2): Regular reporting information sharing

Notes/Comments:

Detachment Commander attended Town of Peace River council meeting for quarterly reporting. Discussed on going staffing concerns along with current crime trends.

Consultation #20

Date

May 30, 2026

Meeting Type

Community Connection

Topics Discussed

(1): Youth

Notes/Comments:

Member won the the vote to attend Glenmary High School Graduation and give a speech to the graduating class. Member attended and spoke to the students about "a sweet ending to a new beginning" which was this years grad slogan.

Consultation #21

Date

May 28, 2026

Meeting Type

Meeting with Elected Officials

Topics Discussed

(1): Regular reporting information sharing (2): Annual Planning

Notes/Comments:

Detachment Commander met with the interim CAO for the Town of Peace River.





Consultation #22

Date

May 27, 2026

Meeting Type

Community Connection

Topics Discussed

(1): Education Session

Notes/Comments:

RCMP partnered up with Public Health Promotion Facilitator to host a bike rodeo in St. Isidore. Bike safety and brain injuries discussed.

Consultation #23

Date

May 26, 2026

Meeting Type

Community Connection

Topics Discussed

(1): Education Session

Notes/Comments:

RCMP partnered with Public Health Promotion Facilitator to host a public bike rodeo. Event engaged with youth about helmet safety and information regarding brain injuries.

Consultation #24

Date

May 26, 2026

Meeting Type

Community Connection

Topics Discussed

(1): Education Session

Notes/Comments:

RCMP partnered with Public Health Promotion Facilitator to host a local bike rodeo for all grade 4 students. Students attended and learned about bike safety and brain injuries.





Consultation #25

Date

May 21, 2026

Meeting Type

Meeting with Stakeholders

Topics Discussed

(1): Crime Reduction Initiatives (2): Education Session

Notes/Comments:

CAC attended Canadian Tire, Dairy Queen and Mr Mikes to present a plaque of appreciation for their continued support in the positive ticketing initiative in the Peace Region.

Consultation #26

Date

May 21, 2026

Meeting Type

Community Connection

Topics Discussed

(1): Education Session (2): Youth

Notes/Comments:

Member arranged for a speaker for the local initiative, Empowering Our Youth Today and For the Future. Local speaker attended the Peace River Airport where students were bussed to. He engaged with youth and spoke with them about setting goals and overcoming challenges.

Consultation #27

Date

May 20, 2026

Meeting Type

Meeting with Stakeholders

Topics Discussed

(1): Crime Reduction Initiatives (2): Regular reporting information sharing

Notes/Comments:

Monthly CAC meeting.





Consultation #28

Date

May 20, 2026

Meeting Type

Community Connection

Topics Discussed

(1): Education Session (2): Youth

Notes/Comments:

Member partnered with FCSS to host a local bike rodeo in Nampa.

Consultation #29

Date

May 20, 2026

Meeting Type

Community Connection

Topics Discussed

(1): Youth (2): Education Session

Notes/Comments:

Member arranged for a speaker for the local initiative, Empowering Our Youth Today and For the Future. Local speaker attended the high school to engage with youth and spoke with them about setting goals and overcoming challenges.

Consultation #30

Date

May 19, 2026

Meeting Type

Community Connection

Topics Discussed

(1): Education Session (2): Youth

Notes/Comments:

Member attended a Girl Power Program in Grimshaw to speak with youth about online safety.





Consultation #31

Date

May 14, 2026

Meeting Type

Community Connection

Topics Discussed

(1): Education Session

Notes/Comments:

Member attended local school for police cruiser visit.

Consultation #32

Date

May 6, 2026

Meeting Type

Community Connection

Topics Discussed

(1): Youth

Notes/Comments:

McHappy Day at local McDonald's. CLO attended along with another member to hand out meals at the local McDonald's.

Consultation #33

Date

May 1, 2026

Meeting Type

Community Connection

Topics Discussed

(1): Youth

Notes/Comments:

Detachment Commander attended Good Shepherd School to hand out hot lunch to the students.





Consultation #34

Date	Meeting Type
April 22, 2026	Meeting with Stakeholders
Topics Discussed	
(1): Annual Planning (2): Regular reporting information sharing	
Notes/Comments:	
Monthly Community Advisory Committee meeting.	

Consultation #35

Date	Meeting Type
April 17, 2026	Town Hall
Topics Discussed	
(1): Annual Planning (2): Education Session	
Notes/Comments:	
Detachment Commander attended NSC Rural Crime Watch quarterly meeting.	

Consultation #36

Date	Meeting Type
April 16, 2026	Meeting with Stakeholders
Topics Discussed	
(1): Education Session (2): Regular reporting information sharing	
Notes/Comments:	
Detachment Commander attended special agency meeting with the Town of Peace River emergency services	





Consultation #37

Date	Meeting Type
April 15, 2026	Community Connection
Topics Discussed	
(1): Education Session (2): Regular reporting information sharing	
Notes/Comments:	
Detachment Commander attended meeting with the Town of Peace River emergency services regarding river break up planning.	

Consultation #38

Date	Meeting Type
April 15, 2026	Community Connection
Topics Discussed	
(1): Education Session	
Notes/Comments:	
Community child safety event. Local schools and public attended event.	

Consultation #39

Date	Meeting Type
April 15, 2026	Community Connection
Topics Discussed	
(1): Annual Planning	
Notes/Comments:	
Grimshaw detachment open to the public for the day.	





Consultation #40

Date	Meeting Type
April 13, 2026	Meeting with Elected Officials
Topics Discussed	
(1): Annual Planning (2): Regular reporting information sharing	
Notes/Comments:	
Detachment Commander attended Town of Peace River Council meeting for quarterly reporting.	

Consultation #41

Date	Meeting Type
April 8, 2026	Meeting with Stakeholders
Topics Discussed	
(1): Education Session (2): Regular reporting information sharing	
Notes/Comments:	
Ops NCO attended local emergency management agency meeting. Preparing for potential with river break up and high risk of flooding this season.	

Consultation #42

Date	Meeting Type
April 7, 2026	Community Connection
Topics Discussed	
(1): Youth	
Notes/Comments:	
Commander attended Good Shepherd school lunch program. Handed out lunch to students in the school	





Consultation #43

Date

April 1, 2026

Meeting Type

Community Connection

Topics Discussed

(1): Annual Planning

Notes/Comments:

Grimshaw Detachment open this day to support the community and surrounding areas.





Provincial Service Composition

Staffing Category	Established Positions	Working	Temporary Absences	Hard Vacancies
Regular Members	13	11	2	0
Detachment Support	5	4	0	1

Notes:

1. Data extracted on June 30, 2026 and is subject to change.
2. Temporary Absences are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.
3. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments:

Municipal Police Officers: Of the 12 established positions, 11 officers are currently working. There is one hard vacancy at this time.

Provincial Police Officers: Of the 13 established positions, there are 11 officers working. There are two officers on a temporary leave (one Medical, one Other). Two positions have two officers assigned to it. There are no hard vacancies.

CTA Police Officers: Of the 5 establish positions, there are 5 officers working.

Detachment Support: Of the four established positions, there are three resources working. There is one hard vacancy.





Peace Regional Provincial Detachment

Crime Statistics (Actual)

April - June: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

July 6, 2026

CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Offences Related to Death		0	0	2	0	0	N/A	N/A	0.0
Robbery		1	0	1	0	0	-100%	N/A	-0.2
Sexual Assaults		6	8	1	5	3	-50%	-40%	-0.9
Other Sexual Offences		2	2	3	3	4	100%	33%	0.5
Assault		60	59	49	46	64	7%	39%	-0.5
Kidnapping/Hostage/Abduction		2	4	0	1	5	150%	400%	0.3
Extortion		0	1	0	0	1	N/A	N/A	0.1
Criminal Harassment		19	16	6	7	18	-5%	157%	-1.1
Uttering Threats		24	16	11	20	21	-13%	5%	-0.2
TOTAL PERSONS		114	106	73	82	116	2%	41%	-2.0
Break & Enter		30	39	32	20	9	-70%	-55%	-6.1
Theft of Motor Vehicle		21	26	25	18	10	-52%	-44%	-3.0
Theft Over \$5,000		5	7	4	4	2	-60%	-50%	-0.9
Theft Under \$5,000		32	30	29	21	25	-22%	19%	-2.3
Possn Stn Goods		7	10	24	19	8	14%	-58%	1.1
Fraud		16	15	17	13	48	200%	269%	6.2
Arson		9	7	2	2	2	-78%	0%	-1.9
Mischief - Damage To Property		34	30	23	23	16	-53%	-30%	-4.3
Mischief - Other		41	53	44	45	44	7%	-2%	-0.2
TOTAL PROPERTY		195	217	200	165	164	-16%	-1%	-11.4
Offensive Weapons		7	15	9	7	7	0%	0%	-0.8
Disturbing the peace		17	19	11	18	16	-6%	-11%	-0.3
Fail to Comply & Breaches		16	19	13	11	11	-31%	0%	-1.8
OTHER CRIMINAL CODE		16	18	9	9	13	-19%	44%	-1.5
TOTAL OTHER CRIMINAL CODE		56	71	42	45	47	-16%	4%	-4.4
TOTAL CRIMINAL CODE		365	394	315	292	327	-10%	12%	-17.8



Peace Regional Provincial Detachment Crime Statistics (Actual) April - June: 2022 - 2026

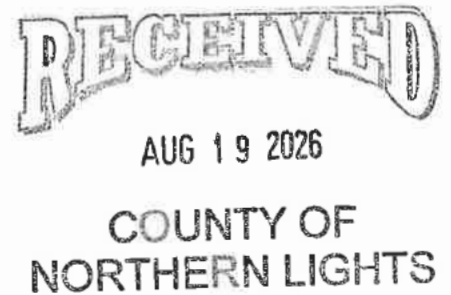
All categories contain "Attempted" and/or "Completed"

July 6, 2026

CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		1	4	2	0	1	0%	N/A	-0.4
Drug Enforcement - Trafficking		5	6	3	1	1	-80%	0%	-1.3
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		6	10	5	1	2	-67%	100%	-1.7
Cannabis Enforcement		1	0	0	0	0	-100%	N/A	-0.2
Federal - General		4	6	15	12	9	125%	-25%	1.6
TOTAL FEDERAL		11	16	20	13	11	0%	-15%	-0.3
Liquor Act		2	5	4	2	2	0%	0%	-0.3
Cannabis Act		0	0	1	0	0	N/A	N/A	0.0
Mental Health Act		36	23	33	27	30	-17%	11%	-0.8
Other Provincial Stats		29	42	45	38	33	14%	-13%	0.4
Total Provincial Stats		67	70	83	67	65	-3%	-3%	-0.7
Municipal By-laws Traffic		0	0	0	0	1	N/A	N/A	0.2
Municipal By-laws		0	3	2	2	6	N/A	200%	1.1
Total Municipal		0	3	2	2	7	N/A	250%	1.3
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		10	8	9	11	15	50%	36%	1.3
Property Damage MVC (Reportable)		38	51	43	39	29	-24%	-26%	-3.0
Property Damage MVC (Non Reportable)		3	2	11	6	11	267%	83%	2.0
TOTAL MVC		51	61	63	56	55	8%	-2%	0.3
Roadside Suspension - Alcohol (Prov)		6	10	5	10	3	-50%	-70%	-0.6
Roadside Suspension - Drugs (Prov)		0	0	0	0	1	N/A	N/A	0.2
Total Provincial Traffic		228	315	373	262	350	54%	34%	19.1
Other Traffic		0	0	0	0	0	N/A	N/A	0.0
Criminal Code Traffic		21	31	18	15	24	14%	60%	-1.0
Common Police Activities									
False Alarms		8	9	13	19	12	50%	-37%	1.8
False/Abandoned 911 Call and 911 Act		26	23	41	50	36	38%	-28%	4.7
Suspicious Person/Vehicle/Property		82	59	75	79	55	-33%	-30%	-3.4
Persons Reported Missing		7	4	10	4	8	14%	100%	0.2
Search Warrants		3	1	3	0	0	-100%	N/A	-0.7
Spousal Abuse - Survey Code (Reported)		59	52	36	49	62	5%	27%	0.3
Form 10 (MHA) (Reported)		4	7	3	1	2	-50%	100%	-1.0

August 17th, 2026

County of Northern Lights
Po Box 10
Manning AB T0H 2M0



Attention: Chief Administrative Officer, Public Works Department and County Council

Re: Continued Maintenance and Graveling of Subdivision Road, Sims Subdivision SE-22-84-22W5M

Dear Council and Administration,

I am writing to formally request that the County of Northern Lights continue maintaining the road serving our subdivision and complete the necessary graveling required to restore the road to an appropriate and safe condition.

My family has lived in this subdivision for approximately 13 years, along with other residents. There are currently three occupied acreages within the subdivision, and throughout the time we have lived here, the road has been maintained by the County. We have therefore relied on the reasonable expectation that this maintenance would continue.

We have recently been advised that the County considers the road not to meet its current standards and, as a result, may discontinue maintenance.

I strongly disagree with this position.

This is not a newly constructed private access road. It is an established road serving permanent County residents and has been maintained by the County for many years. Most importantly, the road is currently an active school-bus route used to transport children to and from school.

The County's published information regarding its Level of Road Service identifies roads providing access to year-round residential development as residential roads. The County has also publicly identified roads to occupied residences and school-bus routes as priorities for road and snow-clearing services.

Given those policies and the County's long history of maintaining this road, I do not believe it is reasonable to simply discontinue maintenance because the road is now considered not to meet a particular standard.

If the County believes the road does not meet the required standard, I am requesting that the County identify in writing:

1. The specific County policy, bylaw or engineering standard the road currently fails to meet;
2. The specific deficiencies that exist;

3. Whether those deficiencies existed when the subdivision and road were originally approved;
4. Whether the road met the applicable County standards at the time it was constructed;
5. The legal status and ownership of the road and road right-of-way;
6. The original subdivision approval and any development or subdivision agreement relating to construction and maintenance of the road;
7. Any documentation showing that the County did not accept responsibility for the road; and
8. The basis upon which the County believes it can discontinue maintenance after approximately 13 years of providing that service.

Until those questions have been answered, I am formally requesting that the County continue its historical maintenance of the road and add sufficient gravel to restore the road to a safe and serviceable condition.

This issue goes beyond convenience. Three families have established permanent residences within this subdivision. Children are transported along this road by school bus. Residents, emergency services, utility providers and other vehicles require safe and reliable year-round access.

If the road genuinely requires improvements to meet a County engineering standard, I would much rather see the County work with the affected residents to establish a reasonable solution to bring the road into compliance than simply discontinue a service that residents have relied upon for more than a decade.

I am requesting that this matter be reviewed by County Administration and, if necessary, brought before County Council for formal consideration.

I would appreciate a written response outlining the County's position, the applicable policies and the proposed path forward.

Our preferred outcome is straightforward: add the required gravel, continue regular grading and snow removal, and maintain this established residential and school-bus route as the County has done for approximately 13 years.

Thank you for your attention to this matter. I look forward to working with the County toward a reasonable resolution.

Sincerely,

A large black rectangular redaction box covering the signature and name of the sender.

PCANNEL



CRAA Monthly Roundup

Hi everyone,

On behalf of the CRAA Executive, we hope everyone is having a good summer. We appreciate that it's been busy for folks with a few different events and announcements happening across the province, not to mention the ongoing international implications across our economy and trade.

Heading into the fall, we're looking forward to ramping up our advocacy efforts. In Alberta, we're closing in on a year mark from the next provincial election, and federally, we're anticipating some important legislative changes from the Minister of Transport that will impact the rail sector.

We're actively working to secure another meeting with CN and had insightful conversations at the Pacific Northwest Regional Economic Conference in Edmonton with peers in Northern British Columbia who are actively exploring how to elevate their rail-related advocacy initiatives.

Looking ahead, we have scheduled an all-member meeting on Monday, September 28, from 9:00 a.m. to 10:00 a.m. This calendar invitation will be shared shortly; feel free to forward it to other folks from your organization who would like to join.

In the meantime, if you have any questions or know of any other municipalities looking to join the conversation, please send them our way.

Thanks,
Community Rail Advocacy Alliance Executive

Advocacy Round-Up

Over the past few weeks, the Community Rail Advocacy Alliance (CRAA) has continued to build momentum through strategic engagement with stakeholders and elected officials at both the provincial and federal levels.

Provincially, earlier this year, Alberta welcomed a new Minister of Agriculture and Irrigation. Now that

Minister Sawyer has settled into her role, CRAA is coordinating a meeting in September to raise awareness of the rail service challenges affecting Northern Alberta and beyond, and to discuss the significant impacts these issues have on municipalities, producers, and industry. Given Minister Sawyer's background in agriculture, we anticipate a productive discussion grounded in the realities facing rural communities. Looking ahead, with the next provincial election approximately one year away, CRAA will continue to identify opportunities to contribute to the conversation on economic corridors, market access, and rail development. Alberta has demonstrated strong leadership in advancing trade and market access, and we will continue to advocate for rail to remain a key part of that discussion.

Federally, members of CRAA's Executive met in June with the Regional Advisor (West & North) and a Senior Policy Advisor to the Minister of Transport. The meeting provided an important opportunity to discuss the Alliance's priorities, including the need for equitable and reliable rail service across Northern Alberta and British Columbia, and to gain insight into the federal government's policy direction. During the discussion, government representatives indicated that rail-related legislation was anticipated during the fall parliamentary session. Following the meeting, CRAA provided additional information to support the legislative development process and remains actively engaged, offering further expertise and insight as opportunities arise.

News, Data, and Insights

Below is a sampling of updates related to the rail sector and its implications. Please let us know if you have any insight from your community or industry's experience with rail.

U.S. company believes it can provide rail service between Squamish and 100 Mile House as CN pulls out, CBC News, July 14, 2026

- Small U.S. rail company Columbia Rail says it is interested in taking over operation of the rail line between Squamish and 100 Mile House. CN has said it is no longer interested in maintaining use of the corridor, and on July 11, 2026, it was allowed to officially begin advertising the rail line to other interested operators. The following day, the province committed to keeping rail service between the Interior and the Sea-to-Sky region operational and under public control. Local governments have been coordinating with one another and with First Nations to generate interest in the route. Experts say that while the province's commitment to keeping the rail line publicly owned is positive, the line still requires significant investment to remain operational. They add that the lease agreement may include language requiring CN to contribute to at least some of those costs, and federal grant money may cover a portion of them.

Federal government announces strategy for Port of Vancouver, The Western Producer, July 20, 2026

- The federal government has introduced its Port of Vancouver Gateway Strategy to achieve the ambitious goal of doubling exports to non-U.S. markets by 2035. In a press release, it emphasized that overcoming longstanding infrastructure challenges at the port is essential for Canada to diversify its trade. The cornerstone of this strategy is the Roberts Bank Terminal 2

(RBT2) project, a proposed three-berth container terminal designed to boost the port's container capacity by 50 per cent.

M.D. of Opportunity Council Discusses railway corridor, The Peterborough Examiner, July 22, 2026

- The M.D. of Opportunity Council unanimously passed a motion to provide a letter of support for federal grant applications to support a proposed Alaska-to-Alberta railway corridor. The proposed \$45-billion private project aims to connect eastern markets to Alaska ports, running directly through the M.D. of Opportunity.

CN agrees to end opposition to Union Pacific's railway mega-merger in U.S., Yahoo Finance, July 23, 2026

- CN and Union Pacific Corp are striking a deal that would end CN's opposition to that rival's proposal for a massive merger south of the border. The agreement, announced July 22, 2026, would grant CN more access in the U.S. Midwest in exchange for its tacit support of Union Pacific's proposed acquisition of Norfolk Southern Corp. CN will also gain more direct access to Mexico in a second, unrelated deal with its competitor.

CN says wildfires, tariff threats no barrier to growth as railway ups earnings target, Toronto Star, July 24, 2026

- CN executives believe that wildfires and tariff threats are unlikely to significantly impact shipping volumes this year. This confidence follows the railway's better-than-expected earnings for the quarter and an upward revision of 2026 financial forecasts. The positive outlook is supported by increased revenue from oil, as well as grain and fertilizer shipments in the second quarter. Together, these two sectors made up 42% of CN's freight income.

More and faster trains in new places are bound for rural Alberta, passenger plan session hears, Penticton Herald, July 28, 2026

- On July 23, 2026, Government of Alberta officials held an information session on the province's new passenger rail plan. The group took questions and emphasized the importance of consultation as Alberta builds out a plan across rural areas, connecting communities like Grande Prairie to the Edmonton-Red Deer-Calgary corridor.

Feds to spend \$1.9B to replace Via Rail locomotive fleet, build plant, CTV News, July 29, 2026

- The federal government plans to invest \$1.6 billion to replace 45 of Via Rail's outdated locomotives and an additional \$357 million to establish a new assembly and maintenance plant. The locomotives are expected to be North America's first hybrid trains. Switzerland-based Stadler will manufacture the trains, with the first nine assembled in Europe. The final 36 will be built in Canada once local workers are trained. Earlier this year, Canada's auditor general noted that Via

Rail's on-time performance plummeted to just 30 per cent in the first quarter of 2025, after nearly a decade of unsuccessful improvements.

CPKC Announces Retirement of Board Chair Isabelle Courville; Vice-Chair Gordon Trafton Appointed Chair of the Board, CPKC, July 29, 2026

- On July 29, 2026, the CPKC Board of Directors announced the retirement of its Chair, Isabelle Courville, and the appointment of her successor, long-time board member Gordon Trafton, effective immediately. Mr. Trafton has 33 years of industry experience in both the United States and Canada, and previously served as Vice-Chair.



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Mental Health Education Sessions

Recovery Alberta is proud to offer free programming to caregivers of school-age children and youth as well as adults in the community who want to learn more about mental health topics.



- Free Virtual Sessions
- Practical Strategies
- Informative and Interactive



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Understanding
Anxiety and
Depression

Additional
Topics Every
Month



www.cyfcaregivereducation.ca

Reduce Stigma. Receive Information. Reflect on Strategies.

Caregiver Education September 2026 Newsletter

Professional Practice & Education Services, Recovery Alberta, Edmonton is pleased to offer free virtual sessions on mental health and addiction topics for adults, and parents and caregivers of children and youth. **Core topics are offered regularly with featured topics highlighted every other month.**

We encourage you to share these sessions with friends, family, clients, educators, community members, and professionals. Whether you want practical tools to support a child, youth, or loved one, or strategies to strengthen your own wellness, you are welcome to register for a session or series.

September 2026 Education Sessions

- Join us for the four-part series on **'Understanding Anxiety'**. In these core learning sessions, we will discuss anxiety, when it can be helpful, and when it may be harmful. We'll consider some different ways that anxiety may show up in our bodies, our thoughts, and our behaviours and share approaches that can help us feel more present, regulated, and effective. Participants are welcome to join one or more sessions in this series.

October 2026 Education Sessions

- This month, we are offering the webinar, **'More than Just a Bad Day – Understanding Depression'**. In this session, we discuss the differences between sadness and depression, common signs and symptoms, as well as treatment options and supportive strategies for coping.
- We are offering a two-part series on **'Supporting Children and Adolescents with ADHD'**. Attention Deficit Hyperactivity Disorder (ADHD) is one of the most common mental health conditions diagnosed in children. Come to these Lunch & Learn sessions and learn about the signs and symptoms of ADHD, ways that ADHD impacts achievement, self-worth, and relationships in children and youth, and strategies to support success.

To register for a session, follow the link or QR code found in the attached poster or visit: <https://www.cyfcaregivereducation.ca/virtual-education>

Professional Practice & Education Services

Email: Ezamhprofessionalpracticeeducation@recoveryalberta.ca

Website: www.cyfcaregivereducation.ca



65.10.15
RECEIVED
AUG 28 2026

Date: August 26, 2026
To: County of Northern Lights Council
Re: Position Paper – Building a Social License
For Nuclear Energy Development In
Northwestern Alberta

COUNTY OF
NORTHERN LIGHTS

Since the County of Northern Lights has signed this Position Paper supporting the development of a nuclear energy facility in our area, as well as designating the Peace Region as "Alberta's model nuclear hub",
I would ask that you please print the entire Position Paper in the Mile Zero Banner Post newspaper.

I know that both the County of Northern Lights and the Town of Manning have given a link online for residents to read this Position Paper, but many people do not have access to the technology that would enable them to read this.

This is a very important issue that will affect all our lives for generations to come, so we must ensure that all residents of northern Alberta are given an opportunity to not only learn about this project, but also to weigh in on it.

Perhaps since both the County of Northern Lights and the Town of Manning have jointly signed this paper, you could both share the cost of printing this.

I will be forwarding this request to Town of Manning as well, and I will be posting this request on Facebook as I have yet to receive any feedback from any councillors of both municipalities with my previous requests.

Thank you for your attention to this request.

RECEIVED

74.01.00



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Peace River*

AR122974

August 5, 2026

Reeve Terry Ungarian
County of Northern Lights
PO Box 10
Manning AB T0H 2M0

Dear Reeve Ungarian:

Thank you for letter to the Honourable Danielle Smith, Premier of Alberta, and me, regarding recent amendments to the *Libraries Act* passed by the Legislature. I am pleased to respond on behalf of the Government of Alberta.

I agree that Alberta's public libraries are valued community institutions that support literacy, learning, and access to information for everyone. Our government recognizes their important role and is committed to ensuring libraries continue to serve their communities as welcoming, trusted spaces.

Parents expect that in publicly funded spaces, including libraries, children are not exposed to pornographic materials that are unsuitable for their age. The Libraries Regulation has been amended to provide a consistent framework across public libraries for managing access to materials that are inappropriate for those 15 years old and younger. These amendments create a foundation to strengthen regulations to best support age-appropriate access to a very narrow category of materials, specifically, materials containing explicit visual depictions of sexual acts.

I want to be clear that these measures do not ban or remove books and materials, nor do they prevent access for adults, youth aged 16 and older, or children at any age with parental consent. Library collections will remain intact, and library boards will continue to manage collections and services locally.

While libraries have already taken steps to support appropriate use, the Government of Alberta continues to hear from parents who expect consistent safeguards in publicly funded institutions. Public libraries are shared environments, and our government has a responsibility to ensure appropriate safety measures are in place for minors.

.../2

I appreciate your council's comments regarding operational pressures and the importance of sustainable funding for libraries. Stable, consistent provincial funding is key to supporting local library service. *Budget 2026* provides \$40 million for public library services, maintaining the 10 per cent increase introduced in *Budget 2023*. This funding includes \$33.7 million in operating grants to local library boards – reflecting the increased per capita rate and \$9,000 base funding for all municipal library boards – as well as \$4.6 million to support Public Library Network services such as provincewide eContent, SuperNet connectivity, resource sharing, and services for print-disabled readers.

Library boards will also be expected to continue adhering to the privacy requirements found in the *Access to Information Act*, *Protection of Privacy Act*, and other legislation, which set clear limits on the collection, use, and disclosure of personal information. Any information-sharing associated with provincial involvement would be carried out in full compliance with these legal frameworks, with a continued emphasis on safeguarding patron confidentiality and ensuring appropriate and secure handling of personal information.

Our objective is to protect children and support parents, ensure Alberta's public libraries have the tools to support better governance, and maintain public confidence in shared community institutions and the important role libraries play in the communities they serve.

Thank you again for writing.

Sincerely,

A handwritten signature in black ink, appearing to read 'Dan Williams', with a stylized flourish at the end.

Dan Williams, ECA
Minister of Municipal Affairs

cc: Honourable Danielle Smith, Premier of Alberta